



**WADEBRIDGE TOWN COUNCIL  
FINANCE & GENERAL PURPOSES COMMITTEE**

**7.00pm**

**MONDAY 3 JUNE 2019**

**VICTORIA ROOM, THE TOWN HALL, THE PLATT, WADEBRIDGE, PL27 7AQ**

Town Mayor – Cllr Philip Mitchell

Town Clerk: Anne Minnis

28 May 2019

Dear Councillor,

You are hereby summoned to attend the meeting of the Finance & General Purposes Committee to be held in the Victoria Room, Wadebridge Town Hall on Monday 3 June 2019 at 7.00pm.

A handwritten signature in black ink, appearing to read 'Anne Minnis', is written over a light grey rectangular background.

Anne Minnis  
Town Clerk

**THE PRESS & PUBLIC ARE INVITED TO ATTEND**

# AGENDA

**Housekeeping** – The Chairman to advise of evacuation routes in case of an emergency and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

**1. To appoint a Chairman for 2019/20**

**2. To appoint a Vice Chairman for 2019/20**

**3. To receive and approve apologies for absence**

**4. To receive Declarations of Interest**

**a) Pecuniary Interests**

*Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.*

**b) Non Registerable Interests**

*Declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.*

**c) Dispensations**

*To receive any requests for dispensations relating to items on the agenda.*

**5. To confirm the Minutes** of the meeting held on the 4 February 2019.

**6. Public Participation** – to receive submissions from members of the public relating to items on the agenda.

**7. Grant Applications** – to consider the following grant requests:

- Bikelights;**
- Cornwall Folk Festival.**

**8. Finance**

- To review budget monitoring figures to 31 March 2019;
- To review the bank reconciliation to 30 April 2019;
- To consider the Town Council's response to the Internal Audit Report for year ended 31/03/19;
- To agree cheque signatories for the Council;
- To discuss and agree Councillors' review of internal controls;
- To nominate 2 Councillors to carry out reviews of internal controls at regular intervals during the financial year.

**9. Draft Statement of Internal Control 2019/20** – to receive and discuss the draft document.

**10. Draft Investment Strategy 2019/20** – to receive and discuss the draft document.

**11. Draft Financial Risk Assessment 2019/20** – to receive and discuss the draft document (tabled)

**12. Dates of next meetings**

- **Full Council** – Wednesday 12 June 2019.
- **Full Council** – Wednesday 3 July 2019.