



Wadebridge Town Council

Minutes of the Council meeting held on Wednesday 14 October 2015 at 7pm in the Pavilion Building, Egloshayle Playing Fields

Present : Cllrs; C Buchanan, E Gill, A Jones, M Kendall, J Leach, A Pennington, A Richardson, T Rush, P Starling & P Tofi. **Public present :** Mr & Mrs Bartlett and Mr May (Planning Application PA15/07747), Cllr Stephen Knightley (Cornwall Councillor) and Graham Smith (Cornish Guardian),

In Attendance : Mrs Anne Minnis (Town Clerk) & Mrs Beverley Collins (Minutes)

Housekeeping – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following :

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

099/15 **Apologies** – Apologies from Cllrs Bassett (personal), Hawken (personal) & Hyland (work related) were *accepted*.

100/15 **a) Registered and non-registered disclosable pecuniary interests and non-registerable interests** – Cllr Jones declared an interest in item 15, Christmas Shopping Weekend as Chair of Chamber of Commerce. Cllr Starling declared an interest in item 11.a.ii, PA15/07747 as a resident of Bridge View.
b) Awarded dispensations – None.

101/15 **Minutes of Last Meeting** – *The Minutes of the meeting held on the 9 September 2015 were RESOLVED to be a true record of the meeting and were signed by the Mayor.*

102/15 **Public Participation** –

a) Questions from Members of the Public –

Mr Bartlett addressed the meeting in relation to PA15/07747, 45 Bridge View.

Points raised included :

- **Boundary** - the plan shows the boundary line triangular across property number 44a. - this differs from the Land Registry plan and was pointed out when a previous application had been submitted.
- **Ridge height** - Applicant had given assurance that the ridge height would not be any higher than existing bungalow – plan shows it is 3ft higher.

- *Granny annexe* - expected position to be lower down, level with existing bungalow so that steps would not be necessary.
- *Bank* – Concerns with cutting into the bank due to loose stone - would have liked assurance from a survey that the bank / wall will not be disturbed.

Mr May raised the following points :

- *Granny annexe* – Concerns that this will be built and then sold separately – plan shows for a kitchen and bathroom which would not be expected in a granny annexe.
- *Road* – Concerns as owner of property no. 47 Bridge View – confirmed that has the upkeep to a third of the road and that the applicant has not discussed potential issues with lorries / diggers and has not given a guarantee to replace tarmac / make repairs.
- *Disabled access* – difficulties with a lorry parking in the road – vehicle more than 1m high are not allowed in road.

b) **Report from Wadebridge Police** – The Mayor advised of a variation to the order of the meeting as Sgt Stewart had previously notified that he may arrive late.

Report to be given on arrival.

Cllr Pennington commented on the procedure for provision of the Police Report noting that crime details and statistics are available via the Police website and that the Town Council should not expect a monthly report in person.

c) **Reports from Cornwall Councillors** – Cllr Knightley addressed Members on the following :

- *Finger post* – Cormac has removed the historic sign at the Egloshayle Road end of the Bridge. Fingers have been separated and will be repaired to match the post recently renovated. Old Cornwall Society and Cormac will undertake works free of charge.
- *Barriers* – Cormac has removed barrier blocking disabled access from a lane leading onto Gonvena Hill (Cllr Knightley asked that this information is passed to Cllr Hawken as he had highlighted the issues).
- *Groundsmen's Hut* – Referred to report in Cornish Guardian raising several observations in respect of the timescale and costs of the project and to confirm that fees pertaining to Stephen Knightley Associates relate to planning materials only, all other work was undertaken free of charge.

103/15 **Mayors Report** – circulated for information.

104/15 **Clerk's Report** – circulated for information and *received*.

105/15 **Outside Committees** – None.

106/15 **Committee Meetings**

a) To receive Minutes and adopt recommendations from :

- i. Planning – *It was RESOLVED to receive Minutes of 23 September 2015.*

Recommendation from Committee to be adopted :

P050/15 – Cornwall Council, Planning Conference for Local Councils :

- *It was RESOLVED to make payment of £10 per delegate for any Councillor or staff member interested in attending the Planning Conference at The Pavilion, Royal Cornwall Showground on 28 October 2015.*
- ii. **Parks and Cemeteries** – *It was RESOLVED to receive Minutes of 23 September 2015.*
- iii. **Town Hall** – *It was RESOLVED to receive Minutes of 23 September 2015.*
- iv. **Communications** – *It was RESOLVED to receive Minutes of 23 September 2015.*
- v. **Car Parks & Traffic** – *It was RESOLVED to receive Minutes of 23 September 2015.*

Recommendation from Committee to be adopted :

CP&T035/15 - Egloshayle Playing Fields Car Park, Overnight parking:

- *It was RESOLVED to permit overnight parking subject to agreement to amend the Parking Places Order.*

107/15 Finance

- a) **Payment of Accounts** for September 2015 was tabled.

Details of a pension payment were clarified.

- *It was RESOLVED to make payment of £86,038.95 as presented.*

108/15 Correspondence

- a) The following correspondence was **received** for information :

- i. **Cornwall Council:** Road Closure – Intention to make an Order. Bikelights Procession, for one day on 17 October 2015, 1845 to 2000 hours.
- ii. **Wadebridge Foodbank & Storehouse:** Notification of Tesco Christmas Collection – Save the Date – Friday 4 December & Saturday 5 December 2015.
- iii. **House of Commons:** Copy letter to Scott Mann MP from the Chair of the Christians in Parliament APPG, regarding the work of the Cinnamon Network (National Charity).
- iv. **Cornwall Council:** Road Closure – Intention to make an Order. Wadebridge Christmas Weekend, Molesworth Street (between The Platt and Gonvena Hill) for one day on 11 December 2015, 2000 to 2045 hours.
- v. **Letter from Mrs H Langton:** Copy of letter to Mr Jeremy Edwards, Highway Network Manager, Cornwall Council.
- vi. **Letter from Merlin MS Centre:** To thank Wadebridge Town Council for the grant awarded.
- vii. **Padstow Town Council:** To inform residents that the One Show will be filming live in Padstow on 6 November 2015 in support of Children in Need.
- viii. **Langueux:** Newsletter No. 290, October 2015.

- ix. **The Signpost:** Newsletter for Communities in Cornwall (Autumn 2015).
 - x. **South West Business Insider:** Volume 9, Number 8.
 - xi. **Business Cornwall:** Issue 94, October 2015.
- b) Correspondence for response :
- i. **Gambling Act 2005 – Consultation on Draft Revised Statement of Principles:** Comments requested on the draft revised Statement of Principles on Cornwall Council’s Gambling Act 2005. Closing date for comments 26 October 2015.
 - *It was **RESOLVED** that Cllr Pennington and the Town Clerk will respond on behalf of the Town Council.*

Action : Cllr Pennington / Town Clerk.
 - ii. **Survey of Local Views and Actions on Roof Nesting Gulls in SW England –** Participation in a survey requested to gauge the extent of any issues, and to find out views on any deterrent and legal control measures that may be being used by councils. Closing date 30 November 2015.
 - *It was **RESOLVED** that Cllr Pennington and the Town Clerk will complete the survey on behalf of the Town Council.*

Action : Cllr Pennington/ Town Clerk.
 - iii. **Concern Wadebridge –** request for an opportunity to talk to Wadebridge Town Council by the local charity which supports older and disabled people in Wadebridge about their plans and working together to benefit local people.
 - *It was **RESOLVED** to invite Concern Wadebridge to meet with the Town Council.*

Action : Town Clerk.
 - iv. **Cornwall Fire & Rescue Service –** Service Plan 2016/19 Consultation requesting observations and suggestions to help shape the future projects and activities across Cornwall. Consultation ends 8 November 2015.

Members noted that the neighbouring parishes of St Breock and Egloshayle would be included in this consultation.

It was agreed that the consultation is relevant to the Neighbourhood Plan and should be referred to the NHP team.

 - *It was **RESOLVED** to respond to the consultation working in conjunction with St. Breock Parish Council and Egloshayle Parish Council if they choose to work alongside the Town Council.*

Action : Neighbourhood Plan Team.

Cllr Leach requested that reference is made regarding possible intention to train staff for paramedic duties.
- c) The following Minutes and Agendas from Outside Committees were **received:**
- i. **Padstow Harbour Commissioners:** Notes of meeting held 20 August 2015.

- ii. **Wadebridge Allotment and Garden Society:** Minutes of Main Committee Meeting, 8 September 2015.
- iii. **Wadebridge & Padstow Community Network Panel:** Notes of meeting held 10 September 2015.
- iv. **Camel Trail Partnership:** Notes of meeting held 10 June 2015 and Agenda for next meeting (23 September 2015).

109/15 Planning

a. Applications –

- i. **PA15/08433:** St Giles Cottage, Gonvena Hill, Removal of 3 Leylandii trees and 1 Beech tree. **SUPPORTED.**

Cllr Starling left meeting.

- ii. **PA15/07747:** 45 Bridge View, Demolish existing double garage and construct a 1 bedroom granny annexe. **SUPPORTED.**

Cllr Gill abstained from voting.

Cllr Starling returned to the meeting.

- iii. **PA15/08209:** 4 St Matthews Hill, Single storey extension to the side and the rear of the property. **SUPPORTED.**

- iv. **PA15/07500:** Gwel Mengleth, Road from Treguddock Drive to Gwel Mengleth, Erection of new balcony with stairs to garden. **SUPPORTED.**

7.35pm – Mr & Mrs Bartlett and Mr May left the meeting.

- v. **PA15/09041:** Eyres Garage, Jubilee Road, Change of use from garage B1(C) to A1. **SUPPORTED.**

- vi. **PA15/08730 :** St Petroc's Parochial Church Council, Egloshayle Church and Cemetery, Egloshayle Road, Proposal to remove existing metal doors to South Porch and install 2 new sets of glazed doors. **SUPPORTED.**

- vii. **PA15/07240:** 19 Whiterock Close, Construction of a wooden deck to the back of the property. **SUPPORTED.**

b. Decisions - The following decisions received from Cornwall Council were noted :

- i. **PA15/07098:** St Giles Cottage, Gonvena, Felling of mature Beech tree. **APPROVED.**

- ii. **PA15/06661 :** Elm Cottage, Higher Lane, Addition of first floor to single-storey extension; replacement of detached garage with single-storey extension; enlargement of parking area and erection of timber shed. **APPROVED.**

- iii. **PA15/06837:** Vodafone Ltd, Communications Mast (T-Mobile) Dunveth Farm, St Breock, Wadebridge, Phosco Phase 4.5 17.5m monopole with 9no. antennas, 2no. 0.3m dishes, 3no. cabinets and associated equipment. **APPROVED.**

- c. **For Information only** – as received from Cornwall Council :
- i. **PA15/01436:** Land West of 2 Rose Cottage, Bradfords Quay Road, Construction of new dwelling in garden of 2 Rose Cottage with garage and vehicle access for No 1 Bureau Place. **Agenda item for CC Planning Committee 12 October 2015.** *Cllr Knightley advised this application had not been approved.*
 - ii. **PA15/06000 :** 9 Park Place, Whiterock Road, Addition of extension to rear of property to include a juliette balcony at first floor level, addition of dormer extension to front, and hip to gable roof enlargement. **Agenda item for CC Planning Committee 12 October 2015.** *Cllr Knightley advised that this application had been approved.*

110/15 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan :

a) **Meeting Notes :**

- i. **Steering Committee** – Notes of meeting held 29 September 2015 (draft) were *received*.
- ii. **Advisory Group** – None.

7.38pm, Sgt. Stewart arrived.

- b) **Update** – Cllr Starling gave a brief update on the review of the Draft Plan - 1st Circulation document and advised that the Steering Committee would meet on Thursday 15 October to consider reviews received from respective councils and to agree proposed amendments.

111/15 Variation of Order from 102/15.b. – Report from Wadebridge Police – Sgt. Stewart apologised for his late arrival. Concerns with future cutbacks to the service, potentially £58 million, and the impact this will have on the current service including neighbourhood policing were discussed at length. Some of the points raised for consideration by the Town Council included :

- To contribute toward crime prevention within the town – projects such as the BMX/Skatepark.
- Provision of CCTV to cover main street areas – new technology allows for an improved system to the one previously used. Revenue options were noted along with privacy and data protection issues. Members to discuss with PCSO Sobyte on Wednesday 21 October (meeting to consider requirements for internal CCTV at Town Hall).
- Introduction of a community Neighbourhood Watch scheme.
- Shop Watch scheme is in place.
- Obtain monthly Police Report from website – noted that statistics may not always be a true reflection.
- Personal impact to officers.
- Wadebridge remains a low crime area but concerns with low level policing.

The Mayor thanked Sgt. Stewart for attending.

8.02pm, Sgt. Stewart & Cllr Knightley left the meeting.

112/15 BMX/Skatepark

- i. **BMX/Skatepark Community Group** – Notes of meeting held 4 September 2015 were circulated and *received*. Cllr Pennington gave a brief update.
- ii. **Environmental Appraisal (Report circulated with Agenda)** – Cllr Pennington had advised at 111/15.i.
- iii. **Working Group (Town Council)** – Cllr Pennington advised of meeting held on 9 October 2015. Several action points were noted.

113/15 Waste Incentive Neighbourhood Scheme (Information circulated with Agenda) – The Town Clerk advised details of the pilot scheme including the Community Rewards attainable.

Aspects of the scheme were briefly discussed including partnership working and/or involving local groups and schools. Cllr Jones advised that this may be of interest to the Chamber of Commerce.

- *It was RESOLVED to register Town Council interest as a pilot council and to investigate the scheme further.*

Action : Town Clerk.

Cllr Jones left the meeting.

114/15 Christmas Shopping Weekend – Details circulated.

Cllr Pennington voiced concerns of how the Town Council consider requests for free parking from event organisers. Members agreed to discuss this matter at next meeting.

- *It was RESOLVED to permit free parking as requested.*

Action : Town Clerk to advise Co-Op Store.

Cllr Jones returned to the meeting.

115/15 Scotland Corner Wind Farm – The Mayor advised this matter had been withdrawn from the agenda.

116/15 Confidential matters – *it was RESOLVED to suspend Standing Order 1.c., that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972)*

8.25pm, Graham Smith left the meeting.

- a) **Staffing Committee** - Minutes from meeting held 14 September 2015 were *received*.
 - b) **Christmas Lights** – Members discussed a quotation received.
 - *It was RESOLVED to not accept the quotation due to the limited time scale.*
 - *It was RESOLVED that three additional comparative quotations are obtained in the New Year.*
- *It was RESOLVED to re-instate Standing Order 1.c.*

117/15 Items to be included on Agenda for next Meeting –

- CCTV (Town Hall and external).
- Procedure/policy for approving requests for free parking at events on Town Council land.

118/15 To note dates of the next Wadebridge Town Council meetings

- **Committee Meetings** – Wednesday 28 October 2015, 10am (Town Hall)
- **Finance & General Purposes Committee** – Tuesday 3 November 2015, 7pm (Town Hall)
- **Full Council Meeting** – Wednesday 11 November 2015, 7pm (Pavilion Building) – apologies from Cllrs Jones and Rush.

Meeting closed at 8.41pm.

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**