



**WADEBRIDGE TOWN COUNCIL  
FULL COUNCIL MEETING**

**7pm**

**WEDNESDAY 13 FEBRUARY 2019**

**WADEBRIDGE TOWN HALL, THE PLATT, WADEBRIDGE**

Town Mayor – Cllr Philip Mitchell

Town Clerk: Anne Minnis

Dear Councillor,

7 February 2019

You are hereby summoned to attend the Full Council Meeting of Wadebridge Town Council to be held in the Town Hall, The Platt, Wadebridge on **Wednesday 13 February 2019** at **7pm** for the purpose of transacting the following business.

Anne Minnis  
Town Clerk

**THE PRESS & PUBLIC ARE INVITED TO ATTEND**

**PLEASE NOTE THAT ALL CORRESPONDENCE AND POLICY DOCUMENTS ARE AVAILABLE IN THE OFFICE OR IN THE TOWN HALL PRIOR TO THE MEETING.**

## Members and Public please note:

**This meeting will be conducted in compliance with Wadebridge Town Council's Standing Orders and the Councillors Code of Conduct.**

## AGENDA

**Housekeeping** – The Chairman to advise of evacuation routes in case of an emergency and reminded all those present of the following:

- That the meeting may be filmed or recorded by members of the public.
- That Wadebridge Town Council is recording the meeting.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

### 1. To receive apologies for absence

### 2. To receive Declarations of Interest

#### a) Pecuniary Interests

*Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.*

#### b) Non Registerable Interests

*Declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.*

#### c) Dispensations

*To receive any requests for dispensations relating to items on the agenda.*

### 3. Town Councillor Vacancies

- To discuss and vote on the co-option of three new Town Councillors (***please refer to co-option policy***).
- Co-opted Councillors to sign Declaration of Acceptance of Office.

### 4. To confirm the Minutes of the Full Council meeting held on 23 January 2019.

### 5. Public Participation

- To receive questions from members of the Public relating to items on the agenda.
- To receive reports from Cllr Knightley (Wadebridge East) & Cllr McHugh (Wadebridge West) – ***Cornwall Council and relevant Wadebridge area information only.***

### 6. Mayor's Report (tabled)

### 7. Clerk's Report (tabled)

### 8. Finance:

- To approve accounts for payment

## 9. Correspondence

- a. To receive correspondence for information – **Members to contact the office prior to the meeting for further information:**
    - i. **Business Cornwall** – February 2019; Issue 127;
    - ii. **Cornwall Council (Road Traffic Regulation Act 1984 S.14)** - Temporary Prohibition of Traffic A389 Wadebridge to Washaway (intention); 18 March – 5 April 2019 (19:00 to 06:00 weekdays only);
    - iii. **Cornwall Council (Road Traffic Regulation Act 1984 S.14)** - Temporary Prohibition of Traffic Mt Charles to Valley Truckle; 4 February – 1 April 2019 (19:00 to 07:00 weekends included);
    - iv. **Cornwall Council** – Neighbourhood Planning Update (January 2019);
    - v. **Cornwall Council** – Licensing Act 2003 (as amended) – 22 January 2019;
    - vi. **Cornwall Council** – Local Town and Parish Council Newsletter (January 2019);
    - vii. **Cornwall Council** – Implementing Area Team Planning in Cornwall; Wadebridge 20 March 2019 (attendance to be discussed at a later date);
    - viii. **Cornwall Council** – notification that a Polling District and Polling Places Review will commence on 4 March 2019;
    - ix. **Cornwall Zero** – Invitation to Conference: Climate Change and Neighbourhood Planning;
    - x. **Amenities Manager** – Feedback from Child Sexual Exploitation and Trafficking Seminar (29/01/19).
  - b. To receive correspondence requesting a response:
    - i. **Environment Agency** – River Camel Restoration Strategy – Stakeholder Consultation;
    - ii. **Wadebridge Primary Academy** – Request for a Town Council representative to attend the Parent’s Forum to discuss PA17-03835.
  - c. To receive Minutes and Agendas from Outside Committees – for information. **Members to contact the office prior to the meeting for further information :**
    - i. none.
10. **Committee meetings** - to receive Minutes as a true record and adopt recommendations where applicable;
  - i. **Finance & General Purposes Committee** (Monday 4 February 2019) – **tabled**.
11. **Egloshayle, St. Breock and Wadebridge Neighbourhood Plan** - to receive an update from the Mayor.

## 12. Planning

- a. **Applications** – To respond to the following applications received from Cornwall Council:
  - i. **PA18/12003** : Acorn Antiques, Eddystone Road, Certificate of lawfulness existing use : Extension and change of use of showroom/workshop to form a retail development of four shops and first floor flat and construction of new coated steel roof finish over existing.  
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PK10AFFG00R00&prevPage=inTray>
  - ii. **PA18/00493** : Tivoli Group Limited, Devon and Cornwall Police Authority, Police Station, 59 Molesworth Street, Works to Hawthorn Tree within a Conservation Area.  
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PLN4ODFGG1L00&prevPage=inTray>
  - iii. **PA19/00910** : Pencoys, West Hill, Proposed Extension.  
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PM8Q88FG0H900&prevPage=inTray>

- iv. **PA19/00558** : Land East of East View Guineaport Road, Construction of a pair of semi detached dwellings (Resubmission of previously withdrawn PA18/08297).  
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PLQDAXFG0IW00&prevPage=inTray>
- b. **Decisions** – To be advised of the following Cornwall Council planning decisions:
    - i. **PA18/11007** : Broadview, Trevanson Road, Extension to front of property. **APPROVED.**
  - c. **Information** – To be advised of the following as received from Cornwall Council :
    - i. **EGLOSHAYLE PARISH - PA19/00052/PREAPP** : Land North of Cornwall Council Offices Higher Trenant Road, Wadebridge, Pre-application advice for development of up to 91 dwellings (30% affordable subject to subsidy) with associated infrastructure and public open space .
    - ii. **PA18/11368** : Pippins Cottage, Tower Hill, Works to Beech Tree T1 in a Conservation Area, namely 1.5m crown reduction (20% crown thin). **Decided not to make a TPO (TCA apps).**
    - iii. **PA19/00147/PREAPP** : Land East of Green Hill Villas, Green Hill, Pre-application advice for 4 smaller, affordable houses than approved under PA16/10610.
13. **Wadebridge Library & Information Service** – to provide members with an update.
14. **Wadebridge BMX Skatepark** - to receive an update from the Town Clerk.
15. **Young Persons Services in Wadebridge:**
- i. to discuss the current provision and consider opportunities for development;
  - ii. to appoint a Town Council representative.
16. **Land at Keston Gardens** – to confirm the Town Council’s position with regard to taking ownership and management of this land and agree the actions required.
17. **Land at Talmena Avenue** - to consider whether the Town Council would consider taking ownership and management of the land as presented and agree any actions required.
18. **Camel Community Alliance**
- i. to receive an update from the Mayor;
  - ii. to appoint a further Town Council representative to the group to enable the workload to be delivered.
19. **Scott Mann MP** – to discuss engagement with our MP in respect of a number of items raised at previous Full Council meetings.
20. **Working Groups**  
To appoint new members, receive an update from the working group, receive relevant minutes and consider any recommendations made:
- a) Christmas Lights
  - b) Flowers for Wadebridge
  - c) Planning
  - d) Remembrance Parade
  - e) Signage
  - f) Toilets
  - g) Town Council Events
  - h) Town Hall Improvements
  - i) Website
  - j) Police Partnership
  - k) Christmas Panto 2019

**21. Confidential matters - to consider the following resolution:** To suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.

**a. Letter of Complaint** – to discuss the letter received;

**b. Staffing Committee** - to receive Minutes as a true record and adopt recommendations where applicable from the meeting held on 1 February 2019 (*tabled*);

**22. To note dates of the next Wadebridge Town Council meetings**

- **Town Meeting** – Thursday 21 February 2019;
- **Full Council** – Wednesday 6 March 2019;
- **Full Council** – Wednesday 27 March 2019.