



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 12 September 2018 at 7pm, Main Hall, Town Hall Wadebridge

Present: Cllrs; J Fletcher, E Gill, L Gliddon, J Leach, L Mitchell, P Mitchell (Mayor) & A Pennington.

Also Present: Cornwall Councillor Karen McHugh (Wadebridge West) and 18 members of the public including a candidate for Co-Option (Agenda Item 3).

In Attendance: Anne Minnis (Town Clerk) & Beverley Collins (Minutes)

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded by a member of the public.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

774/18 Apologies were received from Cllr Jon Kennedy.

- It was **RESOLVED** to accept apologies from Cllr Kennedy due to a family commitment.

775/18 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) –

- Cllr Pennington advised of an interest in planning application PA18/05541 as a friend of the applicant (via Wadebridge Tennis Club) and Item 9.b.ii as a member of Wadebridge Tennis Club.

c) **Dispensations** – None.

776/18 Town Councillor Vacancies

- i. Co-option of two new Town Councillors – Robyn Harris made a short presentation to the meeting.
 - It was **RESOLVED** to co-opt Robyn Harris to Wadebridge Town Council.
Cllr Harris fills the Wadebridge West seat vacated by ex-Cllr Dave Bassett.
- ii. Declaration of Acceptance of Office – Cllr Harris signed the Declaration of Acceptance of Office.

777/18 Minutes of Last Meeting – *The Minutes of the meeting held on the 16 August 2018 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

778/18 Public Participation

- **Questions from members of the Public relating to items on the agenda –**
Wadebridge Tennis Club – The Club Secretary addressed the meeting giving a short history of the club to date and setting out the current requirements to update the club's security including an on-court camera and to introduce broad band/internet for various purposes including a future on-line booking system.
Applicant PA18/07118 – addressed the meeting advising detailed information of the proposal including benefits to the neighbouring properties in relation to the current sewage arrangements.

7.12pm, Cllr Pennington left the meeting.

Applicant PA18/05541 - addressed the meeting advising details of the amendments which have been agreed with the Development Officer.

7.13pm, Cllr Pennington returned to the meeting.

Wadebridge Chamber of Commerce – the Events Co-ordinator (also owner of two local businesses) addressed the meeting on agenda item 9.b.iv.

A brief discussion took place on the following points; town parking, reduced parking fees and free parking for limited time, shop mobility and better signage. Cllr Pennington referred to Cornwall Council's Transport Strategy.

PA18/02128/PREAPP – Representative/landowner addressed the meeting providing details of the pre-application scheme including information on the affordable and self-build elements of the scheme, the proposal for an all-through school and pedestrian and cycle links to town. Previous issues have been addressed with the Development Officer prior to submission of the pre-application. Advised that the Development Officer is awaiting the outcome of the Regulation 14 analysis. Developer would like to work with the local community and engage with the Town Council to identify the best scheme possible.

- **Reports from Cornwall Councillors –**

Cllr Knightley (Wadebridge East) – apologies received.

Cllr McHugh (Wadebridge West) - addressed the meeting -

Information from meeting held at County Hall on 11 September 2018 :

- **Local Government Boundary Commission's Consultation** – relayed details of the reduction of Cornwall Councillors from 2021 and the impact to the Wadebridge and Padstow Network Area Panel. Referred to the criteria set out by the Boundary Commission and the proposals for Wadebridge. Feedback received indicates that the community does not want Wadebridge to be divided.
- **Parliamentary Boundary Review (Devonwall)** – Objections were made. Changes to town and parishes are expected in the Autumn.
- **Devon and Cornwall Merger with Dorset Police Force (proposed)** – Concerns with the proposed merger have been voiced including that resources will be removed from Cornwall.
- **Living Wage Accreditation** – promised to become a wage advocate by March 2019 which will prove beneficial for young families.

Local issues :

- **Camel Trail Toilets** – comments and feedback received over the summer period has been more positive than those previously received.
- **Wooden Bridge in Town** – there are issues with both Challenge Bridge and the small footbridge opposite the cinema. Has raised concerns with the repairs required to Challenge Bridge as Bike Lights will be crossing the bridge as part of their event. The footbridge is due for replacement early 2019.
- **Parking Review & Signage** – would welcome discussion with Chamber of Commerce. Residents parking review to be looked at in October – outcome will be advised. Interested to hear proposals from Chamber of Commerce and would like to discuss options available. Referred to current Cornwall Council parking options. Working with Andy Lyle (Concern Wadebridge) for mobility drop-off points - Town Council assistance may be requested.

Cllr Philip Mitchell asked if there was a business plan for the proposed Police merger. Cllr McHugh advised that there is but she considers it to be very inadequate and has concerns over lack of information.

779/18 **Mayor's Report** – The Mayor gave a brief verbal report.

780/18 **Clerk's Report (tabled)** – *received*.

781/18 **Finance** –

- a. **Accounts for payment** – *It was **RESOLVED** to make payment of £127,013.92 as presented.*
- b. **Insurance Arrangements** – The Clerk confirmed insurance arrangements for the coming year will continue with the current provider as there are no other options available at this time due to the flood risk situation in Wadebridge.

782/18 **Correspondence**

- a. The following correspondence for information was *received*:
 - i. **Languieux** – No. 314, September/October 2018.
 - ii. **Bone Cancer Trust** – Information regarding the donation of used stamps.
 - iii. **South West Business Insider** – Vol.12 no.9, September 2018.
 - iv. **CALC** – Copy of response letter from Alison Hernandez, Devon & Cornwall Police Crime Commissioner on merger proposals.
 - v. **North Coast Cluster Group** – Copy documentation re Neighbourhood Plan, Affordable Housing & Cornwall Local Plan Housing Apportionment.
 - vi. **Cornwall Council** – Road Traffic Regulation Act 1984, S.16A – Road Closure Notice – Bikelights : 13 October 2018: 18:45 to 20.00.
- b. The following correspondence for response was *received* (information circulated with agenda. *It was **RESOLVED** to make the following response:*
 - i. **Wadebridge Resident** – Response received from letter sent by the Town Council in relation to Agenda Item 8b (iii) at the Full Council meeting on 16 August 2018.
 - The Clerk reminded Members of the previous correspondence received and the Town Council's response addressing the inaccuracies set out in the correspondence. A further letter has been received from the resident who appears not to accept the response and continues to disagree and debate the procedure of the Planning Committee meeting held 16 August 2018. The Clerk stressed that, prior to compiling the original response, the recording of the meeting, which has now been destroyed, had been listened to and this confirms that the assertions made are incorrect. The Clerk set out the council's position and suggested the following action :
 - i. To reply to the resident thanking them for the correspondence and advising that the matter is closed.
 - ii. To advise that the council will no longer enter into any further correspondence relating to this matter.
 - iii. That any further correspondence received relating to this matter is dealt with in accordance with the Policy for Dealing with Abusive, Persistent or Vexatious Complaints/Requests and Complainants/Requesters.
 - iv. That a copy of the policy is provided to the resident to ensure that they understand what the policy means and council procedure.
 - *It was **RESOLVED** to accept the Clerk's advice and proceed as suggested.*
- ii. **Wadebridge Tennis Club** – A request for permission to upgrade security cameras, including an on-court camera was considered.
 - *It was **RESOLVED** to permit the request as presented.*

7.34pm, Cllr Pennington left the meeting.

7.35pm, Cllr Pennington returned to the meeting.

- iii. **Bike Lights (Saturday 13 October 2018)** – Members discussed an e-mail from event organiser requesting Town Council assistance/support. Noted that several aspects of the request do not fall within the Town Council’s authority.
 - *It was **RESOLVED** that the Clerk should obtain further information where necessary and have delegated authority to give permission where suitable.*

- iv. **Wadebridge Chamber of Commerce** – Members considered the e-mail requesting discussion on parking in the town, for reduced rate parking, allocated free time and a park and ride. Information provided in the Public Session was also taken into consideration. It was noted that car parking revenue is the Town Council’s main source of income. Members agreed to liaise with the Chamber of Commerce on this matter and in relation to signage.

7.38pm, a member of the public left the meeting.

The Clerk advised of a past Cornwall Council consultation which Members submitted suggestions to. There has been no response to that consultation to date.

Cllr McHugh suggested further discussion on this matter with interested parties. The Transport Strategy was referred to and the Mayor advised that the Town Council would forward relevant information to Cllr McHugh for her to take forward to Cornwall Council.

7.41pm, a member of the public left the meeting.

- v. **Wadebridge Resident** – Copy correspondence from a resident requesting Town Council action in respect of cyclists and cycle routes in Wadebridge was considered. Concerns with poor signage and the current cycle lanes were noted. The Clerk confirmed that the resident had submitted similar comments in 2014 and a report to Cornwall Council with no satisfactory resolution. A Cornwall Council case reference number is available and will be provided to Cllr McHugh who will follow the matter up.

- vi. **Wadebridge Resident** – A request to use Jubilee Field for a 1 hour yoga session starting at 9.30am on alternate Saturday mornings was considered.
 - *It was **RESOLVED** to permit the request subject to the appropriate documentation (valid insurance and a risk assessment) being submitted to the Town Clerk prior to the event.*

- vii. **Cornwall Council** – The One Public Transport System for Cornwall Project Engagement.
 - *It was **RESOLVED** to accept the invitation to meet with the Development and Support Officer to discuss the project.*

- viii. **Cornwall Council** – Members briefly discussed a response to the Community Infrastructure Levy – Allocation & Spend Consultation (closing date 24 September 2018). Cllr Pennington advised she has relevant information on this matter.
 - *It was **RESOLVED** that Cllr Pennington completes the consultation on behalf of the Town Council.*

- ix. **Cornwall Council** – E-mail regarding a project to address issues with Commercial Waste (in Wadebridge) entering the domestic waste stream noted. Response not required.

c. Minutes and Agendas from the following Outside Committees – None.

783/18 Committee Meetings –

- i. **Finance & General Purposes Committee** – Deferred to next meeting.

784/18 Planning –

- a. **Applications** – Cllr Pennington presented details and relevant information for each application. *It was **RESOLVED** to make the following responses:*
- i. **PA18/06377** : Land North West of 33 Egloshayle Road, Construct a single dwelling on an infill site between the flats on the north west elevation and the south east elevation. **APPLICATION WITHDRAWN.**
 - ii. **PA18/07118** : Copperfield, Road from Long Meadow to Fir Tree Cottage, Bodieve, Dwelling. **SUPPORTED.**
7.49pm, Cllr Pennington left the meeting.
 - iii. **PA18/05541 - Amended Plans** : Brookdale, Trevanion Road, Demolition of existing garage and shed and construction of new dwelling with integral double garage re-submission of PA18/02866. **SUPPORTED.**
7.50pm, Cllr Pennington returned to the meeting.
 - iv. **PA18/07287** : c/o agent Julian Foye, Julian Foye, Gonvena Hill, Minor external alterations including 2 x rooflights, relocation of main front entrance, removal of existing escape stairs. **SUPPORTED.**
- b. **Decisions** – to *receive* the following decisions as advised by Cornwall Council :
- i. **PA18/06740** : 19 Trevarner Way, Replace old wooden shed with summerhouse. **APPROVED.**
 - ii. **PA18/06423** : Garden Flat, 73 Molesworth Street, Single storey sunroom extension to the rear of the flat. **APPROVED.**
- c. **For Information** – The following information as advised by Cornwall Council was *received*:
- i. **PA18/04139** : Hayes Cottage, Road from Long Meadow to Fir Tree Cottage Bodieve, New dwelling. **WITHDRAWN.**
 - ii. **PA18/06967** : Chedworth, 11 Elmsleigh Road, Application for a non-material amendment to PA17/09527 (Replacement rear extension, with increase to footprint size, re-roof of main house and internal alterations) to increase extension. **APPROVED.**
 - iii. **PA18/07457** : Flat 2, Bridge House, Gonvena Hill, Form a balcony on an existing flat roof to the rear of property. **WITHDRAWN.**
 - iv. **PA18/07049** : 10 Tidesreach, Works to trees in a Conservation Area, namely trim the monteray pine tree. **To be decided under delegated authority – Cornwall Council**
 - v. **PA18/08050** : Alnut House, Higher Lane, Works to trees in a Conservation Area, namely works to trees T1 silver birch reduce, T2 silver birch fell, T3 yew reduce. **To be decided under delegated authority – Cornwall Council.**
 - vi. **EGLOSHAYLE PARISH - PA18/02128/PREAPP** : Land North of Higher Church Park, Egloshayle, Planning Performance Agreement (PPA) for mixed use development including housing, employment, local centre, medical centre, an all-through school, recreation pitch, community facilities, open space, landscaping and associated development. **(Comment submitted by Cllr Knightley was circulated to Members with the Agenda).**

785/18 Wadebridge BMX/Skatepark – Members considered the draft Tender document which had been tabled and information from the working group. The Invitation to Tender will be made available via the Town Council website if approved.

- *It was **RESOLVED** to accept the Tender document as presented.*

786/18 Camels Communities Alliance Meeting (Minutes circulated with Agenda) – The Minutes of the meeting held 15 August 2018 were *received*.

787/18 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan –
i. **Minutes of the Public Meeting held on Tuesday 24 July 2018** – The written Minutes of the meeting are awaited from Egloshayle Parish Council.

- ii. **Update from Steering Group members** – The Regulation 14 analysis is awaited from the Consultant. The Mayor gave a brief precis of the Regulation 14 consultation and advised of the issues and delays which have arisen due to the requirement to redact personal information from the comments submitted for GDPR purposes.
- iii. **Copy email sent to Cllr P Mitchell from the developer in relation to the Bodieve/Ball roundabout development** – Cllr Pennington stated that the member of the Steering Committee who made representation at the Strategic Planning Committee meeting of 2 March 2017 did not have a mandate to do so by Wadebridge Town Council and had also been advised by the Monitoring Officer to not make a statement. The developer is now using that representation to promote the scheme.

7.56pm, several members of the public left the meeting.

788/18 Wadebridge Town Image – Cllr Harris referred to problems with overgrown weeds. The Mayor advised of the Town Council's Environmental Policy and that use of harmful chemicals for weed spraying is no longer permitted.

A short debate took place with Cllr McHugh who advised the following :

- That Cornwall Council has banned the use of phosphates on council land.
- Funding for spraying/weed control is not available – there is no budget available.
- Cornwall Council has been faced with making difficult choices in relation to where monies should be spent.
- Suggested solution is that the Town Council consider options available including a possible increase to the precept.

Cllr Fletcher referred to the Flowers for Wadebridge working group who are considering options to promote and create a better image for Wadebridge including a 'front garden' competition and discounts with local traders for hanging baskets. She thanked the Reduce Plastics in Wadebridge group for the litter picks they have undertaken.

The Clerk confirmed that the Town Council is aware of the funding problems but feels this is not acceptable and Cornwall Council may wish to consider a discussion around the devolution of green spaces in Wadebridge. The Town Council has invested in equipment to compensate the loss of spraying and this has proved beneficial. Cllr McHugh advised a meeting could be arranged.

Cllr Pennington referred to devolution and the Town Council's willingness to consider taking on further services and asked whether Cornwall Council would support the Town Council in a Community Governance Review. An increase to the tax base would allow for additional services to be devolved to the Town Council.

Cllr McHugh confirmed that she would fully and publicly support the Town Council in a review. She advised that she is aware of the difficulties faced by the Town Council in meeting expectations for the many services provided without receiving council tax from the adjoining parish who use and benefit from those services.

Members thanked Cllr McHugh for her support. Members also thanked the Grounds staff and outside staff who maintain the Town Council land for their hard work and commitment.

789/18 Working Groups

- i. Appoint new members, receive an update from the working groups, receive relevant minutes and consider any recommendations made:

- a) **Bins** – Notes of recent meetings held were tabled and discussed.

The current issues with the abuse of the recycling and household waste in the car park bins was explained for the benefit of the members of the public in attendance.

Information regarding the ongoing mis-use of the bins and options available were debated. It was stressed that Wadebridge Town Council takes recycling seriously and promotes recycling but also has an obligation to address the ongoing issues. Points considered included staffing remit and support, budget and that Cornwall Council has a responsibility to provide recycling facilities. With new projects forthcoming the existing bins should be stored for future use.

Members would like to explore the possibility, with Cornwall Council, for a new recycling site to be located close to the Jubilee Road car park.

- *It was **RESOLVED** to accept Option, 2 to remove the existing double bins and replace with single litter bins.*

- b) **BMX/Skatepark** – Community event to be arranged for 12 December 2018 in the Town Hall.
- c) **Christmas Lights** – None.
- d) **Flowers for Wadebridge** – Suggested proposal for small ‘front garden’ competition with potential discounts at garden centres available for summer 2019. Also for advertising opportunities for local companies. Further information at next meeting.
- e) **Planning** – None.
- f) **Remembrance Parade** – None.
- g) **Signage** – None.
- h) **Toilets** – None.
- i) **Town Council Events** – None.
- j) **Town Hall Improvements** – Ongoing.
- k) **Wadebridge Library & OSS** – The Clerk advised details of overage and option agreement - negotiations are ongoing.
- l) **Website** - None.
- m) **Police Partnership** – Report submitted by Wadebridge Police was tabled. The Mayor advised details and raised discussion on moving the Police Partnership group forward including the co-option of members of the public. The Mayor invited a local trader to comment and join the group as part of the Pub Watch Scheme.
- n) **Electoral Review** – In abeyance.

8.21pm, Cllr McHugh and all members of the public left the meeting.

790/18 Confidential matters: *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.*

- a. **Appeal Hearing Panel** – *It was **RESOLVED** to appoint Cllrs; Robyn Harris, Jon Kennedy, John Leach and Louise Mitchell and to the Appeal Panel.*
 - b. **Staffing Committee (Minutes tabled)** – *Deferred to next meeting.*
- *It was **RESOLVED** to re-instate Standing Order 1.c.*

791/18 Dates of Next Wadebridge Town Council meetings

- **Full Council** – Wednesday 3 October 2018
- **Full Council** – Wednesday 24 October 2018

Meeting closed at 8.25pm

Signed as a True and Accurate Account:

..... **Chair:**

..... **Date:**