



Wadebridge Town Council

Minutes of the Annual Council meeting held on Wednesday 1 May 2019 at 6.30pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; H Cooper-Waite, E Gill, L Gliddon, R Harris, M Hollamby, J Leach, L Mitchell, P Mitchell, A Pennington, I Welch & T Wiltshire. Cllr T Clare was absent.

Public Present : Cornwall Councillors Karen McHugh (Wadebridge West) and Stephen Knightley (Wadebridge East).

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded by a member of the public.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

990/19 Mayor Choosing Ceremony

- **Election of Town Mayor 2019/20** –

Cllr Pennington stated her reasons for nominating Cllr Philip Mitchell as Mayor 2019/20.

Cllr Heather Cooper-Waite stated her reasons for seconding the nomination.

Cllr Pennington proposed that Cllr Philip Mitchell is appointed Mayor 2019/20.

Cllr Cooper-Waite seconded.

- *It was **RESOLVED** to appoint Cllr Philip Mitchell as Mayor for the year 2019/20.*

- **Mayor's Declaration of Office** – Cllr Philip Mitchell stated and signed the Declaration of Acceptance of Office. Town Clerk witnessed.

- **Mayor's Oath of Allegiance, acceptance speech & notification of Civic Service** – Cllr Philip Mitchell swore the Oath of Allegiance, gave a short acceptance speech and advised that the provisional date for the Civic Service is Sunday 14 July 2019 at Egloshayle Church, 11am with a reception in the Town Hall afterwards.

- **Past Mayor's Report for 2018/19** – a brief precis of events attended over the past year was presented.

991/19 Apologies were received from Cllr Julia Fletcher.

- *It was **RESOLVED** to accept apologies from Cllr Fletcher due to a conflicting social engagement.*

992/19 Election of Deputy Mayor 2019/20 –

Cllr Philip Mitchell stated his reasons for nominating Cllr John Leach as Deputy Mayor 2019/20.

Cllr Louise Mitchell stated her reasons for seconding the nomination.

The Mayor called for any further nominations. There were none.

Cllr Philip Mitchell proposed that Cllr Leach is appointed Deputy Mayor 2019/20.
Cllr Louise Mitchell seconded.

- It was **RESOLVED** to appoint Cllr Leach as Deputy Mayor for the year 2019/20.

- **Deputy Mayor's Declaration of Office** – Cllr Leach signed the Declaration of Acceptance of Office. Town Clerk witnessed.

993/19 Register of Interests – All Councillors were reminded that they are required to review and update, if necessary, their current Register of Interest form.

994/19 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) – Minute 1006/19.c. shows an interest declared by Cllr Pennington.

c) **Dispensations** – None.

995/19 Year end reports from outside committee representatives –

- *Cornwall Association of Local Councils (CALC)* – None.
- *Informal Community Network* – The Mayor gave a brief precis of the group.
- *Middle Treworder Community Fund* – None.
- *Pengelley Fund* – There had been an indication that the fund is now closed.
- *St Breock Community Fund* – Cllr Amanda Pennington advised details of how the fund has been distributed.
- *Chamber of Commerce* – Cllr Louise Mitchell provided a brief update on new committee members and points of discussion moving forward.
- *Camel Trail Partnership* – Cllr Eric Gill gave a brief update on the works undertaken over the past year.
- *Concern Wadebridge* – None.

996/19 Outside Committees / Organisations

i. **Committees/Organisations for Town Council representation** – It was **RESOLVED** that the following groups are included as Outside Committees/Organisations with Town Council representation :

- *CALC.*
- *Informal Community Network Panel.*
- *Middle Treworder Community Fund.*
- *Pengelley Fund* – Deferred to 22 May 2019.
- *St Breock Community Fund.*
- *Chamber of Commerce.*
- *Camel Trail Partnership.*
- *Concern Wadebridge* – Deferred to 22 May 2019.
- *WYPAC.*
- *Folk Festival.*

ii. **To appoint representatives for 2019/20 subject to (i) above** – It was **RESOLVED** to appoint the following representatives :

- *CALC* – **The Mayor.**
- *Informal Community Network Panel* – **The Mayor and Deputy Mayor.**
- *Middle Treworder Community Fund* – **Cllr Philip Mitchell.**

- *Pengelly Fund* – **Deferred to next 22 May 2019.**
- *St Breock Community Fund* – **Cllr Amanda Pennington.**
- *Chamber of Commerce* – **Cllr Louise Mitchell.**
- *Camel Trail Partnership* – **Cllr Eric Gill.**
- *Concern Wadebridge* – **Deferred to 22 May 2019.**
- *WYPAC* – **Cllr Gliddon.**
- *Folk Festival* – **Cllr Harris.**

997/19 Town Council Committee Membership 2019/20 (Planning, Finance & General Purposes and Staffing) –

- **Planning** – It was **RESOLVED** to appoint Cllrs; Gill, Gliddon, Leach, Louise Mitchell, Philip Mitchell, Pennington & Welch.
- **Finance & General Purposes** – It was **RESOLVED** to appoint Cllrs; Cooper-Waite, Gill, Harris, Hollamby, Leach, Louise Mitchell, Philip Mitchell, Pennington & Welch.
- **Staffing** – Terms of Reference state the Mayor with five councillors are to be appointed.
 - It was **RESOLVED** to appoint Cllr Pennington to the Staffing Committee.
 - It was **RESOLVED** to appoint Cllr Gliddon to the Staffing Committee.
 - It was **RESOLVED** to appoint Cllr Gill to the Staffing Committee.
 - It was **RESOLVED** to defer appointment of the remaining two places to 22 May 2019 meeting.

998/19 Town Council Meetings – A schedule of ordinary meetings of the Council had been circulated with the agenda.

- It was **RESOLVED** to accept the schedule as presented.

999/19 Minutes of Last Meeting – The Minutes of the meeting held on the 17 April 2019 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.

1000/19 Minutes of Annual Town Meeting (tabled) – Draft Minutes of the Annual Town Meeting held 25 April 2018 were **received**.

1001/19 Issues Raised at Annual Town Meeting – The Mayor gave a precis of the issues raised as recorded in the Minutes.

Cllr Pennington asked why the Town Council is not permitted to remove flyposting material. The Mayor advised the process relating to this and confirmed that the Town Council does not have the power to remove such material unless it is on Town Council land.

1002/19 Public Participation

- Questions from members of the Public relating to items on the agenda – None.
- Reports from Cornwall Councillors –
Cllr Knightley congratulated the Mayor and Deputy Mayor on being reappointed. He addressed the meeting on several points including :
 - Issues with yellow lines on Egloshayle Road – residents have begun a petition for a public consultation. Details of the original Cornwall Council consultation, including the results have been advised to the residents.
 - Vandalism on the Camel Trail including benches at Old Town Cove and a newly installed bench made by the Rangers. Cllr Knightley drew Member's attention to several older youths who are causing trouble in town. Details of several incidents were relayed and noted that these have been circulated via the Love Wadebridge page including that some incidents may be knife related. Cllr Knightley raised his concerns that the Police are not dealing with this matter.
 - Egloshayle Parish Council remove promotional banners and signs from the fencing at the Egloshayle Road junction (near the cemetery).

Referring to the consultation undertaken, Cllr Pennington asked if Cllr Knightley would provide the number of responses in favour of double yellow lines on Egloshayle Road. Details to be emailed to Town Clerk.

The Mayor advised that he has also received reports relating to a group of youths causing problems within town including knife and drug related crime, vandalism at the Cricket Club and intimidation. This matter would form part of discussion later in the meeting.

There was discussion around lack of Police presence and the reporting of crime. Noted that crime should be reported via the 101 website in order that an electronic record is raised.

Cllr Knightley advised that he considers the youths are dangerous and does not recommend vigilante action.

Cllr McHugh congratulated the Mayor and Deputy Mayor on their re-appointments and referred to the positive work within town over the past year. Points raised included :

- Molesworth Street – brief update and would welcome expressions of interest and informal comments as to how to move forward.
- Parking and yellow lines in the Whiterock Road - residents had been in favour of a parking scheme but the consultation results showed this would not be viable. Whiterock Road residents would like more yellow lines. Details of the Police enforcement measures were provided (as received from Sgt. Honeywill) - Cllr McHugh stated she feels the current measures are too lenient and would stress the importance of reporting all issues to the Police on-line.
- Community Network Panel – provision of social housing will be included for discussion in the near future. A Cornwall Council Rural Housing Enabler is available to speak on this topic. Open invitation to attend the meeting.

There was discussion around issues with reporting crime including :

- Problems faced by the Cricket Club after a recent act of vandalism.
- Concerns that incidents are being crimed correctly.
- The issues appear to be causing suspicion within the community.

Cllr Knightley advised that one of the group of youths referred to earlier does have an ASBO against him.

Cllr Pennington referred to the CPS threshold and the high burden of evidence required to pass the this.

1003/19 Finance –

- a. **Accounts for payment** – None.

1004/19 Correspondence

- a. The following correspondence for information was **received** : None.
- b. The following correspondence for response was **received** : None.
- c. Minutes and Agendas from the following Outside Committees were **received** : None.

1005/19 Planning –

- a. **Applications** – None.
- b. **Decisions** – None.
- c. **Appeal – PA18/10085** : Clean Earth Energy Ltd., Pridham House, Molesworth Street, Construct one new 3-bedroom, 2 storey dwelling in the back portion of the rear garden space of Pridham House.

7.18pm, Cllr Pennington declared an interest as a friend of the applicant and left the meeting.

Members considered information provided by the Clerk (Town Council had supported the application which was later refused by Cornwall Council).

- *It was **RESOLVED** that, based on information provided by Cornwall Council, that Wadebridge Town Council supports the reasons for refusal.*

7.28pm, Cllr Pennington returned to the meeting.

1006/19 Standing Orders – *It was **RESOLVED** to adopt the Standing Orders as presented.*

1007/19 Financial Regulations – *It was **RESOLVED** to adopt the Financial Regulations as presented.*

1008/19 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan – The Mayor advised the next meeting is scheduled for Friday 3 May 2019.

1009/19 Working Groups –

- a) *Car Park Machines* – None.
- b) *Cemetery* – Meeting scheduled for Friday 3 May 2019.
- c) *Christmas Lights* – None.
- d) *Christmas Panto 2019* – Cllr Gliddon gave a brief update.

7.30pm, Cornwall Councillors left the meeting.

- e) *Flowers for Wadebridge* – Cllr Wiltshire advised that a Judge has been appointed. Notes of last meeting will be available for Full Council on 22 May 2019.
 - *It was **RESOLVED** to accept the competition date of 17 July 2019.*Town Clerk is liaising with Cllr Fletcher in relation to posters, advertising and GDPR.
- f) *Remembrance Parade* – None.
- g) *Toilets* – Meeting scheduled for 8 May 2019 regarding a cleaning contract. Cllr Pennington provided feedback received on recent problems with the hand wash units at The Platt toilets.
- h) *Town Council Events* – Notes of meeting held were tabled and received. Cllr Philip Mitchell gave a precis of the proposed Library birthday celebrations events. Other topics being discussed include bringing the River Festival back to Wadebridge, use of the Rotunda and promotion of Jubilee Fields and use of the riverside location.
 - *It was **RESOLVED** to accept a two-day birthday event at the Library.*
 - *It was **RESOLVED** to delegate authority to working group to pursue the ideas discussed and propose a budget.*
- i) *Town Hall Improvements* – None.
- j) *Website* – Cllrs; Hollamby, Clare, Pennington and the Town Clerk to arrange a meeting.

1010/19 Confidential matters – *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –*

a) Community Governance Review :

- i. Terms of Reference and notes of the working group meeting held 1 May 2019 were tabled and **received**.
Cllr Pennington provided a precis of the points discussed. There was discussion around how best to promote the review in order to reach all sectors of the community. The recommendations made were considered.
 - *It was **RESOLVED** to provide a budget of £1,000 to the working group for consultation purposes.*
 - *It was **RESOLVED** that the Town Clerk has delegated authority to authorise spending in accordance with the Financial Regulations.*
 - *It was **RESOLVED** to obtain maps from Cornwall Council as required.*
 - *It was **RESOLVED** to undertake an electronic and paper-based consultation with local residents.*

- It was **RESOLVED** to delegate authority to the working group to meet with neighbouring parishes.

ii. Further actions required – None.

b) **Police Partnership Working Group** – Minutes and recommendations deferred to 22 May 2019 meeting.

There was discussion around several points including :

- The procedure with recording crime and the process required to follow this through to a conviction.
- The negative impact that the current service has to the Town.
- Addressing the issues should be at a higher level.

7.53pm, Cllr Wiltshire left the meeting.

7.54pm, Cllr Wiltshire returned to the meeting.

c) **New Year Fireworks 2019** – Members considered information and quotations received in respect of the allocated budget. Advantages and disadvantages of each quotation were debated.

- It was **RESOLVED** to continue with the usual provider for the 2019 display.

- It was **RESOLVED** to re-instate Standing Order 1.c.

1011/19 Dates of Next Wadebridge Town Council meetings

- **Full Council** - Wednesday 8 May 2019, 6pm
- **Full Council** - Wednesday 22 May 2019, 7pm, Town Hall
- **Finance & General Purposes Committee** – Monday 3 June 2019, 7pm, Victoria Room, Town Hall
- **Full Council** – Wednesday 12 June 2019, 7pm, Town Hall

Meeting closed at 8.03pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**