



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 19 December 2018 at 10am, Main Hall, Town Hall Wadebridge

Present: Cllrs; E Gill, L Gliddon, R Harris, J Leach, L Mitchell, P Mitchell (Mayor), A Pennington & I Welch.

Also Present: Cornwall Councillor Stephen Knightley (Wadebridge East).

In Attendance: Anne Minnis (Town Clerk) & Beverley Collins (Minutes)

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded by a member of the public.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

863/18 Apologies were received from Cllrs; Fletcher & Cooper-Waite.

- It was **RESOLVED** to approve apologies from Cllr Julia Fletcher due to a family commitment and from Cllr Heather Cooper-Waite due to a work commitment.

864/18 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non-Registerable Interests** (*To declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) – None.

c) **Dispensations** – None.

865/18 Minutes of Last Meeting – *The Minutes of the meeting held on the 5 December 2018 were RESOLVED to be a true record of the meeting and were signed by the Mayor.*

866/18 Public Participation

- **Questions from members of the Public relating to items on the agenda** – None.
- **Reports from Cornwall Councillors** – Cllr Knightley gave apologies from Cllr McHugh who could not attend due to work commitments and also apologies for not being able to attend the last meeting as he was working away from home.

Update on the following were provided :

Nice Baps Street Trading License – Referred to issues associated with this matter and confirmed he believes planning permission is required rather than renewal of the street trading licence and that he had withdrawn his objection. Comments in the press and social media, some of which were inappropriate, were referred to and noted that some of the comments were of a threatening nature and have now been rescinded. Confirmed that Cornwall Council will permit the Street Trading License.

Costa – Advised he had visited the Costa branch located in Launceston which is within a conservation area and fit in well with the conservation area. Hopeful that the planning department will apply this to the Wadebridge application.

Land at Bodieve – Advised details of an e-mail from the landowner of a parcel land referred to by Cllr Gill at last meeting (agricultural land adjacent to the football club). The landowner has submitted a letter of objection to the planning department and has now withdrawn the parcel of land as she wishes to see a primary school on the site – her objections were similar to those raised by the Town Council.

10.06am, Cllr Knightley left the meeting.

867/18 Mayor's Report – The Mayor gave a verbal report of recent engagements and events.

868/18 Clerk's Report – None.

869/18 Finance –

- a. **Accounts for payment (November 2018)** – *It was **RESOLVED** to make payment of £83,333.40 as presented.*

870/18 Correspondence

- a. The following correspondence for information was **received**:
- i. **Cornwall Association of Local Councils (CALC)** - Crantock Neighbourhood Planning Update.
 - ii. **Cllr Robyn Harris** - November 2018 newsletter.
 - iii. **Cornwall Council** – Road Traffic Regulation Act 1984 S.16A: Intention Notice; Wadebridge Bike Lights; 26 January 2019 : 16:30 to 18:00.
 - iv. **Cornwall Council** – Planning Newsletter ; Issue 3 – January 2018.
 - v. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14 : Temporary Prohibition of Traffic; Guineaport Road, Wadebridge ; 4- 6 February 2019 (09:30 to 16:30).
 - vi. **The Local Government Boundary Commission for England** – New electoral arrangements for Cornwall Council; December 2018.
 - vii. **Cornwall Council** – Launch of Pocket Parks Plus.
 - viii. **Crantock Parish Council** – Update 27 November 2018.
- b. The following correspondence for response was **received** (information circulated with agenda. Members considered the requests received).
- i. **Cornwall Council** – To ask the Town Council if they would be interested in taking over a parcel of land at Talmena Avenue, Wadebridge.
 - Members discussed the advantages and disadvantages of taking on the land.
DEFERRED pending receipt of the Section 106 agreement from Cornwall Council in order to ascertain options for future use.
 - ii. **Cllr Robyn Harris** – Request from Cllr Harris to form a partnership and represent the Town Council with Wadebridge Primary School.
 - Cllr Harris clarified the reason for the request and confirmed that the school appear to be unaware of the Town Council's role. Members felt a representative would be a good idea but noted that the request must come from the Academy itself and all Members should have the opportunity to become a representative. It was noted that the parameters of what the Town Council can offer are limited.
 - iii. **Cornwall Council** – Street Trading Renewal Application – Wild Bake, Goldsworthy Way, Wadebridge.
 - *It was **RESOLVED** to agree to the renewal of the licence as Members support this business which is positive for Wadebridge.*
- c. Minutes and Agendas from Outside Committees – None.

- 871/18 **Committee Meetings** – None.
- 872/18 **Egloshayle, St. Breock and Wadebridge Neighbourhood Plan** –
- i. **Minutes of the Public Meeting held on Tuesday 24 July 2018** - Minutes are not available.
 - ii. **Update from The Mayor** – None.
- 873/18 **Planning** –
- a. **Applications** – Cllr Pennington presented details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*
 - i. **PA18/11007** : Broadview, Trevanson Road, Extension to front of property. **SUPPORTED.**
 - ii. **PA18/11115** : Land North East of Hayes Cottage, Bodieve, Re-submission of Withdrawn Application No. PA18/04139 dated 6th August 2018 for a new dwelling. **SUPPORTED.**
 - iii. **PA18/11368** : Pippins Cottage, Tower Hill, Egloshayle (Wadebridge), Works to Beech Tree T1 in a Conservation Area, 1.5m crown reduction (20% crown thin). **SUPPORTED.**
 - b. **Decisions** – the following decision as advised by Cornwall Council were **received** :
 - i. **PA18/09442** : Camel Trail Toilets, Camel Trail, Alterations and additions to existing Public Convenience and change of use to facilitate a small café. **APPROVED.**
 - c. **For Information** – the following information from Cornwall Council was **received** :
 - i. **PA18/03218/PREAPP** : Conkers, Gonvena, Pre-application advice for proposed build of 3 bed detached house. Dwelling to be a self-build for local need.
- 874/18 **Wadebridge Library & Information Service** – The Clerk advised that positive feedback has been received from a member of Town Hall staff who has spent a day in the Library and would recommend that Councillors become involved in order to be aware of the services available.
- 875/18 **Wadebridge BMX/Skatepark** – The Clerk gave an update on the contract. A Stakeholder meeting is scheduled for January 2019. Suggestions is to approach local schools for nomination of interested pupils who would like to take part in the consultation event.
- *It was **RESOLVED** to approach local schools to obtain nominations for interested pupils.*
- Details of the surveys undertaken will be available early in the new year. The information will determine the overall size / layout of the park. Comments from Cornwall Council in relation to the joint boundary have been requested but it has been advised that officers are not available to assist with this.
- 876/18 **Omega Financial Software** – The Clerk advised that additional costs of approximately £450 are due in respect of a Purchase Order module and the necessary licence.
- *It was **RESOLVED** to approve payment as presented.*
- 877/18 **Egloshayle Car Park Machine** – The Clerk advised that related costs are approximately £3,000 for a new machine and £664 for removal and installation. Members discussed various options including upgrading to include mobile/electronic payments as previously discussed with replacement machines in the Co-Op car park.
- *It was **RESOLVED** to form a working group to investigate options. Cllrs Pennington, Harris and Welch with the Amenities Manager were appointed.*
- Meeting arranged for 9 January 2019, 11.30am.

878/18 Working Groups

- i. Appoint new members, receive an update from the working groups, receive relevant minutes and consider any recommendations made:
 - a) **Bins** – None.
 - b) **BMX/Skatepark** – None.
 - c) **Christmas Lights** – The Clerk confirmed that an additional £1,100 expenditure for repairs has been necessary.
 - d) **Flowers for Wadebridge** – None.
 - e) **Planning** – None.
 - f) **Remembrance Parade** – None.
 - g) **Signage** – None.
 - h) **Toilets** – None.
 - i) **Town Council Events** – None.
 - j) **Town Hall Improvements** – None.
 - k) **Wadebridge Library & OSS** – None.
 - l) **Website** – None.
 - m) **Police Partnership** – None.

879/18 Dates of Next Wadebridge Town Council meetings

- **Finance & General Purposes Committee** – Monday 21 January 2019.
- **Full Council** – Wednesday 23 January 2019.

Meeting closed at 10.46 am

Signed as a True and Accurate Account:

..... **Chair:**

..... **Date:**