



**WADEBRIDGE TOWN COUNCIL
FULL COUNCIL MEETING**

7pm

**WEDNESDAY 2 SEPTEMBER
2020**

Town Mayor – Cllr Philip Mitchell

Town Clerk: Anne Minnis

Dear Councillor,

26 August 2020

You are hereby summoned to attend the Full Council Meeting of Wadebridge Town Council on **Wednesday 2 September 2020 at 7pm** for the transaction of the business shown on the Agenda below. This will be a 'virtual' Zoom meeting with remote attendance by Councillors, and remote access of press and public, and will be held in accordance with the provisions of **The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020**.

To join the meeting, please go to:

<https://us02web.zoom.us/j/82461931238?pwd=L3daWGlmWU9qVVFYUxtZldGVl8rdz09>

Meeting ID: **824 6193 1238**

Passcode: **756465**

Dial by your location

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Anne Minnis
Town Clerk

THE PRESS & PUBLIC ARE INVITED TO ATTEND

Members and Public please note:

This meeting will be conducted in compliance with Wadebridge Town Council's Standing Orders and the Councillors Code of Conduct.

AGENDA

Housekeeping – The Chairman to advise:

- That the meeting may be filmed or recorded by members of the public.
- That Wadebridge Town Council is recording the meeting.
- Members and members of the public to turn mobile phones to silent.

1. To receive apologies for absence

2. To receive Declarations of Interest

a) Pecuniary Interests

Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.

b) Non-Registerable Interests

Declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.

c) Dispensations

To receive any requests for dispensations relating to items on the agenda.

3. To confirm the minutes of the meeting held on 5 August 2020.

4. Public Participation

- To receive questions from members of the Public relating to items on the agenda (5 minutes allocated for each member of the public to speak to Agenda item).
Please note that due to the change to Zoom online meetings, members of the public wishing to speak are asked to notify the Town Clerk before the meeting.
- To receive reports from Cllr Knightley (Wadebridge East) and Cllr Moorcroft (Wadebridge West).
Cornwall Council and relevant Wadebridge area information only.
- To receive reports from the Police.

5. Mayor's Report – to receive a verbal report from the Mayor.

6. Finance:

- a. To approve July 2020 accounts for payment.

7. Correspondence

- a. To receive correspondence for information
 - i. **NALC (Legal Briefing LO1-20)** – The Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.
 - ii. **Cornwall Council** – Wadebridge Library Statistical Report July 2020 & July 2019.
 - iii. **Cornwall Streetworks Team (Road Traffic Regulation Act 1984 S,14: Temporary Prohibition of Traffic)** – Covid Closure; 14 August 2020 to 13 November 2020 (11:00 to 15:00 hours).
 - iv. **Cllr Robyn Harris** – Thank you letter.

- v. **Alan Percy** – Correspondence re concerns with Section 106 deeds and advising all Parish Councils of caution.
- vi. **Cornwall Council** – Town & Parish Council Newsletter; 21 August 2020 (*Councillors have been emailed this information previously*).

b. To receive correspondence requesting a response:

- i. **WREN** – Request to discuss progressing with discussions regarding Solar Panels on the Parks Dept building as part of the Energy Equality Project.
- ii. **WREN** – Request to discuss the provision of Electric Vehicle Charging Points for people who do not have a driveway on their home.
- iii. **Cornwall Council (Consultation)** – Draft Marine and Estuarine European Sites Supplementary Planning Document.
- iv. **Cornwall Council (Consultation)** – Climate Change Development Plan Document (DPD)
- v. **Cornwall Council (Highways Act 1980; Section 116)** – Stopping up of a section of the highway at 1-4 Flora Place, Gonvena Hill, Wadebridge

c. To receive Minutes and Agendas from Outside Committees for information – **none**

8. Planning

a. **New Applications** – To respond to the following applications received from Cornwall Council:

- i. **PA20/05222** : East View, Guineaport Road, Replacement and Enlargement of Extensions to side and rear of dwelling, rear dormer and associated remodel.
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QCHN7GFGIPK00&prevPage=inTray>
- ii. **PA20/06277** : Pras Ysel, Trevanson Road, Proposed reconfiguration of existing balcony and associated works along with hard and soft landscaping works and relocation of greenhouse.
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QE4WMBFGFU500&prevPage=inTray>
- iii. **PA20/06223** : 65 Foxdown, Proposed double storey extension (Phase 2).
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QE0VTBFGL3H00&prevPage=inTray>
- iv. **PA20/04741** : 15 Margaret Gardens, Retrospective change of use of small area of the existing studio workshop of the garage to be used for hairdressing, and retention of altered openings.
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QBR60BFG0H300&prevPage=inTray>
- v. **PA20/06084** : 35 Egloshayle Road, Application to replace wooden framed windows with plastic double glazing of similar shape and size.
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QDTPUFFGHVS00&prevPage=inTray>
- vi. **PA20/06221** : 52 Foxdown, first floor extension above garage.
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QE0T0CFGL1E00&prevPage=inTray>
- vii. **PA20/06590** : 5 Westcott, Demolition of existing conservatory, construction of new single storey extension and new timber decking area.
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QELKIZFGI3400&prevPage=inTray>

- b. **Decisions** – To be advised of the following decision received from Cornwall Council :
- i. **PA19/08494 - Amended Plans** : Land East Of Hill House, Park Road, Wadebridge, Proposed pair of semi detached dwellings of a vernacular design. **APPROVED.**
- c. **For Information – No Action Required** – To be advised of the following information received from Cornwall Council :
- i. **PA20/06770** : 1 Hamilton Court, Lansdown road, Works to trees in a Conservation Area to Re-pollard Ash Tree T1. **To be decided under delegated authority (Cornwall Council).**
 - ii. **PA20/01728/PREAPP** : 21 Egloshayle Road, Pre-application advice for the proposed creation of off road parking.
 - iii. **PA20/06177** : The Office, Dunveth Quarry, Polmorla Road, Temporary change of use (Schedule 2, Part 4, Class D) from office (Class B1a) to Podiatry Clinic (Class D1). **Prior approval not req'd (AF/TEL/DEM).**
 - iv. **PA20/06913** : 102 Egloshayle Road, Works to trees in a Conservation Area to reduce Eucalyptus tree in our rear garden by 4 to 5 metres to bring under control and within our boundaries. **To be decided under delegated authority (Cornwall Council).**

9. **Update on Town Council Operations & Activities** – verbal update by the Town Clerk.
10. **Wadebridge Allotments** – to *resolve* that the Town Council will take over the management of the Allotments and the current lease agreement be ended.
11. **Linden Homes Development** – to discuss an opportunity for the Town Council to acquire a property on the development for rental.
12. **Councillor Training Opportunity** – to discuss NALC training for Health and Wellbeing week, agree attendance and approve costs (*Councillors have been emailed this information previously*).
13. **St Breock & Egloshayle Parish Council Meeting Minutes** – to respond to the minutes of the Parish meetings, of June and July 2020 respectively, in respect of misrepresentation of information in relation to Wadebridge Town Council and the Neighbourhood Plan.
14. **Town Council Events** – to consider the safety and feasibility of future Town Council events for the remainder of 2020.
15. **Confidential matters - to consider the following resolution:** To suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.
For the purpose of this Zoom meeting press and members of the press and public will be asked to leave the meeting or will be removed as a participant from the meeting.
- a. **Car Park Machines** – to consider quotes for uplift.
 - b. **Insurance Quotation** – to resolve to accept the insurance quote for 2020/21.
 - c. **Staffing Committee Meeting Minutes** – Minutes of the meetings held virtually on 14 August 2020.
 - d. **Alarm Maintenance Contract** – to consider the quotes received.
 - e. **IT Maintenance Contract** – to consider the quotes received.
 - f. **Carpet in Pavilion** – to discuss current status of flooring and consider options.
 - g. **Rugby Club Rent** – update on non-payment of rent as per signed lease agreement.
16. **To note dates of the next Wadebridge Town Council meetings**
- Full Council – 7pm, Wednesday 7 October 2020 (remote Zoom meeting).