



# Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ  
Telephone: 01208 812643

Town Mayor – Cllr Tony Rush      Locum Town Clerk – Sue Lee

---

## EGLOSHAYLE, ST. BREOCK AND WADEBRIDGE NEIGHBOURHOOD PLAN

### Notes from Steering Committee meeting held on Tuesday 21 January 2014, 11am, Conference Room

**Those present :** Cllrs; Tony Rush, Pamela Starling, Adrian Jones, Peter Collis & Simon Malloni and Paul Weston

**Also present :** Beverley Collins, Minutes Clerk

Tony Rush advised of exit routes in case of an emergency.

1. **Apologies** – Jeremy Varcoe.
2. **Minutes of last meeting** – meeting notes of 17 December 2013 were received as a true record.
3. **Advisory Group** – meeting notes of 17 December 2013 were received as a true record. Meeting notes of 7 January 2014 deferred to next meeting.
4. **Membership to Advisory Group** – the Methodist Church application had not been received – deferred to next meeting.  
It was noted that engagement with various Church groups is required. It was suggested that Mike Todd may form a small topic group to obtain relevant views and comments.  
**Action : Office.**
5. **Project Review** – Peter Collis gave a brief overview of :
  - a. **Project Timetable** – noted that respective councils should approve / adopt amended timetable. Peter stressed the importance of working to the schedule in order to keep the project on track.
  - b. **Human Resources Allocation** – The newly formed Task Groups (Land Supply and Communications) have both held initial meeting(s). Formation of a Church topic group to be arranged (as 4. Above).
  - c. **Budget Plan & Cost Issues** – Clarified that the grant funding budget has monies still available. The group discussed future Consultancy requirements including obtaining quotations for additional services as required and possibility of Consultancy fees being paid from main NHP budget. Paul advised he will be writing to the Town Council regarding his current position. Peter noted that there is scope for the group to re-apply for the portion of grant funding withheld from the original application (approximately £800).

6. **Community Consultation Task Group** – Pamela advised that the group has set provisional dates for a community consultation event – early April 2014. A copy of the Community Engagement Program was circulated and discussed. It was **AGREED** to accept the program as presented (copy attached).

7. **Evidence Report (Version 4)** - Paul gave a brief précis of Version 4 clarifying that the ‘Renewables’ section has been removed in light of various comments received from group members.

Paul stressed the importance of accepting Version 4 as a completed exercise (with Renewables section being added once that topic work has been undertaken) which should now be made available to the community. Sharing this information will trigger responses from the community – these, along with any additional information obtained, will be recorded and stored separately alongside the Evidence Report. He suggested that a group member is appointed to ‘manage’ this task which may also include regular updates via the NHP website and a Blog.

The recent formation of a Renewables topic group was discussed (to be clarified at Advisory Group meeting). Several concerns were raised and it was **AGREED** that ‘Energy’ is a more appropriate title. A simple format to initially obtain and record both the positives and negatives of this topic was discussed.

The following was **AGREED** :

- That both WREN and Protect Cornwall will be consulted to obtain a fair and balanced opinion in order to draw and present conclusions for public comment.
- The Energy topic group will be responsible for obtaining the relevant information which should be submitted to the Steering Committee for approval by end February 2014.

**Action : Energy group.**

The Steering Committee **AGREED** to sign-off the Evidence Report (Version 4) with the exception of the Energy chapter which will be completed by February 2014.

Paul advised that a Disclaimer has been included in the Contents section), any comments should be directed to him as soon as possible.

8. **Date and time of next meeting** – Tuesday 17 February 2014

Meeting closed – noon.

Meeting & Date	Date received by Steering Cttee	Date received by WTC – Full Council
Steering Cttee – 21/01/14		