



Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ
Telephone: 01208 812643

Town Mayor – Cllr P Mitchell

Town Clerk – Anne Minnis

Dear Councillor,

21 September 2020

You are hereby summoned to a meeting of the Staffing Committee on **Friday 25 September 2020 at 9.30am** for the transaction of the business shown on the Agenda below.

This will be a 'virtual' Zoom meeting with remote attendance by Councillors, and remote access of press and public, and will be held in accordance with the provisions of **The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020**.

To join the meeting, please go to:

<https://us02web.zoom.us/j/85465238101?pwd=bCtYZzZuUVB1bmExTWpteDBwK21xdz09>

Meeting ID: 854 6523 8101

Passcode: 223315

Dial by your location

- +44 203 901 7895 United Kingdom
- +44 131 460 1196 United Kingdom
- +44 203 051 2874 United Kingdom
- +44 203 481 5237 United Kingdom
- +44 203 481 5240 United Kingdom

Anne Minnis
Town Clerk

Members of the Public & Press are welcome to attend

AGENDA

Housekeeping – Chairman to remind those present of the following:

- That the meeting may be filmed or recorded by members of the public.
- Wadebridge Town Council is recording the meeting.
- Members and members of the public to turn mobile phones to silent.

1. To receive and approve apologies for absence

2. To receive Declarations of Interest

a) Pecuniary Interests

Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.

b) Non-Registerable Interests

Declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.

c) Dispensations

To receive any requests for dispensations relating to items on the agenda.

3. To confirm the confidential minutes of the meeting held on the 14 August 2020.

4. Public Participation – to receive submissions from members of the public relating to items on the agenda.

5. Personnel matters - to consider the following resolution: That the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.

- i. Covid 19
- ii. Working from Home Policy
- iii. Christmas Arrangements
- iv. Mayor's Christmas event
- v. HR update.

6. Date of next meeting:

- TBC