



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 28 February 2018 at 7pm in the Pavilion Building, Egloshayle Playing Fields

Present : Cllrs; D Bassett, E Gill, J Leach, L Mitchell, P Mitchell, A Pennington, D Rowe and V Swift.

Public Present : Cornwall Councillors Karen McHugh (Wadebridge West – arrived 7.05pm) & Steve Knightley (Wadebridge East – arrived 7.17pm).

In Attendance : Anne Minnis (Town Clerk), Julia Fletcher, Sarah Gill & Cornwall Councillor Stephen Rushworth.

Housekeeping – The Deputy Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following :

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

609/18 Apologies – received from Cllr; Jones, Gliddon and Kennedy.

- *It was **RESOLVED** to accept apologies from Cllr Jones due to a conflicting social commitment, Cllr Gliddon due to illness and Cllr Kennedy due to a conflicting work commitment.*

610/18 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None

b) **Non-Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*). - None

c) **Dispensations** – None.

611/18 Town Councillor Vacancies (details circulated with Agenda)

- i. Sarah Gill, Julia Fletcher and Cllr Rushworth made a short presentation to Members. Members voted as per the Town Council's Co-Option Policy. Members:
 - i. **RESOLVED** to co-opt Sarah Gill to Wadebridge Town Council (Wadebridge East).
 - ii. **RESOLVED** to co-opt Julia Fletcher to Wadebridge Town Council (Wadebridge West).

The Deputy Mayor thanked Cllr Rushworth for his interest and time in applying to become a Wadebridge Town Councillor.

- ii. Declaration of Acceptance of Office – Cllr Fletcher and Cllr Gill signed the Declaration of Office witnessed by the Town Clerk.

612/18 Minutes of Last Meeting – *The Minutes of the meeting held on the 8 February 2018 were **RESOLVED** to be a true record of the meeting and were signed by the Deputy Mayor.*

613/18 Public Participation –
Members of the Public – none

Cllr McHugh - updated the Town Council on Cornwall Council's budget and funding allocations. Informed that the Town Centre parking review would be moving forward. The first permit will cost residents £50 and the second £75. There will however be no guarantee of a parking space for permit holders. Cornwall Council will shortly be commencing the consultation with Wadebridge residents with the scheme aiming to become operational, subject to consultation responses, in December 2018/January 2019. Cornwall Council and St Petroc's Society have been working together to help rough sleepers in the current cold weather and have set up a hotline number if anyone is seeking help. Cornwall Council is also working to place rough sleepers in temporary accommodation. Cllr McHugh advised that only A and B roads will be gritted in this weather but if there are any specific areas of concern advised to report to Cornwall Council.

Cllr Pennington asked if Tremarren Road leading to St Breock Primary could be gritted.

Cllr Knightley – had attended the Plastic free event in the Betjeman Centre on Monday evening and referred to the Cornwall Council resolution to become a plastic free Council. Cllr Knightley had agreed to mention this to all Town and Parish Councils in relation to becoming plastic free. Cllr Knightley advised that he would be attending a meeting next week in relation to Bridge Tools and continued parking on the highway to the danger of pedestrians and with no regard to road safety particularly with schools at the top of the hill. Despite assurances that this would improve this as not happened and action is required.

Cllr Bassett asked if the overgrown foliage on the left side of Govena Hill heading away from town could be addressed by Cornwall Council. Foliage is so overgrown that people are having to walk in the cycle lane.

Cllr Knightley left the meeting at 7.37pm

614/18 Planning –

a. **Applications –** None.

b. **Decisions –** The following planning decisions as received from Cornwall Council were noted :

- i. **PA17/11142** : Mr Pete Warne, Land North of Trevanson Road, Trevanson Road, Residential development comprising of one detached dwelling. **APPROVED.**
- ii. **PA17/05689** : Mr Andrew Ware, Chaddlewood Investment Ltd. c/o Cerco Property Consultants, Land Off Higher Trenant Road / Green Hill, Outline application for the development of 204 residential dwellings together with associated infrastructure including formal and informal landscaping and layout of internal access roads, details of access from Higher Trenant Road / Green Hill to be determined with all other matters reserved. **APPROVED.**
- iii. **PA18/00144** : Mrs Danna Backhouse, Peroma, West Hill, Construction of extended dropped kerbs. **APPROVED.**

c. **For Notification –** None.

615/18 Committee meetings – None.

616/18 Finance –

- a. *Accounts for payment (December 2017 & January 2018) – It was **RESOLVED** to make payments of £45,143.27 and £44,925.72 respectively as presented.*

617/18 Correspondence

- a. To following correspondence for information was **received** :
- i. **Cornwall Council** – Localism: Town & Parish Council update; January 2018.
 - ii. **Cornwall Council** – Stakeholder Survey: February 2018.
 - iii. **South West Business Insider** – Vol.12 No.2 February 2018.
 - iv. **Business Cornwall** – February 2018; Issue 177.
 - v. **Cornwall Council** – Alleged damage to trees within a Conservation Area (no breach and case closed).
 - vi. **Community Land Trust** – Seminar Invite – Friday 2 March 2018.
 - vii. **Community Energy Funding** – Renewable Energy Projects.
 - viii. **Cornwall Council** – Communities & Devolution Bulletin; February 2018.
 - ix. **Cornwall Council** – Royal Wedding Local Celebrations 2018.
- b. The following correspondence for response was **received** (information circulated with Agenda) :
- i. **Wadebridge Camels Rugby Club** – Request for a small family fun fair to operate on the car park area from Wednesday 9 May to Saturday 12 May.

*It was **RESOLVED** to permit the request to hold a funfair at the Rugby Club from Wednesday 9 May 2018 to Friday 11 May 2018, 5pm-9pm and on Saturday 12 May 2017, 1pm-9pm. This resolution was made following discussion of the issues and complaint re noise from last year. The Clerk advised that following a meeting with the Rugby Club and Public Protection (Cornwall Council) that mitigating measures will be put in place for the funfair operation this year. Public protection will visit the funfair during its hours of operation and ensure compliance.*

Cllr McHugh left the meeting at 7.46pm

- c. Minutes from the following Outside Committee were **received**, there were no actions required :
- i. **Padstow Harbour Commissioners** – Meeting minutes: Thursday 18 January 2018.

618/18 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan

- Cllr Rowe requested that the Steering Group provide more information on what is taking place at the Consultation Events, what will be on display for the public to view and who the public will be discussing the draft NHP with at these events.
- Cllr Pennington requested that the SEA is made available prior to the next Full Council meeting and prior to the commencement of the Reg.14 Consultation. The previous request for the SEA scoping report was not met despite assurances from the Steering Group that this would be available for Town Council review.
- Members discussed the written report presented by Cllr Jones and were concerned that Cllr Jones and Steering Group members were unaware of the Wadebridge Town Council resolutions made in March 2017. These resolutions appear to have been ignored despite their evidence in Full Council minutes and by way of correspondence to both Egloshayle and St Breock Parish Councils Chairs and Clerks. Resolutions made in March 2017 were made by the Town Council to ensure the burden of work did not fall on Town Council office staff and that the Regulation 14 consultation was carried out independently.

- i. Members **RESOLVED** that while the resolution made by the Town Council in March 2017 cannot be delivered in full it can be met in part. Therefore, the evaluation, analysis and reporting on the responses received during the Regulation 14 consultation should be carried out independently. This will require a specification of the work to be carried out by the Steering Group and quotes to be gathered by the Clerks of all 3 Councils.
- ii. Members **RESOLVED** that a Saturday must be included as a date for a Consultation event in the Regulation 14 process, in addition to the three dates already presented, to enable as many members of the public to attend and engage with the process.
- iii. Members **RESOLVED** that if a copy of the SEA is not received by the Town Council prior to the next Full Council and the intended start date of the Regulation 14 consultation then the Regulation 14 consultation should not proceed as this would not comply with basic conditions.
- iv. Members **RESOLVED** that the Steering Group include, as previously requested, the Town Clerk in all correspondence. Matters raised at the Full Council meeting this evening in relation to the written report provided by Cllr Jones could not be discussed as the Clerk has not been party to the ongoing work of the Steering Group. It should revert to the previous arrangement when the Clerk was included in all emails and correspondence between Steering Group members, Councils, Consultants and all related and associated parties as this ensured the Clerk had knowledge of the ongoing work in the draft NHP and could advise the Council accordingly.

619/18 Working Groups (meeting notes tabled where relevant) – updates and relevant meeting notes from the following working groups were **received :**

- a) Bins – notes of the Working Group meeting held on 23 February 2018 were tabled. Cllr Bassett and Cllr Pennington discussed the reduction in recycling bins and the Council's commitment towards recycling. The installation of the CCTV camera in the car park may enable the Town Council to identify anyone who uses the recycling bins inappropriately. Cornwall Council's recycling policy will also have an impact.
- b) BMX/Skatepark – the Clerk advised that the draft Tender document is available for review. Delays in legal advice have held the process up slightly but the document will be presented at the next Full Council meeting and a Working Group meeting will be held in the interim.
- c) Christmas Lights - none
- d) Electoral Review – none – group no longer required as review concluded.
- e) Flowers for Wadebridge - none
- f) Planning - none
- g) Remembrance Parade - none
- h) Signage - none
- i) Toilets – none
- j) Town Hall Events – Cllr P Mitchell advised of the progress of the event to be held in celebration of the 130th birthday of the Town Hall. Further Town Council events were indicated, and Cllr P Mitchell welcomed all Councillors to become involved if they are available.
- k) Town Hall Improvements - Members noted the Town Hall had now been fully painted and was looking much improved.
- l) Wadebridge Library & OSS – the Clerk updated on a revised Building Survey on the library and the completion of required maintenance works at handover.
- m) Website - none

620/18 CCTV

The Town Clerk advised that approval for funding had now been received from the Office of the Devon & Cornwall Police and Crime Commissioner. A meeting will be held shortly with SSE regarding installation of the CCTV cameras and begin to move the project forward.

621/18 Town Hall Curtains/Stage Curtains –

- *It was **RESOLVED** to agree the replacement of the Town Hall Curtains and Stage Curtains and delegate authority to the Clerk.*

622/18 South West Water – Ongoing work by South West Water (SWW) who are laying a surface water drainage pipe across Town Council Land for the Bridge View development.

- Members discussed the current situation in the park whereby SWW have not returned to discuss or begin the reinstatement of the park to its original condition.
- Members are keen to inform the public that they are trying to engage with SWW in planning for the work that is required but they await a response.
- Members expressed concern that the public are not aware that the Town Council have no role in reinstatement and had no role in the current ‘mess’ which the park has currently been left in.
- Members are ‘disgusted’ about the damage that SWW have inflicted on trees in the park and the lack of responsibility taken.
- Members indicated that it is now 6 months since SWW arrived to begin the drainage work and it is unacceptable that there appears no plan for their departure.
- *It was **RESOLVED** to make a formal complaint to South West Water about the way they have carried out the work in the park, damaged the trees, not maintained a healthy and safe environment for the public and are delaying meeting with the Town Council to discuss the plans for reinstatement.*

623/17 To note dates of the next Wadebridge Town Council meetings –

- **Full Council** – Wednesday 14 March 2018
- **Full Council** – Wednesday 28 March 2018

Meeting closed at 8.46pm

Signed as a True and Accurate Account:

Chair :

Date :