



Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ
Telephone: 01208 812643

Town Mayor – Cllr Tony Rush Locum Town Clerk – Sue Lee

EGLOSHAYLE, ST. BREOCK AND WADEBRIDGE NEIGHBOURHOOD PLAN Notes of Advisory Group Meeting, Conference Room Tuesday 4 February 2014, 10.30am

Those present : Tony Rush, Pamela Starling, Peter Collis, Jeremy Varcoe, Steve Knightley, Tony Faragher, Mike Todd & Mike Kent

Also present : Beverley Collins, Minutes Clerk.

Tony advised of emergency exit routes.

1. **Apologies** – Simon Malloni, Grenville Stanbury, Adrian Jones, Philip Mutton & Mark Innes
2. **Minutes of the last meeting** – notes of meetings held 7th and 21st January 2014 were received as a true record.
3. **Project Plan** – Peter advised details of a revised work plan – October 2013-June 2014 from Paul Weston (attached). Tony advised that as Chair of the Steering Committee he will formally agree to the revised plan which includes additional support days from both Paul and Stuart Todd within the original budget.

Action : Tony Rush

Peter reminded the group that the grant funding budget is to be used by start July 2014. Requirements for the forthcoming public consultation (maps, printing, materials etc.) were noted.

The group discussed a suggestion that the Steering Committee ask Paul to submit a proposal to continue with his mentoring and consultancy services beyond June. Peter confirmed the main NHP budget would fund this work. The benefits of continuing with Paul's services, so long as he is qualified to take the project into the next stage(s), were discussed. Mike Kent asked for clarification on Paul's original involvement and whether there is a link between Locality and WREN. Tony Faragher confirmed that WREN has no connection with Locality or Paul outside of the Neighbourhood Plan project.

Action : Steering Cttee to discuss

4. **Land Supply Task Group** – Tony Faragher (group leader) gave a verbal update noting that Stuart Todd's input has proved valuable. Zoe Bernard-John (Cornwall Council Planner) will be attending next meeting. The group will be looking at potential employment land and Sustainability Appraisal requirements and Cornwall Council's final decision on housing quota for Wadebridge area.

Steve Knightley discussed elements of the on-line mapping system.

Action : Office to assist

Other related matters discussed included; inclusion of land classification (to be raised with Zoe B-J), transport & traffic involvement and Affordable Housing Consultation document (Cornwall Council).

5. **Evidence Report (Energy)** – Tony Faragher and Mike Kent advised that a report structure has been agreed. The consultation will include all stakeholders rather than WREN and Cornwall Protect only.
6. **Consultation Task Group** – meeting notes of 21 January were circulated. Pamela gave a brief precis. Points discussed included;
 - Making documentation available to the public – Peter advised that he and Adrian will format the Summary document for this purpose.

Action : Peter to discuss with topic group leaders
 - Evidence Report to be available to the public electronically with hard copies available via the Library, Town Hall etc.

Action : As soon as possible
 - More adequate display boards are required for consultation events.

Action : Office
 - Inclusion of all Town and Parish Councillors.
7. **Open Space Meeting** – no further report available.
8. **Date and time of future meetings** – Reduced availability over the next few months for evening meetings in the Town Hall was noted.
 - **4th March, 7pm** – Town Hall unavailable due to Music Festival booking. It was **agreed** that this meeting will be held elsewhere (Mike Todd gave apologies).

Action : Office to arrange
 - **Steering Committee meetings** - It was **confirmed** that the monthly Steering Committee meeting will be scheduled for 1pm in order that the Advisory Group can continue to meet at noon.

Members were reminded to check Agendas for room location and time.

Meeting closed 11.44am

Meeting & Date	Date received by Steering Cttee	Date received by WTC – Full Council
Advisory Group – 04/02/14		