



# WADEBRIDGE TOWN COUNCIL FULL COUNCIL MEETING

7pm

WEDNESDAY 3 JUNE 2020

Town Mayor – Cllr Philip Mitchell

Town Clerk: Anne Minnis

Dear Councillor,

28 May 2020

You are hereby summoned to attend the Full Council Meeting of Wadebridge Town Council on **Wednesday 3 June 2020 at 7pm** for the transaction of the business shown on the Agenda below. This will be a 'virtual' Zoom meeting with remote attendance by Councillors, and remote access of press and public, and will be held in accordance with the provisions of **The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020**.

To join the meeting, please go to:

<https://us02web.zoom.us/j/87585542338?pwd=YVQ5UEIBOGtrSmEzS1M0RGl0a3dBQT09>

Meeting ID: 875 8554 2338

Password: 108916

A handwritten signature in black ink, appearing to read 'Anne Minnis', is placed above the printed name and title.

Anne Minnis  
Town Clerk

## THE PRESS & PUBLIC ARE INVITED TO ATTEND

## Members and Public please note:

**This meeting will be conducted in compliance with Wadebridge Town Council's Standing Orders and the Councillors Code of Conduct.**

## A G E N D A

**Housekeeping** – The Chairman to advise:

- That the meeting may be filmed or recorded by members of the public.
- That Wadebridge Town Council is recording the meeting.
- Members and members of the public to turn mobile phones to silent.

### 1. To receive apologies for absence

### 2. To receive Declarations of Interest

#### a) Pecuniary Interests

*Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.*

#### b) Non-Registerable Interests

*Declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.*

#### c) Dispensations

*To receive any requests for dispensations relating to items on the agenda.*

### 3. To confirm the minutes of the meeting held on 18 March 2020.

### 4. Public Participation

- To receive questions from members of the Public relating to items on the agenda (5 minutes allocated for each member of the public to speak to Agenda item).  
Please note that due to the change to Zoom online meetings, members of the public wishing to speak are asked to notify the Town Clerk before the meeting.
- To receive reports from Cllr Knightley (Wadebridge East) and Cllr Moorcroft (Wadebridge West).  
**Cornwall Council and relevant Wadebridge area information only.**
- To receive reports from the Police.

### 5. Mayor's Report – to receive a verbal report from the Mayor.

### 6. Standing Orders – To resolve to adopt the supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings, and this lasts until May 7 2021, or the repeal of legislation, whichever is the earlier.

### 7. Finance:

- a. To agree responses and Approve Section 1 of the Annual Return 2019/20.
- b. To Approve Section 2 of the Annual Return 2019/20.
- c. To approve, retrospectively, awards made from the Social Emergency Fund.

### 8. Correspondence

- a. To receive correspondence for information - **None**

- b. To receive correspondence requesting a response:
- i. **Mobile Veterinary Clinic** - Request to rent car park spaces to operate a mobile veterinary clinic.
  - ii. **Wadebridge Cricket Club** - Request to approve development proposals as presented.
  - iii. **Wadebridge Allotments** – Request for the Town Council to take over the management of the allotments with an elected committee of members to develop and improve the area while adhering to agreed guidelines.
- c. To receive Minutes and Agendas from Outside Committees for information - **None**

## 9. Planning

- a. **Applications** – To respond to the following applications received from Cornwall Council.
- i. **PA20/02680**: Replace 4 white timber windows and one timber door with white PVC, 6 Camelside, Egloshayle Road  
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q7SK7HFG1W400&prevPage=inTray>
  - ii. **PA20/02686**: Replace 4 white timber windows and one timber door with white uPVC, 4 Camelside, Egloshayle Road.  
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q7SODBFG1UR00&prevPage=inTray>

10. **Update of Town Council Operations and Activities** – verbal update by the Town Clerk.

11. **Reopening of Council Services** – to consider the reopening of Council services currently closed due to Covid-19.

12. **Confidential matters - to consider the following resolution:** To suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.

For the purpose of this Zoom meeting press and members of the press and public will be asked to leave the meeting or will be removed as a participant from the meeting.

- a. **Skatepark in Egloshayle Playing Fields**- to consider the quotes received for removal.
- b. **Car Park Machines** - to consider the quotes received for payment by App.
- c. **Touchless Hand Sanitisers** – to consider the quotes received.
- d. **Safety screens for Parks Department** – to consider the quotes received.

13. **To note dates of the next Wadebridge Town Council meetings**

- Full Council – 7pm, Wednesday 1 July 2020 (remote Zoom meeting).