



Wadebridge Town Council

Minutes of the Council meeting held on Wednesday 27 July 2016 at 7pm in the Main Hall, Wadebridge Town Hall

Present: Cllrs; C Buchanan, E Gill, N Hawken, H Hyland, J Leach, A Pennington, T Rush, P Starling & P Tofi. **Public Present:** Cornwall Councillors Karen McHugh & Steve Knightley, Marc Dingle (PA16/05818) & Ellen Hunn (Agenda item 9.b.i.).

In Attendance: Anne Minnis (Town Clerk) & Beverley Collins (Minutes).

Housekeeping – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

135/16 Apologies from Cllrs; Bassett (personal), Jones (work), Kendall (personal) & Richardson (personal) were received and **approved**.

136/16 Declarations of Interest –

- a) Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*). **None.**
- b) Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*). **None.**
- c) Dispensations – None.**

137/16 Minutes of Last Meetings – *The Minutes of the meeting held on the 13 July 2016 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

138/16 Chairman of Planning Committee – *It was **RESOLVED** to appoint Cllr Pennington as Chair of Planning Committee 2016/17.*

139/16 Vice Chairman of Planning Committee – *It was **RESOLVED** to appoint Cllr Gill as Vice Chair of Planning Committee 2016/17.*

140/16 Public Participation

- **Ellen Hunn** – addressed Members in relation to agenda item 9.b.i. proposed bootcamp and work out sessions. Members clarified several points including; use of existing equipment/park furniture should not include the children's play areas, liability issues and insurance and risk assessment details. Members referred to the Town Council's proposed plans to install adult fitness equipment emphasising that the community would have priority use of the equipment rather than any commercial initiative – Ms Hunn advised that her classes would not obstruct or impede members of the public from using such equipment and she fully accepts that the community has priority use.

- *Reports from Cornwall Councillors*
Cllr McHugh addressed Members on the following topics:
 - i. **Bus Shelter update** – Ownership still undetermined, five possible departments within Cornwall Council. Images of graffiti have been forwarded to Anna Druce who has agreed to move the matter forward.
 - ii. **Southern Way property** – Ongoing.
 - iii. **Health Scrutiny Committee** – Recently met to discuss a major incident plan. Raised queries as to whether the Town Council has an emergency plan. The Town Clerk advised that she will discuss the current plan with Karen and Anna Druce in order to establish if amendments / updates are required.

141/16 Committee Meetings –

- **Finance & General Purposes Committee (circulated with Agenda)** – *It was RESOLVED to receive Minutes of 11 July 2016.*
Recommendations to Full Council :
Fin 079/16 :
 - **Grants Policy** - *It was RESOLVED to accept the Grant Application Checklist.*
 - **Grant Application - Wadebridge Festival of Music and Speech** – *It was RESOLVED that a grant of £500 be awarded under section s137 - LGA 1972.***Fin080/16 :**
 - **Draft Investment Policy & Strategy 2016/17** – *It was RESOLVED to accept.*

142/16 Finance

- a. Accounts for payment – *None.*

143/16 Correspondence

- a. The following correspondence for information was **received**:
 - i. **Cornwall Council**: Temporary Prohibition of Traffic; BT works; Treworder Lane, Egloshayle, Wadebridge; 15 to 17 August 2016 (09:30 to 16:30).
 - ii. **South West Business Insider**: Vol.10 No.6 July/August 2016.
 - iii. **Wadebridge Allotment and Garden Society** – Financial Statement 2015/16.
- b. The following correspondence for response was received (information circulated with Agenda):
 - i. **Ellen Hunn** – request to use Egloshayle Playing Fields for bootcamp and workout sessions.
 Members debated the request.
 - *It was RESOLVED to permit use as requested subject to a trial period if three months with valid insurance and risk assessment documents being provided.*
 Members requested that the Town Clerk provides details of other groups who have permission to use the Town Council's park areas for similar activities.
 - ii. **Environment Agency** – request from the Environment Agency to use 4 parking bays in Egloshayle Playing Fields Car Park for the proposed works to be carried out on the River Camel.
 Members debated information received referring to safety issues & short notice of proposed start time. It was noted that compensation for loss of parking revenue is available and that the works are necessary.
 - *It was RESOLVED to request that the works are delayed until the end of summer holiday period – suggestion of second week September - and to clarify car park spaces required.*
- c. Minutes and Agendas from the following Outside Committees were **received**. There were no actions to be undertaken.
 - i. **Wadebridge Allotment and Garden Society** – Minutes of Main Meeting; 10 July 2016.
 - ii. **Padstow Harbour Commissioners** – Minutes of meeting held 16 June 2016.

Planning –

- a) **Applications** – *It was **RESOLVED** to make the following responses:*
- i. **PA16/05818** : Mr Marc Dingle, Land North East of Hayes Cottage, Bodieve, Outline application for the construction of a dwelling house. **SUPPORTED SUBJECT TO APPROVAL BY TREE OFFICER.**
 - ii. **PA16/06253** : Mr Paul Boote, Chase Projects Ltd, Woodside, Polmorla Road, Proposed demolition of derelict house and replacement with 5 apartments. **SUPPORTED.**
- b) **Decisions** – the following decisions received from Cornwall Council were noted:
- i. **PA16/04324** : Mrs Sarah Frondella, 1 Two Trees, Application for a non-material amendment in respect of decision notice PA15/08039 - New bedroom over carport and to rear of house - new 2 storey extension to form a living room and utility on the ground floor and 2 bathrooms on the first floor. **APPROVED.**
 - ii. **PA16/04341** : Mr Paul Boote, Chase Projects Ltd, Harbour House, Harbour Road, Proposed development of two residential apartments and a commercial unit for A1 use to complete Harbour House. **APPROVED.**
 - iii. **PA16/04471** : Mr H Hercod Relish, 6-8 Foundry Court, Foundry Street, Installation of coffee roaster, filtration system and flue assembly. **APPROVED.**
 - iv. **PA16/03750** : P&R Wadebridge Developments Ltd, Building Adjacent to Julian Foye, Gonvena Hill, Change of use, extension and alteration of the building from classes A1 and B1 to 5 offices (A2/B1), 3 shops (A1) and 4 residential units (C3). **APPROVED.**
- c) **For Notification** –
- i. **PA16/01994/PREAPP** : Taylor Wimpey Homes, Land East of 5 Bridge View, Pre application advice for discharge of conditions submission relating to planning permission PA14/12194, proposed plot substitutions to planning permissions PA14/12194.
 - ii. **PA16/05248** : Mr Brian Oliver, Former Council Offices, Trevanion Road, Non-material amendment for change of approved roofing from reconstructed slate to plain concrete tiles in respect of decision notice PA14/11479 Development of 24 dwellings, landscaping, open space and associated access infrastructure. **NOT ACCEPTABLE AS AMENDMENT.**
 - iii. **PA16/00418** : Bradfords Quay Ltd, Land at Bradfords Quay, Variation of a Section 106 agreement in respect of planning application 2009/01772 to allow maintenance of on-site open space by the residents management company. **MODIFICATION OF S52/S106 AGREED.**
 - iv. **PA16/01379/PREAPP** : David and Wenna Wall, Mulberry Cottage, Molesworth Street, Pre application advice for a new dwelling. **CLOSED – ADVICE GIVEN.**
 - v. **EGLOSHAYLE PARISH - PA16/06442** : Mr David Clark, Land at Bodieve, EIA screening opinion request for proposed residential development with new link road.
 - *It was **RESOLVED** that the Town Council would support an EIA for this site.*

145/16 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan - Cllr Starling advised next meeting is 8 August 2016.

146/16 Coastal Community Fund (Round 4) – No further information available.

147/16 Parks Department Polytunnel – *It was **RESOLVED** to permit delegated authority to the Town Clerk to purchase a suitable polytunnel in accordance with the Town Council's Financial Regulations.*

- 148/16 Wadebridge Library & One Stop Shop** – Cllr Hyland advised information from a recent Cornwall Council Cabinet meeting. Working group to meet once information received from Cornwall Council.
- 149/16 BMX/Skatepark** – Town Clerk advised that completed paperwork relating to the lease is awaited from the Town Council's solicitor.
- 150/16 Egloshayle Cemetery** – Members debated requirements for recycling / waste facilities and how best to solve issues relating to use and storage of water containers.
- *It was **RESOLVED** to purchase two recycling bins and provide two containers, with signage, for water bottle storage.*
- 151/16 Flowers for Wadebridge** – Cllr Starling advised that majority of brackets and containers are erected. Some concerns with Home Farm Trust fundraising aspect were noted.
- 152/16 Waste Incentive Neighbourhood Scheme (WINS)** – Cllr Pennington advised that there are compost bins still available for Wadebridge Parishioners and that a further event is planned for September.
- 153/16 Town Hall Events** – Cllr Starling advised information relating to Showcase Event on 3 September 2016 (poster circulated).
- 154/16 Christmas Lights** – Cllr Rush advised information relating to purchase of a new pole which is required to complete the blue canopy light display (approximate cost of £900). Working group to meet again to discuss further.
- 155/16 Christmas Lights Switch On Event** – Confirmed that lights will be erected Sunday 27 November 2016.
- *It was **RESOLVED** to investigate a switch on event for the weekend of Friday 2 December 2016.*
 - *It was **RESOLVED** to invite a suitable personality / celebrity to undertake the switch on.*
- 156/16 Town Hall Improvements** – Cllr Buchanan advised that the landlord from the Ship Inn (Wadebridge) has agreed to liaise with the group in relation to refurbishment options.

8.01pm, all members of the public left the meeting.

- 157/16 Confidential matters** – It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.
- a) Office Windows Replacement** – The Town Clerk advised issues with obtaining three comparative quotations. Frame and glass options were discussed.
- *It for was **RESOLVED** to permit delegated authority to the Town Clerk, Mayor and Deputy Mayor to purchase suitable replacement windows to a value of £6,000.*
- b) Community Governance Review** – Members debated available information.
- *It was **RESOLVED** to request that Cornwall Council undertake a Community Governance Review.*
 - *It was **RESOLVED** to notify both neighbouring parishes that a Community Governance Review has been requested and that it is the Town Council's intention to meet with both parishes once a response has been received from Cornwall Council.*

c) Non Chemical Weed spraying –

8.37pm, Cllr Tofi left the meeting.

The Town Clerk advised relevant information and options available.

8.39pm Cllr Tofi returned to the meeting.

- *It was **RESOLVED** that the Town Clerk contacts Pesticides Action Network in order to arrange a free trial of equipment.*

d) Children’s’ Play Equipment – The Town Clerk advised information in respect of issues with repairs to equipment.

- *It was **RESOLVED** to permit delegated authority to the Town Clerk to obtain quotations for replacement equipment.*

e) Christmas Pantomime – The Town Clerk advised information received from a local theatre group.

- *It was **RESOLVED** that the Town Clerk and the Town Hall Events working group meet with the theatre group to continue negotiations.*

f) Staffing Committee – *It was **RESOLVED** to receive Minutes of 18 July 2016.*

158/16 To note dates of the next Wadebridge Town Council meetings

- **Finance & General Purposes Committee** – Monday 5 September 2016, Town Hall
- **Full Council** – Wednesday 14 September 2016, Town Hall

Meeting closed at 8.57pm

Signed as a True and Accurate Account :

..... **Chair :** **Date :**