



Wadebridge Town Council

Minutes of the Full Council meeting held on Monday 19 August 2019 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; T Clare, H Cooper-Waite, J Fletcher, E Gill, R Harris, M Hollamby, J Leach, L Mitchell, P Mitchell, I Welch & T Wiltshire.

Public Present : None.

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes Clerk)

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded by a member of the public.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1095/19 Apologies were received from Cllrs Gliddon & Pennington.

- It was **RESOLVED** to accept apologies from Cllr Leah Gliddon due to a conflicting family commitment.
- It was **RESOLVED** to accept apologies from Cllr Amanda Pennington due to a conflicting family commitment.

1096/19 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non-Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) –

- Cllrs Louise Mitchell and Philip Mitchell declared an interest in agenda item 9.a.ii, PA19/06673 as friends of the applicant.
- Cllr Robyn Harris declared an interest in agenda item 6.b.i., Correspondence for response.

c) **Dispensations** – None.

1097/19 Minutes of Last Meeting – *The Minutes of the meeting held on the 24 July 2019 were RESOLVED to be a true record of the meeting subject to the meeting venue being corrected to read 'Main Hall'. The Minutes were signed by the Mayor.*

1098/19 Public Participation

- Questions from members of the Public relating to items on the agenda – None.

- Reports from Cornwall Councillors –
 - **Cllr McHugh (Wadebridge West)** – None.
 - **Cllr Knightley (Wadebridge East)** – None.
- Police report (tabled) – The report for the period 22 July to 16 August 2019 was noted.

1099/19 Finance :

- a. Accounts for payment : June 2019 and July 2019 (information circulated with agenda)–
 - It was **RESOLVED** to make payment of £67,736.48 as presented.
 - It was **RESOLVED** to make payment of £69,622.54 as presented.

1100/19 Correspondence

- a. The following correspondence for information was **received**:
 - i. **Cornwall Council** – Code of Conduct Complaint against Wadebridge Town Council from Cllr Stephen Knightley – **Complaint Rejected**.
 - ii. **Cornwall Council** – Localism Portfolio Holder briefing note – July 2019.
 - iii. **South West Councils** - Associate Member News (Summer 2019).
 - iv. **Bikelights 2019** – Thanking the Town Council for the grant awarded.
 - v. **Cornwall Streetworks Team** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic; Urban Footway F7124. Wadebridge- originally 3 – 31 July 2019 – now extended until 23 August 2019.
 - vi. **Cornwall Council** – Link into Libraries, Sharing library activity from across Cornwall.
 - vii. **Cornwall Council** – Local Town & Parish Council Newsletter.
 - viii. **South West Business Insider** – Vol. 13 No.8 ; August 2019.
 - ix. **Cornwall Council** – Quarterly CCTV Report (April – June 2019).
 - x. **Cornwall Council** – Briefing Note; Recycling in North Cornwall.
- b. The following correspondence for response was **received** and considered (information circulated with agenda). *It was **RESOLVED** to make the following response :*
 - i. **Wadebridge Resident & TEX** – working together with Wadebridge Library.

7.06pm, Cllr Harris left the meeting.

 - The Clerk provided information from a consultation with the Library staff. Some queries are still unresolved.
 - It was **RESOLVED** to support the proposal subject to the Clerk having delegated authority to oversee arrangements.

7.08pm, Cllr Harris returned to the meeting.
- c. The following Minutes and Agendas from Outside Committees were **received** for information. There were no actions required :
 - i. **Padstow Harbour Commissioners** – Minutes of meeting held in Thursday 18 July 2019.

1101/19 Committee meetings –

- i. **Planning Committee (tabled)** – *It was **RESOLVED** to receive the Minutes of the meeting held Wednesday 14 August 2019 as a true record.*

Cllr Welch as Vice-Chair of committee to sign the Minutes with the Clerk.

1102/19 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan – The Mayor advised that the Clerk is undertaken the current workload.

1103/19 Planning –

- a. **Applications (Deferred from Planning Committee Meeting)** – Cllr Welch, Vice Chair of Planning Committee, presented details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*

- i. **PA19/05996** : Clean Earth Energy Ltd. Pridham House, Molesworth Street, Construct one new 3-bedroom, 2 storey dwelling. **SUPPORTED**

7.19pm, Cllrs Louise Mitchell & Philip Mitchell left the meeting.

- ii. **PA19/06673** : Pencoys, West Hill, Revised extension to that approved under PA19/00910. **SUPPORTED.**

7.22pm, Cllrs Louise Mitchell & Philip Mitchell returned to the meeting.

- b. **Decisions** – The following decisions as received from Cornwall Council were noted :
None.

1104/19 Wadebridge Library & Information Service (information circulated with agenda)–
The Clerk provided a brief update on the Performance Report and the increased summer workload.

1105/19 Wadebridge BMX Skatepark – The Clerk advised information regarding the footbridge design which has been rejected by the Environment Agency. Retrospective approval of an additional payment of £2,500 to the constructor is required to create a revised bridge design. The Clerk confirmed that further approval is required and that this may require additional funding to be allocated.

A cost breakdown was provided and details of funds currently available.

A Health and Safety report will be available at next meeting.

There was brief discussion around the skatepark construction.

- It was **RESOLVED** to accept the charge as presented.

1106/19 Working Groups- It was **RESOLVED** to appoint new members were required.

Updates from working groups were provided with relevant meeting notes being **received** and Members considered recommendations made :

- a) Cemetery – None.
- b) Christmas Lights – None.
- c) Christmas Panto 2019 – None.
- d) Community Governance Review -None.
- e) Flowers for Wadebridge – None.
- f) Remembrance Parade – None.
- g) Toilets – None.
- h) Town Council Events – None.
- i) Town Hall Improvements – None.
- j) Website – None.
- k) Police Partnership – None.
- l) VE Day 75 – Cllr Wiltshire advised that he is awaiting confirmation of availability from the military vehicle group. The Clerk advised that Company B is, unfortunately, not available.
- m) Wadebridge Transport – Summer 2020 – None.

1107/19 Confidential matters – It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –

- a. **Staffing Committee Meeting** – It was **RESOLVED** to receive the Minutes of the meeting held on 22 July 2019.

Recommendation made :

S284/19,vi, Personnel Matters – Review of Council Policies

- It was **RESOLVED** to accept the recommendation that a review of all Council Policies is carried out by South West Councils as per the quote received.
- It was **RESOLVED** to re-instate Standing Order 1.c.

1108/19 Dates of Next Wadebridge Town Council meetings

- Finance & General Purposes Committee – 7pm, Monday 16 September 2019.
- Full Council – 7pm, Wednesday 18 September 2019.

Meeting closed at 7.32pm

Signed as a True and Accurate Account :

Chair :

Date :