



# Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ  
Telephone: 01208 812643

Town Mayor – Cllr Pamela Starling      Town Clerk – Anne Minnis

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## EGLOSHAYLE, ST. BREOCK AND WADEBRIDGE NEIGHBOURHOOD PLAN Steering Committee meeting Thursday 4 February 2016, 11am, Victoria Room

**Attendance** : Cllrs : Pamela Starling (Chair), Paul Tofi, Simon Malloni, Peter Collis, Jeremy Varcoe & Adrian Jones **Also present** : Anne Minnis, Wadebridge Town Clerk

**Minutes** : Beverley Collins

1. **Apologies** – Colleen O’Sullivan and Anna Druce (Cornwall Council).
2. **Minutes of last meeting** – The Committee discussed and agreed amendments submitted by Colleen O’Sullivan relating to CC procedure and NHP legislation.
  - Meeting notes of 25 January 2016 were **received** as a true record subject to agreed amendments.
3. **Future Action**
  - i. **Next Steps for Wadebridge** – Information from Colleen was circulated and discussed.
  - ii. **Proposed consultation strategy** – The Committee discussed the proposed strategy as circulated by Adrian prior to the meeting – See attached for revised version.
4. **Draft Plan – Review by Paul Weston**
  - i. **Review timescale & fees for further work if required** – the Committee discussed information and quote received from Paul relating to the review timescale and future stages. Noted that main precept budget available for Consultants Fees (WTC Minute 095/15.c.).
    - **It was AGREED to accept quotation for 3.5 days work to review and submit comments on the current Draft Plan and to confirm additional time will be required in order to discuss and incorporate the review comments.**

**ACTION : Town Clerk to contact Paul.**

Peter confirmed that he and Grenville have made minor amendments to the **Land Supply Appraisal** document so that Stuart Todd can complete the review in the second half of February (time to be offset again grant funding monies). It was clarified that the amendments are corrections of errors only (last meeting stated that amendments should not be undertaken) as requested by Stuart.

    - **ACTION** : Peter to circulate updated document to all Committee members.

Peter reiterated the delay in releasing the LSA and that it is a consolidated document from work undertaken in 2014 including the Land Supply team’s response to a review of the document by respective councils.
  - ii. **Summary Appraisal** – Simon advised he will forward a brief to Paul and request a quote for the works. Expected to be a 20 page document to include maps and links to more detailed explanations for each proposed site. Peter reminded members that evidence for land supply work is available should it need to be referred to.
5. **Chair’s update** – Pamela advised that she had attended a meeting facilitated by Cllr Knightley (Monday 1 February) regarding Trevilling Quay. Minutes awaited.

**6. Planning Partnership Response to NPPF Consultation** – Pamela advised that the Town Council has requested she works with the Town Clerk and Planning Committee to submit comments on behalf of the Steering Committee (by 22 February 2016). Jeremy, Peter and Simon thought respective parishes may not have been advised of the consultation as yet. Jeremy referred to Emerging Plans and the bearing of old / saved policies and 'Presumption'.

- *It was **AGREED** that Jeremy will draft a suitable response on behalf of the Neighbourhood Plan Group for use by Egloshayle Parish Council and St Breock Parish Council if required.*

**ACTION : Jeremy.**

**7. Date and time of next meeting** – Wednesday 17 February, 9.30am, Victoria Room.

Meeting closed : 1.10pm

<b>Meeting &amp; Date</b>	<b>Date received by Steering Cttee</b>	<b>Date received by WTC – Full Council</b>
Steering Cttee – 04/02/16		