



**WADEBRIDGE TOWN COUNCIL
FULL COUNCIL MEETING**

7pm

WEDNESDAY 6 MARCH 2019

WADEBRIDGE TOWN HALL, THE PLATT, WADEBRIDGE

Town Mayor – Cllr Philip Mitchell

Town Clerk: Anne Minnis

Dear Sir / Madam,

28 February 2019

You are invited to attend the Full Council Meeting of Wadebridge Town Council to be held in the Town Hall, The Platt, Wadebridge on **Wednesday 6 March 2019** at **7pm** for the purpose of transacting the following business.

Anne Minnis
Town Clerk

THE PRESS & PUBLIC ARE INVITED TO ATTEND

PLEASE NOTE THAT ALL CORRESPONDENCE AND POLICY DOCUMENTS ARE AVAILABLE IN THE OFFICE OR IN THE TOWN HALL PRIOR TO THE MEETING.

Members and Public please note:

This meeting will be conducted in compliance with Wadebridge Town Council's Standing Orders and the Councillors Code of Conduct.

A G E N D A

Housekeeping – The Chairman to advise of evacuation routes in case of an emergency and reminded all those present of the following:

- That the meeting may be filmed or recorded by members of the public.
- That Wadebridge Town Council is recording the meeting.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1. To receive apologies for absence

2. To receive Declarations of Interest

a) Pecuniary Interests

Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.

b) Non Registerable Interests

Declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.

c) Dispensations

To receive any requests for dispensations relating to items on the agenda.

3. To confirm the Minutes of the Full Council meeting held on 13 February 2019.

4. Public Participation

- To receive questions from members of the Public relating to items on the agenda.
- To receive reports from Cllr Knightley (Wadebridge East) & Cllr McHugh (Wadebridge West) – **Cornwall Council and relevant Wadebridge area information only.**

5. Mayor's Report (tabled)

6. Clerk's Report (tabled)

7. Finance:

- a. To approve accounts for payment

8. Correspondence

- a. To receive correspondence for information – **Members to contact the office prior to the meeting for further information:**
 - i. **Cllr Stephen Knightley** – apology from Cllr Knightley to Wadebridge Town Council in response to being found in breach of the Code of Conduct.

- ii. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic; Chapel Lane, Wadebridge; 4 to 8 March 2019 (24 hours).
 - iii. **South West Business Insider** – Vol.13, No.2; February 2019;
 - iv. **Devon & Cornwall Police** – Police report for the period 23/01/19-12/02/19
 - v. **Cornwall Council** - Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic; A389 (various locations); 18 March to 5 April 2019 (19:00 to 06:00 weekdays only);
 - vi. **Ministry of Housing, Communities & Local Government (16/02/19)** – Funding for Parks and Green Spaces;
 - vii. **Cornwall Council** – Tree Preservation Order Granted – Tidesreach, Egloshayle Road.
- b. To receive correspondence requesting a response:
- i. **Cornwall Live** – to discuss the verbal request from Cornwall Live to deliver a story on Wadebridge.
 - ii. **Cornwall Council** – Community Network Area – SOS Launch;
 - iii. **Project Paul CIC** – request to hold a ‘Mayplay’ event in Jubilee Field on Saturday 12 May 2019;
 - iv. **Wadebridge Cricket Club** – Request from the cricket club for the Town Council to submit the planning application for an extension to the Cricket Pavilion;
 - v. **Wadebridge Camels Rugby Club** – Request for small family fun fair to operate on the car park area from Wednesday 8 May to Saturday 11 May 2019;
- c. To receive Minutes and Agendas from Outside Committees – for information. **Members to contact the office prior to the meeting for further information :**
- i. **Padstow Harbour Commissioners** – minutes of the meeting held on Thursday 17 January 2019.
 - ii. **Wadebridge Chamber of Commerce** – minutes of meeting held – January 2019.
9. **Committee meetings** - to receive Minutes as a true record and adopt recommendations where applicable;
- i. **Finance & General Purposes Committee** (Monday 4 February 2019)
10. **Egloshayle, St. Breock and Wadebridge Neighbourhood Plan** - to receive an update from the Mayor.
11. **Planning**
- a. **Applications** – To respond to the following applications received from Cornwall Council:
 - i. **PA19/00751** : Hamilton House, The Platt, Retrospective Change of Use from Garage and Storage Units to Craft and Retail Units (A1 and A1/B1) and glazed wall to enclose open porch, rear of Hamilton House.
 - ii. **PA19/00825** : Chy Lees, New Park Road, Change of use of the existing detached garage and outbuilding to be used as self-contained unit of accommodation.
 - b. **Decisions** – To be advised of the following Cornwall Council planning decisions: **None**
 - c. **Information** – To be advised of the following as received from Cornwall Council :
 - i. **PA18/03337/PREAPP** : Landmark Estates Wadebridge Ltd., Old Bakery Polmorla Road, Pre-application advice sought for an application for mixed development of 37 flats (1, 2 and 3 bedroom), and 6 shops with car-parking on the ground floor. **CLOSED – ADVICE GIVEN.**
12. **Town Council Photos** – to agree a date suitable for all Councillors to attend.
13. **Local Government Ethical Standards** (a Review by the Committee on Standards in Public Life) – to discuss the findings of the report.
14. **Wadebridge Library & Information Service** – to provide members with an update.
15. **Wadebridge BMX Skatepark** - to receive an update from the Town Clerk.
16. **Young Persons Services in Wadebridge** – to receive an update from Cllr Gliddon.

17. **The Local Council Award Scheme** – to agree that the Town Council will register to participate in the scheme.
18. **Land at Talmena Avenue** - to consider whether the Town Council would consider taking ownership and management of the land as presented and agree any actions required (*photos enc.*)
19. **Parks Department** – to consider the proposal to extend the compound area.
20. **Library Volunteers** – to discuss Volunteer recruitment for the Library.
21. **Working Groups**
To appoint new members, receive an update from the working group, receive relevant minutes and consider any recommendations made:
 - a) Christmas Lights
 - b) Flowers for Wadebridge
 - c) Planning
 - d) Remembrance Parade
 - e) Signage
 - f) Toilets
 - g) Town Council Events
 - h) Town Hall Improvements
 - i) Website
 - j) Police Partnership
 - k) Christmas Panto 2019
22. **Confidential matters - to consider the following resolution:** To suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.
 - a. **Cemetery Fees** – to consider the proposed increase in fees to apply from 1 April 2019;
 - b. **Cemetery** – to discuss the current condition of the cemetery;
 - c. **Flowers in Town** – to consider the quotes received;
 - d. **Egloshayle Pavilion Carpet** – to consider the quotes received;
 - e. **Car Park Signage** – to consider the quotes received;
 - f. **Library Fencing** – to consider the quotes received;
 - g. **Office Photocopier** – to consider the quotes received;
 - h. **Cornwall Live** – to discuss the verbal request from Cornwall Live to deliver a story on Wadebridge;
 - i. **Cllr Stephen Knightley** – apology from Cllr Knightley to Wadebridge Town Council in response to being found in breach of the Code of Conduct.
23. **To note dates of the next Wadebridge Town Council meetings**
 - **Full Council** – Wednesday 27 March 2019.
 - **Full Council** – Wednesday 17 March 2019;
 - **Annual Town Meeting** – Thursday 25 April 2019