



# Wadebridge Town Council

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## **Minutes of the Full Council meeting held on Wednesday 17 April 2019 at 7pm, Main Hall, Town Hall Wadebridge**

**Present:** Cllrs; T Clare, H Copper-Waite, J Fletcher, E Gill, L Gliddon, R Harris, M Hollamby, J Leach, L Mitchell, P Mitchell (Mayor), A Pennington, I Welch & T Wiltshire.

**Also Present:** Cornwall Councillor Stephen Knightley (Wadebridge East).

**In Attendance:** Anne Minnis (Town Clerk) & Beverley Collins (Minutes).

**Housekeeping** – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded by a member of the public.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

**972/19 Apologies** – None.

**973/19 Declarations of Interest** –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) –

- Cllr Hollamby – agenda item 7.b., Grant application from Wadebridge Guides (family involvement).
- Cllr Welch – agenda item 11.d., PA18/05209, Planning Appeal (has previously declared an interest and left the meeting during discussion).

b) **Non-Registerable Interests** (*To declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) –

c) **Dispensations** – None.

**974/19 Minutes of Last Meeting** – *The Minutes of the meeting held on the 27 March 2019 were RESOLVED to be a true record of the meeting and were signed by the Mayor.*

**975/19 Public Participation**

• **Questions from members of the Public relating to items on the agenda** – None.

• **Reports from Cornwall Councillors** –

**Cllr Knightley** advised the following points :

- *Network Meeting* – Charlotte Barry attended and gave a talk concerning global warming and is asking town and parish councils to join Cornwall Council in their position on this and declare a state of emergency.
- *Planning application for the Gonvena land* – this has been refused.

- *Planning application* for the football ground site – the three-month timeframe for the Section 106 has passed without any of the landowners signing the agreement therefore this will fall. Mrs Philips, one of the landowners, has advised she has no intention of signing the agreement.
- *Yellow lines at Egloshayle Road* – has received several complaints regarding this as well as comments from satisfied residents. Advised that the footpath does form part of the highway and Cornwall Council will be enforcing the parking restriction in the near future.

The Mayor advised Cllr Knightley that Cornwall Council continues to discuss the Section 106 agreement for the Football Club site with the Town Council. Cllr Knightley confirmed that it is very unusual that a Section 106 agreement is not signed and that it is a statutory requirement.

**Cllr McHugh** had advised apologies. The Mayor read a short statement regarding Molesworth Street that had been submitted via email (attached for reference).

**976/19 Mayor's Report** – None.

**977/19 Clerk's Report** – Tabled and *received*.

**978/19 Finance**

a. **Accounts for payment** – It was **RESOLVED** to make payment of £68,964.18 as presented.

7.09pm, Cllr Hollamby left the meeting.

b. **Grant application received from 1<sup>st</sup> Wadebridge Guides** – It was **RESOLVED** to award a grant of £500 as requested.

7.11pm, Cllr Hollamby returned to the meeting.

c. **Grant application received from Wadebridge & District Garden Association** - It was **RESOLVED** to award a grant of £200 as requested.

**979/19 Correspondence**

a. The following correspondence for information was **received**:

- i. **South West Business Insider** – Vol.13, No.4; April 2019.
- ii. **Business Cornwall** – Issue 129; April 2019.
- iii. **Devon & Cornwall Police** – Police report for the period 05/03/19-25/03/19.
- iv. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic; Trenant Vale, Wadebridge; 30 April to 3 May 2019 (24 hours).

b. The following correspondence for response was **received** (information circulated with agenda). It was **RESOLVED** to make the following responses :

- i. **Cornwall Council** – Application for Street Trading Consent – Chaba's Krua Thai, Outside Pop Café, Unit 5, Trevanson Street, Wadebridge, PL27 7AW.
  - It was **RESOLVED** to support the application as presented.

Members noted that there are parking restrictions in the area and would suggest that customers are requested to make use of the car park located nearby.

- ii. **Wadebridge Christian Centre** – Request to borrow 30 tables for the 'Big Lunch' on 2 June 2019.
  - It was **RESOLVED** to lend 30 tables as requested.

- iii. **Cornwall Council** – Communities & Devolution – Community Governance Review for Cornwall 2019.
  - *It was **RESOLVED** to form a working group. Cllrs; Robyn Harris, Julia Fletcher, Philip Mitchell, Ian Welch and Amanda Pennington were appointed.*
- iv. **Fowey River Canoe Club** – Request that height barrier is lifted on Sunday 23 June 2019 at 10am to access to the car park for their Annual Canoe Race.
  - *It was **RESOLVED** to permit the request as presented.*
- v. **Army Careers Office** – Request for space to site a large truck for a Mobile Army Careers Centre day on Wednesday 11 September 2019.
  - Members discussed the request.  
*Cllr Pennington proposed to not permit the request.  
Cllr Gill seconded.  
A vote took place – 3 for.  
Proposal fell.*
  - Further debate took place including the positives and negatives of this event.
    - *It was **RESOLVED** to permit the request.*
    - *It was **RESOLVED** to site the truck on the lower level car park subject to weight limit and that weapons are not permitted for this event.*

**Cllr Pennington against.  
Cllr Gliddon abstained.**

- c. Minutes and Agendas from the following Outside Committee were **received** – None.

**980/19 Committee meetings** – None.

**981/19 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan** – The Mayor advised that the group has met with Consultants, Paul Weston and Stuart Todd and Cornwall Council to review the Regulation 14 responses. Confirmed that the Built-Up Area Boundary is the bypass and that policies relating to areas outside of the bypass will be removed as will land allocation. Policies to protect land will remain.

**982/19 Planning** – Cllr Pennington presented details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*

**a. Applications –**

- i. **PA19/02120** : 61 Molesworth Street, Change of use of ground floor from dental surgery to residential flat. **SUPPORTED.**
- ii. **PA19/02544** : 1 Victoria Park, First Floor Extension above existing garage and new conservatory. **SUPPORTED.**
- iii. **PA19/02472** : Trevilling Farm Cottage, Bodieve, Proposed two storey extensions to front, sides and rear of property with single storey extension to the rear. **MEMBERS RAISED CONCERNS WITH FLOODING AND TREES ON THE SITE.**
  - *It was **RESOLVED** that Cllr Pennington has delegated authority to discuss flooding and tree concerns with the appropriate Cornwall Council Officers and to submit the Town Council's support of the application subject to the proposal being acceptable to the Officers.*

- iv. **PA19/02333** : Wadebridge Town Council, Land South West of the Camel Trail, Proposed concrete skatepark for use by varied non-motorised, wheeled sports, such as skateboarding, BMX, wheelchair and scooter. To include access from the existing Camel Trail. **MEMBERS FELT THEY COULD NOT SUBMIT A COMMENT AS THIS IS A WADEBRIDGE TOWN COUNCIL APPLICATION.**

**Councillors raised some points for the working group to consider :**

- **Concerns with the footpath.**
  - **Soil condition including the impact to any future tree planting scheme.**
- v. **PA19/02422** : Indalo, 13 Treneague Park, Wadebridge, Construction of single storey extension. **SUPPORTED.**
- vi. **PA19/01727** : 33 Foxdown, Wadebridge, Conversion of integral garage to kitchen/living accommodation together with associated proposed works. **SUPPORTED.**

- b. **Decisions** – the following decisions as advised by Cornwall Council were **received**:
- i. **PA19/00751** : Hamilton House, The Platt, Retrospective Change of Use from Garage and Storage Units to Craft and Retail Units (A1 and A1/B1) and glazed wall to enclose open porch, rear of Hamilton House. **APPROVED.**
  - ii. **PA19/00910** : Pencoys, West Hill, Proposed Extension. **APPROVED.**
- c. **Information** – the following information from Cornwall Council was **received** :
- i. **PA18/10458** : THS Property Developments Ltd., The Workshops, Brook Road, Demolition of existing commercial buildings and construction of six new dwellings with associated landscaping and parking. **WITHDRAWN.**
  - ii. **PA19/00111/PREAPP** : Taylor Wimpey, Land North of Heather Cottage, Green Hill, Pre application advice for development of up to 204 dwellings (30% affordable) with associated infrastructure and public open space. **CLOSED – ADVICE GIVEN.**

**7.35PM, Cllr Welch left the meeting.**

d. **Planning Appeal :**

- i. **PA18/5209** : Wyndthorpe Estates Ltd & Kier Living Ltd; Outline Planning Consent for residential development comprising 225 dwellings, a new link road between Ball Roundabout and B3314, new highway access, provision of a new pedestrian/cycle bridge over A39, new primary school, new local centre, employment area, family pub, public open space, landscaping and associated infrastructure with associated access.
  - **A draft response was circulated and considered.**
    - *It was **RESOLVED** to submit the document to the planning inspectorate as presented.*

**7.39pm, Cllr Welch returned to the meeting.**

**983/19 Standing Orders** – The Clerk requested that Members familiarise themselves with the proposed amendments before resolving to adopt the document at May Full Council. An explanation regarding the need for Standing Orders was provided, including the mandatory and statutory aspects. Several of the proposed amendments were briefly referred to. Members thanked the Clerk for amending the document.

**984/19 Financial Regulations** – The Clerk requested that Members familiarise themselves with the document which does not have any amendments. The document will be adopted at next meeting.

**985/19 Wadebridge Library & Information Service** – The Clerk gave a brief update of the current status including :

- Works on the new fence are complete.
- Events for the 30<sup>th</sup> birthday celebration will take place between 12 – 15 June due to the Royal Cornwall Show. The Events working group will meet with the Clerk and the Library Manager to discuss the proposed events (Cllrs; Robyn Harris, Julia Fletcher, Louise Mitchell and Philip Mitchell).

**986/19 Wadebridge BMX Skatepark (information tabled)** – The Clerk advised the following :

- The planning application has been submitted.
- A 3D image of the proposed park is available from Canvas website. This has attracted some negative feedback relating to the consultation period which will require discussion with those providing the feedback – this should not impact on the build itself. The Clerk requested delegated authority for the working group to agree minor amendments which may be required as a result of the feedback and the information relayed at Minute 982/19.a.iv.
  - *It was **RESOLVED** to permit delegated authority to the working group to agree any minor non-financial adjustments which may be required.*

**987/19 Working Groups** – *It was **RESOLVED** to appoint new members were required.*

Updates from working groups were provided with relevant meeting notes being **received** and Members considered recommendations made :

- a) *Car Park Machines* – None.
- b) *Christmas Lights* – None.
- c) *Christmas Panto 2019* – Cllr Gliddon gave an update on the audition dates which proved very popular.
- d) *Flowers for Wadebridge* – Cllr Fletcher provided an update. 11 new brackets have been erected and 22 baskets purchased. Posters and forms for the competition will be available shortly to advertise the event and judging is in July.
- e) *Remembrance Parade* – None.
- f) *Toilets* – Notes of meeting held 16 April 2019 were tabled and discussed. The recommendation regarding new handwash units for The Platt toilets was considered including future use of the new units.
  - *It was **RESOLVED** to purchase two new handwash units from Wallgate at a cost of £5,390.90 exclusive vat.*
- g) *Town Council Events* – None.
- h) *Town Hall Improvements* – None.
- i) *Website* – None.
- j) *Police Partnership* – None.

**7.52pm, Cllr Knightley left the meeting.**

**988/19 Confidential matters** – *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.*

**a. Cemetery:**

- i. *Current condition of the cemetery and feedback from Councillors* – Members provided feedback and thoughts regarding the current situation within the memorial garden area.
  - ii. *Cemetery Working Group* – *It was **RESOLVED** to form a cemetery working group. Cllrs; Heather Cooper-Waite, Philip Mitchell, Robyn Harris, John Leach & Terri Clare were appointed.*
- *It was **RESOLVED** to re-instate standing order 1.c.*

**989/19 Dates of Next Wadebridge Town Council meetings**

- **Annual Town Meeting** – Thursday 25 April 2019.
- **Full Council** – Wednesday 1 May 2019, 7pm.

Meeting closed at 8.12pm

**Signed as a True and Accurate Account:**

..... **Chair:**

..... **Date:**