



# Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ  
Telephone: 01208 812643

Town Mayor – Cllr Tony Rush      Town Clerk – Kate Glidden-Rogers

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## EGLOSHAYLE, ST. BREOCK AND WADEBRIDGE NEIGHBOURHOOD PLAN

### Steering Committee meeting

Wednesday 25 March 2015, 9.30am, Board Room

**Attendance :** Cllrs : Tony Rush (Chair), Simon Malloni, Jeremy Varcoe, Adrian Jones & Peter Collis. **Minutes :** Beverley Collins

1. **Apologies** – Pamela Starling.
2. **Minutes of last meeting** – meeting notes of 27 January 2015 as previously circulated were **received** as a true record.  
**Draft Vision Statement** – It was confirmed that respective Councils received and accepted the document as requested.
3. **Advisory Group** – meeting notes of 28 January 2015 & 11 March 2015 (draft) were **received**.
4. **St Breock Parish Council** – Requirements for a second representative were discussed. Simon agreed to raise this matter at next St Breock Parish Council meeting.  
**Action : Simon.**
5. **Letter to Dan Rogerson (draft letter circulated)** – Members discussed impact of a recent Liberal Democrat publication which refers to CC Knightley's involvement with the Plan.  
It was **agreed** to write to Dan Rogerson MP (copied to CC Knightley) noting the Steering Committees concerns and to establish that the project is non-political. Amendments to the draft letter were discussed and agreed.  
**Action : Peter to finalise.**  
Members additionally agreed to submit a letter, based on the above, to the Cornish Guardian Letters page. Simon agreed to draft and circulate for Members input.  
**Action : Simon.**  
Members were in agreement that Steve Knightley is respected for his continued commitment and valuable contribution which has helped move the project forward.
6. **Consultancy Services** – Members discussed the revised project plan and budget figures which Peter had circulated. Concerns with slippage were raised. Jeremy, Adrian and Simon advised the current position of the Policy working party and set out work still required. It was noted that respective Council's will be required to agree the Policies.

Peter advised of a grant funding opportunity which will be available from April – time restrictions apply as spending must be complete within six months. It was noted that Consultancy fees may be payable from any grant awarded.

- *It was **agreed** that Peter will apply for grant funding.*

**Action : Peter.**

- a. **Proposal received from Paul Weston for future consultancy work** – Details of the proposal were discussed and it was noted that some flexibility may be required. Policy working group advised input from Paul is required once an amended set of draft policies is available.

- *Members **agreed** to accept the proposal as presented.*

- b. **Funding requirements / recommendation to Wadebridge Town Council** –

Members discussed funding requirements for consultancy services and additional spending which may be required. It was noted that professional fees may be met by any grant funding obtained (application currently being prepared).

- *It was **agreed** to request that sufficient funding is drawn down from the main NHP budget in order to move forward with consultancy services and future public consultation(s) as required.*

- *It was **agreed to recommend to Wadebridge Town Council** that £10,000 is made available from the main Neighbourhood Plan budget in order to meet consultancy fees as presented and associated incidental costs for preparation of public consultation.*

Members noted that further monies from the main budget may be required as the project moves forward.

## 7. **Date and time of next meeting**

**Advisory Group** – Jeremy advised that once Paul Weston has reviewed the draft policies a meeting will be necessary to update the group. Additionally, requirements for a ‘housing needs’ survey are still to be addressed. Simon reiterated that he has requested information from Cornwall Council on many occasions and that Steve Knightley has agreed to liaise with Homechoice for up to date information. Peter noted that the ‘Justification’ from Land Supply team is required.

**Action : Simon to arrange next meeting.**

**Steering Committee** – To be advised.

Meeting closed : 10.50am

Meeting & Date	Date received by Steering Cttee	Date received by WTC – Full Council
Steering Cttee – 25/03/15		