



Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ
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Town Mayor – Cllr Pamela Starling Town Clerk – Anne Minnis

EGLOSHAYLE, ST. BREOCK AND WADEBRIDGE NEIGHBOURHOOD PLAN Steering Committee meeting Thursday 27 August 2015, 9am, Board Room

Attendance : Cllrs : Pamela Starling (Chair), Paul Tofi, Simon Malloni, Jeremy Varcoe, Adrian Jones & Peter Collis (arrived 9.25am). **Also present :** Tony Faragher (Advisory Group). **Minutes :** Beverley Collins

1. **Apologies** – None.
2. **Minutes of last meeting** – meeting notes of 3 June 2015 as previously circulated were **received** as a true record.
3. **Advisory Group** – meeting notes of 8 July 2015 (draft) were **received**.
Notes of 22 April 2015 had been received 3 June 2015.
4. **Update on Policy meeting with Paul Weston** – Tony gave an overview of the meeting noting that Paul Weston and Stuart Todd will present a ‘final draft’ version to the Plan Writing group on 3 September. Once the ‘final draft’ is completed it will be circulated to the respective Councils for comment.
Points raised included :
 - **Expectation at this stage** - approval from each Council is required but, not in the form of objections which may delay the process. Comments &/or reservations highlighted will be recorded and discussed along with feedback received from the public consultation – it is accepted that changes may be required.
 - **Wadebridge Town Council (WTC)** – has informally commented on several aspects of the draft policies.
 - **Egloshayle Parish Council (EPC)** – will comment but are not expected to ‘unpick’ the draft plan at this stage.
 - **Cornwall Council (CC)** – will receive the draft plan informally in order to offer initial feedback. Peter has spoken to Zoe Bernard-John regarding this.
5. **Comments received** -
 - i. **Respective Councils** - Members discussed the process. Paul advised that an opportunity to discuss draft policies / plan in detail is needed – Members of WTC will have question and comments to put forward.

Smart Innovation Hub location was debated.

Pamela raised concerns with the word 'support' being used and suggested 'considered' might be a better option. Wording context was briefly discussed and Adrian thought that Paul Weston might advise on 3 September.

- ii. **Community** - The importance of the next public consultation was discussed – 2/3 day event in the Town Hall (if available). Jeremy reiterated that feedback and observations received may lead to changes.
A public consultation is expected after respective Councils have received the draft plan for comment.

Publicity – it was agreed that an electronic version of the draft plan is necessary and a full presentation to all Councillors (St. Breock/Egloshayle/Wadebridge).

Media and Press awareness is essential – Adrian agreed to discuss with Graham Smith (Cornish Guardian).

October consultation will require publicity – posters/mailshot/advertising etc. and an edited version of the draft plan – **suggestions to be confirmed.**

Action : Adrian.

Content of the draft plan was debated. Simon and Peter raised concerns with WTC reaction and noted :

- The plan is not prescriptive.
- Each development site includes evidence, advantages & disadvantages.
- Development is developer lead.
- The draft plan is evidence based.
- Respective Councils have agreed the Evidence Report / Draft Vision Statement.

Project Plan – Peter circulated a project plan and advised on several points including :

- Consultation on draft plan is October (informally), November and December (C4).
- Respective councils will be asked to approve draft plan end October.
- Statutory consultation in November and December.
- Suggestion that respective councils meet to discuss draft plan outside of main council meeting.

Sustainability Assessment requirements were discussed briefly. More details will be known once CC has reviewed the draft plan (informally).

Other Discussion

Pamela and Paul referred to the Wadebridge Transport Strategy currently being undertaken by CC / Cormac – draft plan will be referred to. Overview meeting arranged for 18 September (CC & Town Council working group).

Peter advised that Grenville Stanbury and Steve Knightley continue to assist the Advisory Group and are co-ordinating map requirements with CC. Additionally, whilst Jeremy has resigned from Advisory Group he remains on Steering Committee as EPC representative.

6. Future Consultation Dates –

Presentation to Town and Parish Councils & Advisory Group members was discussed.

Agreed date of Wednesday 30 September, 7pm, Town Hall.

Points noted included :

- Presentation of draft plan – currently 79 pages.
- Important that policies are justified by evidence.
- Hard copies for members of each Town and Parish council required prior to presentation.
- Outsource printing.
- Suggestion that Philip is approached to speak on behalf of Land Supply team.
- Paul Weston attendance preferred – *Beverley to speak to PW.*

Funding requests to WTC :

- *PR & Circulation of Draft Plan* - Chair and Wadebridge Town Clerk to authorise printing and PR costs within £500 budget allocated to the Steering Committee (see Terms of Reference for delegated authority).
- *Consultant Fees* - WTC to confirm continued use of previously allocated precept budget of £10,000 for Consultant fees including attendance at presentation 30 September (232/15 April 2015). *To clarify - budget was not required at the time as Consultant's fees were paid from grant funding.*
- *Future Consultant Fees* - WTC to authorise additional £5,000 for future Consultant fees.

Future workload :

Concerns were raised with future workload and advisory group role – additional support will be required.

7. Date and time of next meeting – Thursday 17 September, 9am – to include Tony Faragher.

Meeting closed : 10.55am

Meeting & Date	Date received by Steering Cttee	Date received by WTC – Full Council
Steering Cttee – 27/08/15		