



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 3 July 2019 at 7pm in the Victoria Room, Wadebridge Town Hall

Present : Cllrs; H Cooper-Waite, J Fletcher, E Gill, L Gliddon, R Harris, M Hollamby, J Leach, L Mitchell, P Mitchell, I Welch & T Wiltshire.

Public Present : Two members of the public, Cornwall Councillor Karen McHugh (Wadebridge West) & Cornwall Councillor Rushworth.

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes Clerk)

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded by a member of the public.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1056/19 Apologies were received from Cllrs Clare and Pennington.

- It was **RESOLVED** to accept apologies from Cllr Clare due to a work commitment.
- It was **RESOLVED** to accept apologies from Cllr Pennington due to a family commitment.

1057/19 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non-Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) –

- Cllr Welch advised he has previously had an interest in item 12.c.i. The Clerk confirmed that as the item is for information only and the interest did not apply.

c) **Dispensations** – None.

1058/19 Minutes of Last Meeting – *The Minutes of the meeting held on the 12 June 2019 were RESOLVED to be a true record of the meeting and were signed by the Mayor.*

1059/19 Public Participation

- Questions from members of the Public relating to items on the agenda –
 - Mark Innis, Architect for the planning application at 1 Glencoe Terrace – Mr Innes provided a brief introduction to the project including aspects of the detailed pre-application submitted. Details of the development and how valuable characteristics of the area have been taken into consideration were referred to.

- Cllr Rushworth – advised brief details of the post office closure and offered support if required.
- Reports from Cornwall Councillors –
 - **Cllr McHugh (Wadebridge West)** advised the meeting on the following points :
 - *Health Scrutiny meeting at County Hall – details of meeting were relayed including; the discussion around provision of dental care where discrepancies need to be addressed.*
 - *Molesworth speed traffic camera – data is being compiled.*
 - *Fire at Glen Road – has met with the Highways department and the Chief Fire Officer to discuss access issues and whether provision needs to be made. Public safety and highway alterations had been considered and Cllr McHugh will be raising potential parking restrictions with the residents of Glen Road should this be something they feel is required.*

*Cllr Harris briefly discussed Molesworth Street with Cllr McHugh. Cllr McHugh confirmed that there are funding requirements for this project.
Cllr Philip Mitchell agreed that Glen Road residents would probably not require any highway changes.
Cllr Cooper-Waite asked if correspondence from Glen Road residents is required. Cllr McHugh said she is considering a short consultation with residents.*

Cllr Knightley (Wadebridge East) – Apologies received.

1060/19 Mayor’s Report – Cllr Mitchell provided a verbal report including attendance at the High Sheriff’s reception where he discussed shared issues with several neighbouring Mayors. If Members have concerns they wish to raise then refer these to the Mayor.

1061/19 Clerk’s Report (tabled) – Several items on the report were briefly discussed.
7.17pm, member of the public arrived.

1062/19 Staffing Committee Membership 2019/20 – Deferred next meeting.

1063/19 Finance :
a. Accounts for payment (**information tabled**) – None.

1064/19 Correspondence

- a. The following correspondence for information was **received**:
 - i. **Business Cornwall** - June 2019: Issue 131;
 - ii. **Languieux** – No. 319; June - August 2019;
 - iii. **Cornwall Brownies** – Thanks for the use of the Town Hall for the Myths & Magic Sleepover in May;
 - iv. **Cornwall Council Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic (approved)** – Westerlands Road & Elmsleigh Road, Wadebridge;
 - v. **Cornwall Council** – Surface Dressing & Treatment Works 2019/20 – Road Closure & Speed Restrictions;
- b. The following correspondence for response was **received** and considered (information circulated with agenda). **It was RESOLVED to make the following responses :**
 - i. **Climate Action Group** – Information on climate emergency action.
 - Members discussed moving forward with this matter.
It was **agreed** to include this on the next agenda with a view to declaring a climate emergency and forming a working group.
7.22pm, Cllr Rushworth and a member of the public left the meeting.

- ii. **Cornwall Council** – Polling Districts and Polling Places Review.
 - No response.
 - iii. **Cornwall Council** – Consultation: Planning for Coastal Change Chief Officer Planning Advice Note.
 - Members briefly discussed flooding in Wadebridge and historic action taken.
- c. The following Minutes and Agendas from Outside Committees were **received** for information. There were no actions required :
- i. **Padstow Harbour Commissioners** – Minutes of the meeting held on Thursday 16 May 2019.

1065/19 Committee meetings – None.

1066/19 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan – A meeting with the Consultants is to be arranged.

1067/19 Planning –

- a. **Applications** – Cllr Welch, Vice Chair of Planning Committee, presented details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*
- i. **PA19/04373** : St Austell Brewery Ltd., Molesworth Arms Hotel, 38 Molesworth Street, Listed building consent for re-roofing works including works to chimneys. **SUPPORTED.**
 - ii. **PA19/03442** : Land East of 1 Riversdale, Polmorla Road, Construction of dwelling in former garden with variation of condition 2 (plans) of PA17/01253. **SUPPORTED subject to the Environment Agency being satisfied with the floor levels.**
 - iii. **PA19/05048** : Land to the North West of 1 Glencoe Terrace, Guineaport Road, New dwelling house over existing garage. **SUPPORTED.**
 - iv. **PA19/02732** : Land South East of Wadebridge Fire Station, Goldsworthy Way, Application for Prior Approval for a Change of use from shops (Class A1) to Restaurant / Café (Class A3). **SUPPORTED.**
7.43pm, Cllr McHugh left the meeting.
 - v. **PA19/05036** : Linden Lea, Trenant Vale, Erection of a first floor extension and a 2m squared ground and first floor porch. **SUPPORTED.**
 - vi. **PA19/05106** : Land North of Copperfield, Bodieve, Outline application for the Construction of a single dwelling with all matters reserved. **SUPPORTED AS AN OUTLINE APPLICATION.**
 - vii. **PA19/05362** : Land East of Green Hill Villas, Green Hill, Reserved Matters application following Appeal Decision : APP/D0840/W/17/3181615 dated 16th January 2018 (Outline Application PA16/10610) for Appearance, Landscaping, Layout and Scale. **SUPPORTED.**
- b. **Decisions** – The following decisions as received from Cornwall Council were noted :
None.

- c. **For Information** – To be advised of the following appeal decisions received from Cornwall Council (**Members, see attached**) :
- i. **PA18/05209** – Outline planning consent for residential development comprising up to 225 dwellings, a new link road between Ball Roundabout and B3314, new highway access, provision of a new pedestrian / cycle bridge over A39, new primary school, new local centre, employment area, family pub, public open space, landscaping and associated infrastructure with associated access – Balls Meadow, Bodieve, Wadebridge – Wyndthorpe Estates Ltd And Kier Living Ltd. **APPEAL DISMISSED. NO COSTS CLAIMED.**
 - ii. **PA18/10085** - Construct one new 3-bedroom, 2 storey dwelling in the back portion of the rear garden space of Pridham House. - Pridham House, Molesworth Street, Wadebridge - Clean Earth Energy Ltd. **APPEAL DISMISSED. COSTS CLAIM AGAINST COUNCIL REFUSED.**
 - iii. **PA18/10085** - Construct one new 3-bedroom, 2 storey dwelling in the back portion of the rear garden space of Pridham House. - Pridham House, Molesworth Street, Wadebridge – Clean Earth Energy Ltd. **COSTS CLAIM AGAINST APPELLANT REFUSED.**

1068/19 Wadebridge Library & Information Service – The Clerk provided brief details of the monthly report (tabled) and thanked those councillors who attended the recent birthday celebration events for their help.

1069/19 Wadebridge BMX Skatepark – The Clerk advised that Cornwall Council has granted planning permission with several conditions attached - details of which were advised. Works are scheduled to start in the next week or two.
The Clerk advised additional costs previously agreed as :

- Stage 1 - Management fees have increase of £1491 (project management time).
- Planning application – increased costs due to Cornwall Council Planning Officer’s requirements.

In addition to this the following increases are required :

- Stage 2 – Construction and Design – due to increase in scope and anticipated works including to the bridge and additional meetings required. An increase of £1172 applies.
- Health and safety quality progress report – there is an opportunity to receive a report from the Project Manager who will be onsite one day every two weeks to oversee works – additional fees apply at £300 per day for three days.
- *It was **RESOLVED** to accept the additional fees as presented.*

The Clerk confirmed that the construction will be recorded and documented by the contractor. Use of a time lapse camera was suggested.

1070/19 VE Day 75 (8 May 2020) – *It was **RESOLVED** to form a VE Day working group. Cllrs; Philip Mitchell, Louise Mitchell, Julia Fletcher, Eric Gill, Mark Hollamby & Trevor Wiltshire were appointed to work with the Clerk.*

1071/19 Working Groups- *It was **RESOLVED** to appoint new members were required.*
Updates from working groups were provided with relevant meeting notes being **received** and Members considered recommendations made :

- a) Car Park Machines – None.
- b) Cemetery – Minute 1072/19.e. refers.
- c) Christmas Lights – None.

- d) Christmas Panto 2019 – Cllr Gliddon provided a brief update.
 - e) Flowers for Wadebridge – Cllr Fletcher advised the closing date for the competition is Friday 5 July 2019. Meeting scheduled for week commencing 8 July.
8.08pm, Cllr Gliddon left the meeting.
 - f) Remembrance Parade – None.
 - g) Toilets – None.
 - h) Town Council Events – None.
 - i) Town Hall Improvements – None.
 - j) Website – None.
 - k) Police Partnership – None.
- 8.10pm, member of the public left the meeting.
Cllr Gliddon returned to the meeting.**

1072/19 Confidential matters – *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –*

a. Community Governance Review:

- i. Working group minutes and recommendations made – None.
- ii. Town Council's response to be submitted to Cornwall Council by 17 July 2019 – A submission form was circulated to all members for completion. Forms to be submitted to the Cllr Welch (Working Group).

There was brief discussion around the Town Council's requirements on this matter.

Working Group to meet to consider Members responses and collate a comment to be submitted – Clerk to check and circulate to all Members prior to submission.

b. Car Park Overhead Barrier (entrance & exit) – None.

c. Floor Cleaning Machine – Members considered the quotes received.

- *It was **RESOLVED** to accept quote 1 as presented.*

d. Platt Toilets Unblocking – Members considered the quote received to undertake repair works to the drain. The Clerk advised that only one contractor had been approached due to the nature of the works and that the contractor would project manage the works.

There were concerns that the proposed works would not resolve the issues.

It was proposed and seconded to accept the quote subject to confirmation that the works will resolve the issues.

Members voted 3 in favour. Proposal fell.

There was further discussion around how to move forward.

- *It was **RESOLVED** that Cllr Hollamby should discuss the quote and required works with the Contractor to establish whether the works will resolve the issues and report back to next Full Council in order to make a decision.*

e. Cemetery – the draft letter and the proposal for the memorial area were discussed and accepted. The Clerk confirmed a budget is available for upkeep and maintenance to the Cemetery.

f. **Staffing Committee Meeting (tabled)** - the Minutes of meeting held 27 June 2019 were **received** as a true record.

- It was **RESOLVED** to form a *Disciplinary Panel* in order to move forward in accordance with procedure should a formal action recommendation be made. *Cllrs; Louise Mitchell, Heather Cooper-Waite & John Leach were appointed.*

- It was **RESOLVED** to re-instate Standing Order 1.c.

1073/19 Dates of Next Wadebridge Town Council meetings

- Full Council – 7pm; Wednesday 24 July 2019
- Full Council – 7pm; Wednesday 14 August 2019

Meeting closed at 8.52pm

Signed as a True and Accurate Account :

Chair :

Date :