



Wadebridge Town Council

Minutes of the Full Council meeting held remotely via Zoom on Wednesday 1 July 2020 at 7pm

Present : Cllrs; H Cooper-Waite, J Fletcher, E Gill, R Harris, M Hollamby, L Mitchell, P Mitchell, A Pennington, I Welch & T Wiltshire. **Absent** : Cllr L Gliddon.

Public : Cornwall Councillor Robin Moorcroft (Wadebridge West) and Regie Butler-Card, Sector Inspector, Bodmin and Wadebridge Police.

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes).

Housekeeping – The Mayor welcomed everyone to the meeting and advised the following:

- That the meeting may be filmed or recorded by members of the public.
- That Wadebridge Town Council is recording the meeting.
- Members and members of the public to turn mobile phones to silent.

1288/20 Apologies were received from Cllr Leach.

- It was **RESOLVED** to accept apologies from Cllr John Leach due to a family commitment.

1289/20 Declarations of Interest –

- a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.
- b) **Non-Registerable Interests** (*To declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) – None.
- c) **Dispensations** – None.

1290/20 Minutes of Last Meeting – *The Minutes of the meeting held on the 3 June 2020 were **RESOLVED** to be a true record of the meeting. Signing of the Minutes by the Mayor was deferred.*

1291/20 Public Participation

- Public : None.
- Reports from Cornwall Councillors :
 - **Cllr Knightley (Wadebridge East)** - None
 - **Cllr Moorcroft (Wadebridge West)** addressed Sector Inspector Butler-Card on the potential issues cyclist in town over the summer period. Could additional visual presence be made available with action and enforcement taken as and when necessary.
- Reports from the Police (circulated to members prior to meeting) : Sector Inspector Butler-Card addressed the meeting introducing himself and providing background history of his service with the force.

Other points advised included :

- Will be in position until October / November 2020 and would very much like to be promoted and able to stay in the area.
- Vacancies are now being filled quickly with Wadebridge having an officer allocated from each section.
- The team is returning to a full team with less sickness absence and is working hard to better the current statistics.
- Aware of cycling issues during the summer and is looking to obtain funding for two force cycles to be stationed in Wadebridge.
- Concerns with visitors arriving over the forthcoming weekend are being addressed with additional officers working. Incidents will be responded to quickly although there are no major problems expected for the network area.
- Referring to the Police report circulated earlier, it was noted that the spike in anti-social behaviour is mainly due to the pandemic situation.
- Open to feedback and comments from councillors and is looking forward to working with the Town Council and community.
- Looking to ensure that he or an officer is able to attend meetings on a more regular basis.

The Mayor thanked Sector Inspector Butler-Card for his attendance and welcomed him to the role.

Cllr Hollamby noted that the most recent report is presented in a much clearer form with more valid information and explanation available.

Sector Inspector Butler-Card left the meeting.

1292/20 Mayor's Report – The Mayor provided a short verbal report on the following :

- Temporary Post Office - There have been many issues and problems in facilitating this service. It is now operating from the Foyer area but there are problems with cleaning which must be addressed.
- Highways – Recent meeting with Highways to discuss distancing issues with pedestrians using The Platt. An option to block off the cycle lanes to create a wider pavement is being considered.

Cllr Gill thanked the Clerk and the Mayor for their continued hard work on these matters.

1293/20 Finance - information circulated to Members with agenda :

- a. March 2020 accounts for payment – *It was **RESOLVED** to approve payment of £46,594.04 as presented.*
- b. April 2020 accounts for payment – *It was **RESOLVED** to approve payment of £65,512.84 as presented.*
- c. May 2020 accounts for payment – *It was **RESOLVED** to approve payment of £56,684.74 as presented.*
- d. Application to the Social Emergency Fund from Bricknells newsagents – It was **RESOLVED** to

1294/20 Correspondence

- a. The following correspondence for information was **received** – None.
- b. Correspondence for response (circulated with agenda) – Members discussed the requests received and made the following decisions :
 - i. **Luxulyan Parish Council** – Luxulyan Parish Council is very concerned with a second peak of Coronavirus cases during and after the holiday season. The Parish Council asks the Town Council to support a cautious approach to the easing of Lockdown in Cornwall and all holiday spots in the UK. A draft template is attached asking the Town Council to consider sending this or similar to Scott Mann MP.

- Members felt the letter content is now outdated and noted that Scott Mann MP had spoken on this topic in Parliament.
 - *It was **RESOLVED** not to respond to this request.*
- ii. **BLM** – request to hold a Black Lives protest in the Jubilee Fields;
- Members debated the request taking into consideration government guidance on what is and is not permitted with regards to gatherings.
- Members were clear that, whilst the Town Council recognises and supports that the public has a right to peacefully protest on any matter, it must not favour one way or the other the actual matter itself or act unlawfully when deciding if such a protest could be permitted.
- The Clerk confirmed that government guidance and regulations in respect of the Coronavirus pandemic does not allow the Town Council to permit this request or any such gathering at this time.
- *It was **RESOLVED** to reply to the organiser explaining the Town Council's current position on gatherings and to advise that they may submit a further request once the regulations change.*
- iii. **St Breock Parish Council** – Letter received in response to Cllr P Mitchell's correspondence.
- Members **received** the correspondence and noted that further discussion may be necessary after the planned Governance Review Committee meeting on 15 July 2020.
- c. The following Minutes and Agendas from Outside Committees were **received** for information – None.

1295/20 Planning – Information advised on agenda :

- a. **New Applications** – Cllr Pennington provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*
- i. **PA20/01209** : Long Cottage, 3 Tower Hill, Egloshayle, Wadebridge, Replacement kitchen/utility area and first floor extension. **SUPPORTED.**
 - ii. **PA19/08494** - Amended Plans : Land East Of Hill House, Park Road, Wadebridge, Proposed pair of semi-detached dwellings of a vernacular design. **SUPPORTED.**
 - iii. **PA20/04383** : St Marys Church, New Park Road, Wadebridge - Non Material Amendment to Application No. PA18/03840 dated 9th October 2018 for the Construction of new vicarage (including office) with parking and construction of 4 semi-detached houses with garages with landscaping works associated with the above (amendment to previous approval PA15/02220) namely amendments to design and layout of 4 semi-detached dwellings. Plots 1 and 2 layout amended to ease the levels to allow parking and garages between the properties; Plot 1 roof now hipped to lessen the impact when viewed from Park Road. **SUPPORTED.**
 - iv. **PA20/04257**: Land Rear of 57-61 Egloshayle Road, Wadebridge, Outline planning application for construction of double garage and garden store including access. **SUPPORTED.**
- b. **For information (no action required)** – the following information from Cornwall Council was **received** :

- i. **PA20/04726** : 93 Egloshayle Road, Wadebridge, Fell Willow tree in Conservation Area
- ii. **PA20/04723**: 1 Trevanson Street, Wadebridge, Permitted Development for Temporary change of use from A2 (professional and financial services office) to B1 (business) office (Class D, Part 4 of Schedule 2). **Prior approval not required (AF/TEL/DEM)**

**c. Applications considered during lock-down –
Week commencing 23 March 2020**

- i. **PA20/01579**: Ashmeadows, Treraven Lane, Change of use from workshop to annexe.
 - WTC comment – **SUPPORTED**
 - 17 April 2020 - **APPROVED**
 - *It was **RESOLVED** to retrospectively approve the Town Council's comment and receive the decision as presented.*
- ii. **PA20/00752**: Donimaur, 9 Broomfield Road, Construction of a two-storey extension.
 - WTC comment – **SUPPORTED**
 - 14 May 2020 – **APPROVED**
 - *It was **RESOLVED** to retrospectively approve the Town Council's comment and receive the decision as presented.*
- iii. **PA20/02293**: Health Office, Jubilee Road, Various tree works to 1 no. holly tree, 1 no. irish yew and 2 no. beech trees in a conservation area.
 - WTC comment – **SUPPORTED**
 - 24 April 2020 – **DECIDED NOT TO MAKE A TPO (TCA APPS)**
 - *It was **RESOLVED** to retrospectively approve the Town Council's comment and receive the decision as presented.*
- iv. **PA20/01969**: 19 Westerlands Road, Proposed dormer extension to front and extension at first floor level to rear of property.
 - WTC comment – **SUPPORTED**
 - 14 May 2020 – **APPROVED**
 - *It was **RESOLVED** to retrospectively approve the Town Council's comment and receive the decision as presented.*

Week commencing 13 April 2020

- v. **PA20/02985** : Land North East of Hayes Cottage, Bodieve, Non Material Amendment to Application No. PA18/11115 dated 8 March 2019 for a new dwelling namely same footprint and position but lowered to provide disabled access, parking area amended to provide 2 spaces and turning area and new sewerage treatment plant to replace existing old septic tank.
 - WTC Comment – **SUPPORTED** but have concerns with the proposed newly positioned waste treatment plant damaging neighbouring trees. Can the Planning Officer / Tree Officer please consider the impact of this when assessing the application? Planning Officer liaised with the Town Clerk in respect of mitigating against potential loss of trees (Members were notified of this).
 - 1 May 2020 – **APPROVED**
 - *It was **RESOLVED** to retrospectively approve the Town Council's comment and receive the decision as presented.*

Week commencing 20 April 2020

- vi. **PA20/02855:** Mulberry Cottage, Molesworth Street, Demolition of outbuilding wall and internal wall to provide a single storey extension to the rear of the property.
- WTC comment – **SUPPORTED**
 - 4 June 2020 – **APPROVED**
- *It was **RESOLVED** to retrospectively approve the Town Council's comment and receive the decision as presented.*

Week commencing 27 April 2020

- vii. **PA20/02905:** 4 Wellington Place, Single storey extension to rear of property.
- WTC comment – **SUPPORTED**
 - 12 June 2020 – **APPROVED**
- *It was **RESOLVED** to retrospectively approve the Town Council's comment and receive the decision as presented.*

Week commencing 4 May 2020

- viii. **PA20/03037:** To make a new window opening at first floor. To take an existing window and make into a French Door. To construct a new raised deck, off the new first floor French Doors. 48 Treguddock Drive Wadebridge, PL27 6BQ.
- WTC comment – **SUPPORTED**
 - 18 June 2020 – **APPROVED**
- *It was **RESOLVED** to retrospectively approve the Town Council's comment and receive the decision as presented.*

Week commencing 11 May 2020

- ix. **PA20/03573:** Reserved matters following outline approval PA17/11729 (Construction of two dwellings). Land South West Of Lower Town Higher Lane Egloshayle Wadebridge.
- WTC comment – **SUPPORTED** - In our previous response we requested that boundary trees were retained which have all now been removed. Therefore we support the layout changes to the buildings but request significant improvements to their environmental screening - such as greater use of natural materials, less block walls and timber fences, plus a replacement of boundary trees so as to provide better transition between the built up area and the adjacent fields - 19 May 2020.
 - **DECISION AWAITED**
- *It was **RESOLVED** to retrospectively approve the Town Council's comment as presented.*

- d. **Decision received on pre-lock down applications** – the following decisions from Cornwall Council were *received* :
- i. **PA19/06485** : 22 Rivendell, Single storey extension to side of property. **REFUSED**
 - ii. **PA19/09932:** Land North East of 100 Egloshayle Road, Proposed new dwelling. **APPROVED**
 - iii. **PA20/01379:** Brook House, Bodieve, Wadebridge, Proposed dwelling with detached garage and associated works. **APPROVED**
 - iv. **PA20/00244:** 34 Egloshayle Road, Construction of vehicle access and hardstanding at the front of the property, including the provision of a drop kerb vehicle crossing. **APPROVED**

1296/20 Update of Town Council Operations and Activities – The Clerk provided a brief verbal update on the skatepark, public toilets and car parks which are all now open and operating. There have been no issues to contend with but staff continue to monitor the situation where required.

The Mayor thanked the staff for their work and input in getting the Town Council's facilities up and running. It was also noted that the hanging baskets and flower beds around town are all looking exceptional.

1297/20 Reopening of Council Services – The Clerk confirmed that the Library will reopen on Tuesday 7 July 2020 with a Phase 1 service as previously advised.

Play Areas – The Clerk advised that the play areas are not expected to reopen until Wednesday 8 July 2020. This is due to the level of work required so that the reopening meets the current Coronavirus guidelines and legislation.

The Clerk reiterated that, whilst it would be preferable that the play areas are opened as soon as possible, the Town Council does have a health and safety responsibility to both their staff and the public using its facilities. Use of the play areas will be monitored and misuse may lead to the areas being closed should it be deemed necessary.

Members recognised that the work involved in reopening services is considerable and that regulations must be met in order to ensure facilities are reopened safely.

7.43pm, Cllr Moorcroft left the meeting.

1298/20 Confidential matters – *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –*

The Clerk presented details of the following item for Members consideration.

a. Post Office – A review of the arrangements currently in place and implications to Town Council staff were debated.

- *It was **RESOLVED** to re-instate Standing Order 1.c.*

1299/20 Dates of Next Wadebridge Town Council meetings –

- Full Council – 7pm, Wednesday 5 August 2020 (remote Zoom meeting)

Meeting closed at 7.54pm

Signed as a True and Accurate Account:

Chair :

Date :