



# Wadebridge Town Council

---

## Minutes of the Council meeting held on Wednesday 26 October 2016 at 7pm in the Main Hall, Wadebridge Town Hall

**Present:** Cllrs; D Bassett, C Buchanan, E Gill, N Hawken, H Hyland, A Jones, M Kendall, J Leach, A Pennington, T Rush (Presiding as Deputy Mayor) & P Tofi.

**Public Present:** Cornwall Councillors; Karen McHugh & Stephen Knightley.

**In Attendance:** Anne Minnis (Town Clerk), Beverley Collins (Minutes) & Edward Treverton (Senior Groundsman).

**Housekeeping** – Cllr Rush advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

**224/16 Apologies** – Cllr Rush advised correct procedure for notification of apologies (236/16 also refers).

- It was **RESOLVED** to accept apologies from Cllr Richardson who had a family commitment.
- It was **RESOLVED** to accept apologies from Cllr Starling who had a family commitment.

**225/16 Declarations of Interest –**

- Pecuniary Interests** (To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision) – None.
- Non Registerable Interests** (To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision) – None.
- Dispensations** – None.

**226/16 Minutes of Last Meetings** – The Minutes of the meeting held on the 19 October 2016 were **RESOLVED** to be a true record of the meeting and were signed by the Deputy Mayor.

**227/16 Public Participation –**

- Reports from Cornwall Councillors  
**Cllr McHugh** advised of recent issues with access to the Camel Trail toilets. Arrangements have been made to keep the access open over the half term holidays. Electrical repairs are awaited.  
The Parking Review (residents parking scheme) is now live (from 26 October 2016) and residents affected by the proposed scheme will be notified. Cllr Biscoe has confirmed that the fees are £50 for first vehicle and £70 for a second vehicle.  
Cllr Pennington, referring to the Camel Trail toilets, voiced concerns that there is lack of communication between Cornwall Council and Cormac in respect of cleaning schedule and reporting of faults.

**Cllr Knightley** thanked the Town Clerk for arranging hedge trimming works at the Egloshayle Road end of the old bridge.

The final response to the parking scheme questionnaire has been very good.

In respect of the issues at the Camel Trail toilets Cllr Knightley reminded Members that the Town Council had chosen not to take on this facility.

Cllr Pennington referred to the Town Council's recent interest in the facility which was rejected by Cornwall Council.

## 228/16 Committee Meetings –

Planning Committee – Meeting notes of 4 October 2016 (as received 12 October 2016) & 14 October 2016 (as circulated with agenda).

- It was **RESOLVED** that the Minutes of meetings held 4 October and 14 October 2016 are signed as true records of the meetings.

Cllr Pennington as Chair of Committee signed the Minutes.

## 229/16 Finance

- a. Accounts for payment – None.

## 230/16 Correspondence

- a. The following correspondence for information was **received**:

- i. **Business Cornwall** - Issue 104; October 2016.

- ii. **Cornwall Council** – *Coastal Communities Application* – notice that the 'Unlocking Wadebridge' application submitted was unsuccessful.

- iii. **Cornwall Council** – *Intention notice – Wadebridge Remembrance Parade* – 13 November 2016 (10.30 – 10.50 hrs and 11.50 – 12.15 hrs).

- b. The following correspondence for response was received (information circulated with Agenda). It was **RESOLVED** to make the following responses :

- i. **Cornwall Council** – Clean Air for Cornwall Strategy (closing date 28 November 2016).

Members **agreed** that Cllr Pennington will liaise with the Town Clerk in order to submit a response on behalf of the Town Council.

- ii. **Street Trading Consent** (Consultation) – The Tiny Thai, Wadebridge.

Members referred to the high cost of property rental and business rates. Changes to the Street Trading rules were also noted.

- It was **RESOLVED** that the Town Council do not object to the application for a Street Trading Licence.

- c. Minutes and Agendas from the following Outside Committees were **received** :

- i. **Padstow Harbour Commissioners** – Minutes of the meeting held 15 September 2016.

## 231/16 Planning –

### a) Applications –

- i. **PA16/08768** : Mr Tom O'Donnell, Trelinden, Tower Hill, Amendment to previously approved application PA16/01858 to include increasing the ridge height to accommodate a structure ring beam. **SUPPORTED.**

- ii. **PA16/08780** : Mr Michael Alken, Regency Arcade, 23 Molesworth Street, To provide a waste/recycling bin storage room with an external door formed by lowering the cill of a window on the south end of the east elevation. Altering the shop store to accommodate a disabled toilet and store. **SUPPORTED.**

- iii. **PA16/08116** : Mr Christopher Moulder, Rosedale, Gonvena Hill, Demolition of an existing garage including the controlled removal of an asbestos roof. Erection of a new garage. **SUPPORTED.**

- iv. **PA16/08846** : Mr & Mrs Wheatman, Land North of 3 Tower Hill, Egloshayle, Application for a 3/4 bed detached house and garage with studio (application to supersede PA14/04000 which was approved on 18 June 2014). **SUPPORTED – Members request that the Planning Officer considers applying a condition that the studio remains part of the main dwelling so that it cannot be sold as a separate dwelling.**

- b) **Decisions** – None.
- c) **For Notification** – None.

**232/16 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan** – Cllr Rush gave the following update :

- Final revisions are being made to the Technical documents which were required to be completed as per the Consultant's guidance which has been agreed by the Steering Group and fed back to Councils. These are scheduled to be completed by the end of next week. The time and effort taken by both Peter Collis and Grenville Stanbury is noted and appreciated in completing this task.
- A Steering Group meeting will be held in the week beginning 3 November 2016.
- A revised consultation programme will be presented for the Steering Group which will then allow the NHP process to move closer to the desired consultation period.

**233/16 Precept** – The Town Clerk reminded Members that suggestions submitted will be forwarded to Finance & General Purposes committee meeting of 7 November 2016.

**Edward Treverton, Senior Groundsman** addressed Members in respect of a replacement ride on mower which will allow increased performance and eliminate health and safety issues. Proposal is to purchase a diesel Ransome mower of higher specification with increased productivity. Purchase can include the trade-in of two existing mowers, those being; the Ransome 180 cylinder which has both health and safety issues, including no shut off facility and restrictive use and the petrol John Deere which would not be required. The existing diesel John Deere 740 will be retained.

The Town Clerk will confirm purchase details at next meeting in order to establish whether the order can be placed within the current financial year or should be included in the 2017/18 precept.

- *It was **RESOLVED** to purchase a Ransome ride-on mower using the trade-in values from the Ransome 180 cylinder and petrol John Deere mowers.*

**234/16 Working Groups** –

- a) Wadebridge Library & One Stop Shop – Meeting scheduled week commencing 3 November 2016.
- b) Waste Incentive Neighbourhood Scheme (WINS) – Ongoing.
- c) BMX/Skatepark – Ongoing.
- d) Flowers for Wadebridge – Ongoing.
- e) Christmas Lights – Cllr Rush collating rota for erection of lights.
- f) Town Hall Improvements – Notes of meeting held 14 October 2016 were tabled **received**. Members discussed the recommendations presented.
  - *It was **RESOLVED** to proceed as recommended within the notes.*
- g) Town Hall Events – Notes of meetings held 18 October & 25 October 2016 were tabled and **received**.
- h) Toilet Working Group – Initial meeting to be arranged.

**Cllrs McHugh & Knightley left the meeting.**

**235/16 Confidential matters** – *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.*

- a) **Resurfacing Jubilee Road Car Park** – Members considered four quotations submitted and information relating to contracts for works as set out in the Town Council's Financial Regulations.
  - *It was **RESOLVED** to accept quotation B as presented and to proceed with the works.*
- b) **Town Hall Doors** – The Town Clerk confirmed that whilst four quotations had been sought only two were submitted. Members considered the quotations.
  - *It was **RESOLVED** to accept quotation 2a as presented and to proceed with the works.*

***NOTE** : Whilst the vote resulted in a positive outcome it became unclear which Councillors abstained from voting and whether they wished their abstention to be recorded.*

c) **Conference Room Doors** – Deferred pending receipt of comparative quotations.

- It was **RESOLVED** to reinstate Standing Order 1.c.

**236/16 To note dates of the next Wadebridge Town Council meetings**

- **Finance & General Purposes Committee** – Monday 7 November 2016, Town Hall
- **Full Council** – Wednesday 9 November 2016, Town Hall
- **Full Council** – Wednesday 23 November 2016, Town Hall

All Members were issued with information relating to the correct procedure for notification of apologies and the recording of those apologies. Section 10 of the The Good Councillor's Guide was re-issued for reference.

Meeting closed at 7.50pm

**Signed as a True and Accurate Account :**

..... **Chair :** ..... **Date :**