



# Wadebridge Town Council

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## **Minutes of Finance & General Purposes Committee meeting held on Monday 16 September 2019 at 7.00pm in the Main Hall, Wadebridge Town Hall**

**Present:** Cllr; H Cooper-Waite, E Gill, L Mitchell, P Mitchell, M Hollamby and A Pennington  
**Absent:** Cllr J Fletcher  
**In Attendance:** Anne Minnis (Town Clerk) Julie Raynes (Finance Officer)  
**Public Present:** None

**Housekeeping** – Chairman advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

**Fin 180/19**      **To appoint a Chairman for 2019/20** – It was **RESOLVED** to appoint Cllr P Mitchell as Chair of Finance & General Purposes.

**Fin 181/19**      **To appoint a Vice Chairman for 2019/20** – It was **RESOLVED** to appoint Cllr H Cooper-Waite as Vice Chair of Finance & General Purposes.

**Fin 182/19**      **To receive and approve apologies for absence** – Apologies were received from Cllrs R Harris & J Leach

- *It was **RESOLVED** to accept apologies from Cllr R Harris due to conflicting work commitments*
- *It was **RESOLVED** to accept apologies from Cllr J Leach due to conflicting work commitments*

**Fin 183/19**      **To receive Declarations of Interest**

- a) **Pecuniary Interests** – None
- b) **Non-Registerable Interests** – None
- c) **Dispensations** – None.

**Fin 184/19**      **Minutes of last meeting**– *The Minutes of the meeting held on 3 June 2019 were **RESOLVED** to be a true record subject to amendments to minute reference 177/19 (numbering and spelling correction) which were signed by the Chair of Committee.*

**Fin 185/19**      **Public Participation** – None.

**Fin 186/19**      **Grant Applications**

- **Wadebridge Bowling Club** – It was **RESOVLED** to award a grant of £500 under section S137 - LGA1972

Fin 187/19

**Finance**

**a) Budget monitoring figures to 31 July 2019**

The figures were reviewed, and members **RESOLVED** to accept the budget figures as presented.

**b) Bank Reconciliation to 31 July 2019**

The figures were reviewed, and members **RESOLVED** to accept the reconciliation figures as presented.

**c)** The Clerk updated Members on the implementation of Omega software. Members noted that the process of transferring data from Sage to Omega is continuing with parallel running of both systems at this time.

Fin 188/19

**Controls around the Electronic Payment of Salaries** – Members noted the amended controls around the electronic salary payments. Members were advised that this will be reflected in the updated Finance Regulations to be agreed at the next meeting. Finance Regulations will ensure electronic payment of salaries is correctly documented.

Fin 189/19

**Precept 2020/21** – items considered were:

- Update Platt public conveniences;
- Bradford’s Quay - Feasibility Studies & Working Group;
- Adult Exercise Equipment;
- Landscaping Skatepark;
- Recycling sculpture;
- EV Charging Points;
- Lighting of Bridge;
- Summer/fun bus;
- VE 75;
- Post Office;
- Community Governance & NHP

Fin 190/19

**Confidential matters:** *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.*

- **Insurance update** – The Clerk updated members on current claims and 2019/20 Insurance arrangements.

*It was **RESOLVED** to re-instate Standing Order 1.c.*

Fin 191/19

**Dates of next meetings**

- **Full Council – Wednesday 18 September 2019, 7pm**
- **Full Council – Wednesday 9 October 2019, 7pm**

Meeting closed at 7.43pm

**Signed as a True and Accurate Account:**

Chair: ..... Date: .....