



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 18 September 2019 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; T Clare, H Cooper-Waite, J Fletcher, E Gill, L Gliddon, M Hollamby, L Mitchell, P Mitchell, A Pennington, I Welch & T Wiltshire.

Public Present : 3 members of the public, Cornwall Councillors Karen McHugh (Wadebridge West) & Steve Knightley (Wadebridge East).

In Attendance : Anne Minnis (Town Clerk)

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded by a member of the public.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1109/19 Apologies were received from Cllrs Harris & Leach.

- It was **RESOLVED** to accept apologies from Cllr Harris – no reason provided.
- It was **RESOLVED** to accept apologies from Cllr Leach due to a conflicting social commitment.

1110/19 Declarations of Interest –

a) **Pecuniary Interests (To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision)** – None.

b) **Non-Registerable Interests (To declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision)** – None.

c) **Dispensations** – None.

1111/19 Minutes of Last Meeting – The Minutes of the meeting held on the 19 August 2019 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.

1112/19 Public Participation

- A member of the public spoke with reference to Agenda Item 6b (xvii) the Localism Summit to be held at Wadebridge Showground on 6 November 2019. A request was made to the Town Council to attend and act on the recently declared Climate Emergency. The Localism Summit addresses Planet Action and the Climate Emergency.

- A member of the public spoke with reference to Agenda Item 15, Planning Protocol about how members of the public/developers can engage with the Town Council in relation to planning and development.
- Reports from Cornwall Councillors:
 - **Cllr Knightley (Wadebridge East) – Wadebridge Boat Club**
 - Was broken into recently with a number of items stolen. A vehicle has been identified in the vicinity in the early hours of the morning.
 - Due to make a planning application to take away the existing static pontoon and replace with a T shape floating pontoon to increase usage for canoes and other users. To pay for the development the boat club wish to put advertising on the fence facing the Camel Trail.

Cornwall Council

- From 2021 there will be a new waste collection system which will mean a change to one domestic collection every 2 weeks with recycling collections every week. Food recycling will also be introduced. This is due to Cornwall being poor at recycling compared with the rest of the country.
- Newquay Space Port - £12m investment from Cornwall Council has been approved with expected returns on investment from education and jobs that pay proper wages.

Cllr Knightley provided a response to Cllr Gill regarding overhanging hedges on private properties

➤ **Cllr McHugh (Wadebridge West) –**

Cornwall Council Investment & Newquay Space Port

- Advised that ringfenced monies are being used and funds are not being taken away for other areas of priority. May not be directly related to Wadebridge but should bring prosperity to the County.

Place Shaping Meeting

- Held prior to the Community Network Panel Meeting which discussed a way in which ideas can be gathered from different parts of the community to work together to improve their communities. A unified voice to bid for funding is part of place shaping to target projects for improvement in our town.

Police Report

- A brief summary of the recent report presented to the Community Network Panel Meeting was discussed.
- An additional Neighbourhood Beat Manager is due to be appointed as a result of the increase in Council Tax.

1113/19 Finance :

- a. Accounts for payment : August 2019 (information circulated with agenda)–
 - It was **RESOLVED** to make payment of £90,763.93 as presented.

1114/19 Correspondence

- a. The following correspondence for information was **received**:
 - i. **Concern Wadebridge** – Christmas Meal at the John Betjeman Centre, Sunday 22 December 2019.
 - ii. **Concern Wadebridge** – Wheelyboat Fundraising.
 - iii. **Cornwall Council** – LIS Newsletter; Link into Libraries.
 - iv. **Langueux** – September/October 2019; No 320.
 - v. **N.A.M.M Review** – July – December 2019; Issue 2.
 - vi. **Business Cornwall** – September 2019; Issue 133.
 - vii. **Cornwall Council** - Community Link Officer Wadebridge & Padstow; CORMAC Community Network Schemes updates; August 2019.

- viii. **Cornwall Association of Local Councils (CALC)** – News Round Up; August 2019.
- ix. **Cornwall Council** - Community Link Officer Wadebridge & Padstow; Community Governance Review Update of Stage 2.
- x. **Cornwall Association of Local Councils (CALC)** – Independent Review into Local Government audit Policy Consultation; closing date Friday 18 October 2019.
- xi. **Various** – Thanks from many residents and non-residents in appreciation of the floral displays throughout the town this Summer.
- xii. **Local Government Association** – A Councillor’s Workbook on Acting on Climate Change.
- xiii. **South West Councils** – August 2019 Newsletter.
- xiv. **Cornwall Fire, Rescue & Community Safety Service** – Issue 30; August 2019;
- xv. **Cornwall Council** – Appointments to Cornwall Council’s Standards Committee.
- xvi. **Cornwall Council** - Community Link Officer Wadebridge & Padstow; Flood Training Workshop – invitation to attend: Saturday 28 September 2019.
- xvii. **Cornwall Council** - Community Link Officer Wadebridge & Padstow; Localism Summit – invitation to attend; Wednesday 6 November 2019: Wadebridge Showground.
- xviii. **Cornwall Council** – Planning Conference 2019:

7.19pm, 1 member of the public left the meeting

- b. The following correspondence for response was **received** and considered (information circulated with agenda). *It was **RESOLVED** to make the following response :*
 - i. **Cornwall Council** – Dogs on Beaches Consultation (27/08/19 – 9/11/19). Cllr Cooper Waite commented she had completed the online survey and thought the information provided was comprehensive. No further comment.
 - ii. **Wadebridge Residents** – Concerns re the entrance from Egloshayle Park into Egloshayle Road. Members discussed the gap in the wall and noted that it had been there for some time with no issues raised. Members considered that due to the current concerns that further investigation into closing the gap in the wall should be undertaken. Members **agreed** to discuss the issue with the Head Groundsman and Parks Department staff and bring back to Full Council. Members recognised that the correspondence received related to two separate issues - the gap in the wall which is an area the Town Council can consider and parking and double yellow lines now on Egloshayle Road which is a Cornwall Council issue. The Mayor raised ongoing parking issues faced by residents which could be considered in the Place Shaping discussion for Wadebridge. The Mayor also suggested removing the ‘flower bed’ areas in Egloshayle Road to provide more parking spaces. Cllr Knightley commented that this is being considered by Cornwall Council at present.
 - iii. **Member of the Public** – Concerns regarding parking bays and fines in the Cornwall Council Car Park at Piggy Lane. Members discussed the correspondence received and agreed that the parking bays are unclear and difficult to see. Piggy Lane car park is a Cornwall Council car park and the member of the public has already contacted Cornwall Council with their concerns. Members **agreed** to write to the member of the public and agree with the concerns raised but advise that Cornwall Council are dealing with this issue.

7.30pm, Cllr Pennington declared an interest and left the meeting.

- iv. **WREN** – request regarding Town Council rooftop sites for Solar PV.

Members supported the introduction of Solar PV panels and noted that a feasibility had already been carried out in relation to the Town Hall which wasn't deemed suitable a number of years ago. The Clerk will review the feasibility study and bring this information back to the next meeting.

7.33pm, Cllr Pennington returned to the meeting

- v. **Local Residents** – Correspondence with regard to Polmorla Road, Wadebridge.

The Mayor commented on the ongoing issue with a number of residents in relation to an area of private, derelict land in Polmorla Road. There has been issues with vandalism, weeds and parking. The Mayor advised that while the Town Council have no authority to take any action in relation to this issue it can understand residents' frustration. Cllr McHugh was asked for an update from a Cornwall Council perspective. Cllr McHugh commented that the owner of the land does not live locally and the residents' representative who has written this correspondence has written consistently to Cllr McHugh and is a known persistent and vexatious complainer to Cornwall Council. The original complaints received were valid which Cornwall Council did act upon with the assistance of the landowner who made the area safe and erected fencing. Cllr McHugh advised that Cornwall Council have done all that they are permitted to do and are aware that there is an Agent for the land who would oversee the maintenance of the fencing which is now not happening. The owners of the land have done what they are legally required to do and neither the Town Council nor Cornwall Council can take any further action. It was advised that planning permission has been granted for this land. Concerns were raised by Cllr Wiltshire about travellers who may wish to gain access to this land. It was advised that as this land is privately owned any issues around this would be for the owner of the land to deal with. Cllr Wiltshire suggested some options which Cornwall Council may wish to consider. Cllr McHugh commented that the area is currently not secure.

- vi. **Member of the Public** – Concerns regarding Tower Hill and the flow of traffic.

Members **agreed** to write to the member of the public to advise that when the Trevarner Farm site is developed a Traffic Regulation Order (TRO) will be put in place to make this road one way. The Town Council is unaware of the timescale for this development. Cornwall Council have responsibility for highways, and it was suggested that the member of the public contact Cornwall Council for further information.

- vii. **Cornwall Council** - Community Link Officer Wadebridge & Padstow; High Street Fund.

Cllr Wiltshire suggested that planters are purchased for Molesworth Street. It was highlighted that Molesworth Street is not pedestrianised. Members **agreed** that the Parks department are consulted before any application for funding is made.

- c. The following Minutes and Agendas from Outside Committees were **received** for information :

- i. **The Camel Trail Partnership** - Minutes of the meeting held on 19 June 2019.

The Clerk commented on the administration arrangements for the Camel Trail Partnership (CTP) which the office had not been aware of until recently. The Clerk asked Wadebridge representatives on the CTP to take back to the next meeting that :

- The Town Council was unable to offer accommodation and a minute taker for the June meeting due to external training being delivered for the full week (17-21 June 2019). This training was arranged in January

2019 and prior to when Wadebridge was agreed as the next meeting location with administration support required.

- The Town Council did try and provide accommodation for the June 2019 meeting, but the main hall was required due to access.
- If meetings are to be held on a Wednesday morning the Town Council will not be able to accommodate any CTP meeting due to the main hall being used by a long-standing hirer.
- The CTP meeting minutes for June 2019 provide no information as to the alternative options offered by Wadebridge Town Council which were deemed unsuitable.

The Clerk requested that Town Council representatives confirm the venue and minute taker availability with the office before committing to a particular date.

ii. **The Camel Trail Partnership** - Agenda for 25 September 2019 meeting (Padstow).

1115/19 Committee meetings –

- i. **Finance & General Purposes Committee (tabled)** – *It was **RESOLVED** to receive the Minutes of the meeting held Monday 16 September 2019 as a true record.*

1116/19 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan –

The Mayor advised Members that St Breock Parish Council have resolved that they will not be attending any future NHP meetings until Stage 2 of the Community Governance Review is completed in December 2019 when they will assess the situation again. St Breock Parish Council have stressed that they are not pulling out of the NHP and wish it to be noted that if the current status quo remains the same, i.e. no boundary changes, then they will move forward once again with the NHP.

The Mayor also advised that Egloshayle Parish Council have resolved, given the current withdrawal of St Breock Parish Council from the NHP, they cannot foresee any progress with the current NHP until all three Councils can meet collectively in accordance with its constitution. On this basis Egloshayle Parish Council have advised that they will be unable to attend NHP meetings pending clarification of the next stage of the Community Governance Review.

The Mayor commented that all three Councils had been working well on the NHP with progress being made on this very much needed plan. All three Councils had instructed the Consultant to carry a number of areas of work on the NHP to bring it to its completion and ready for submission. There is no reason to stop the ongoing work as this would mean an unnecessary delay to the NHP when the outstanding work required has been agreed by all three Councils. The Mayor commented that the town is vulnerable without an NHP with sites previously refused planning permission likely to return.

Members **agreed** to continue with the work required to complete the outstanding work on the NHP which has already been discussed and agreed by all three Councils. This work would mean an NHP ready for submission to Cornwall Council.

Cllr McHugh commented on the speculation about sites which may return for planning consideration again. The Mayor stated that this was not speculation, but information received from Cornwall Council. The Mayor expressed his disappointment that not moving forward with the NHP has brought these issues back to the Parishioners of Wadebridge. All three Councils had agreed that Wadebridge needs an NHP, the Plan is near completion, but the Town Council appear to be on its own.

- a. **Applications (Deferred from Planning Committee Meeting)** – Cllr Welch, Vice Chair of Planning Committee, presented details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*
- i. **PA19/06791** : Land East of Green Hill Villas, Green Hill, Wadebridge, Proposed residential development with new access and associated works. **SUPPORTED**
 - ii. **PA19/06563** : Wadebridge Cricket Club, The Playing Fields, Egloshayle Road, Proposed extension to and refurbishment of Wadebridge Cricket Club. **NO COMMENT** – Supports but cannot comment as this is our land.
 - iii. **PA19/06509** : St Gervais, Fernleigh Road, Removal of masonry boundary wall and excavate to form new driveway. Piers, spindles and copings of existing wall to be re-used as part of a retaining wall. **NOT SUPPORTED** – this proposal is in a conservation area and is not in keeping with the emerging NHP nor Cornwall Councils' Conservation Area Document.
 - iv. **PA19/07480** : Cleveland House, 27 Trevanion Road, Orange Circled Tree (1) Actually Shrub - Pittosporum Tenuifolium removed as blocking light to 25% of garden and interfering with overhead phone lines serving neighbouring properties. This area will be re-planted with smaller shrubs. **SUPPORTED**
 - v. **PA19/07689** : Flat 6 and 7 Pen Y Bryn Gonvena Hill, Change of use from Class C3 Residential to Multi Class Use of A2, B1 and D1. **NOT SUPPORTED** – the emerging NHP resists turning residential properties into business properties and aims to provide for homes not take them away.
- b. **Decisions** – The following decisions as received from Cornwall Council were noted :
- i. **PA19/05048** : Land to the North West of 1 Glencoe Terrace, Guineaport Road, New dwelling house over existing garage. **APPROVED.**
 - ii. **PA19/05106** : Land North of Copperfield, Bodieve, Outline application for the Construction of a single dwelling with all matters reserved. **APPROVED.**
 - iii. **PA19/05362** : Land East of Green Hill Villas, Green Hill, Reserved Matters application following Appeal Decision : APP/D0840/W/17/3181615 dated 16th January 2018 (Outline Application PA16/10610) for Appearance, Landscaping, Layout and Scale. **APPROVED.**
 - iv. **PA19/05533** : Salt Box, Goldsworthy Way, Addition of Class use A4 to the existing approval PA17/02598 for the development of the mix of takeaway street food outlets. **APPROVED.**
 - v. **PA19/04246** : 21 Glen Road, Conversion of domestic garage to living accommodation. **APPROVED.**
 - vi. **PA19/05036** : Linden Lea, Trenant Vale, Erection of a first floor extension and a 2m squared ground and first floor porch. **APPROVED.**
- c. **For Information** – The following pre-application submitted to Cornwall Council was noted :
- i. **PA19/01828/PREAPP** : Land West of Eglos Pottery, Sladesbridge, Wadebridge, Pre-application advice for the demolition of an old redundant piggery building and garage and replacement with residential dwelling. **CLOSED – advice given.**

7.58pm, 2 members of the public and
Cllr T Wiltshire left the meeting

1118/19 Wadebridge Library & Information Service – The Clerk advised that a meeting had been held with Cornwall Council with regard to developing the partnership approach between both Councils and also to consider ongoing staff training. It was stated that previous Full Council agreement to hold TEX workshops in the Library had dates arranged independently of the Clerk and the Library. Further discussion is required before any dates are agreed.

8.00pm, Cllr T Wiltshire returned to the meeting

1119/19 Wadebridge BMX Skatepark – The Clerk provided an update on the ongoing progress of the build. The first payment has made following QS verification.

1120/19 Parish Members Allowance – Deferred until next meeting.

1121/19 Camel Trail Use / Re-Routing – Cllr Harris not in attendance – deferred until next meeting.

8.06pm, Cllr L Gliddon left the meeting

1122/19 Draft Body Worn Video Cameras Policy (BWVC) – Members **RESOLVED** to accept the document. The Clerk clarified that footage will be removed from the cameras on a daily basis and a user protocol will ensure compliance.

8.08pm, Cllr L Gliddon returned to the meeting

1123/19 Planning Protocol – Cllr Pennington advised that the Town Council has signed up to the Planning Protocol and must be careful that it does not provide unofficial planning advice on whether it supports prospective applications or not ‘in principle’ when it does not have all the information. The way in which the Town Council engage with applicants needs to be done in compliance with the Protocol to protect the Town Council, to ensure everyone is treated fairly and that the process is transparent. The Town Council is free to meet with developers/landowners, but it has to be at a public meeting organised and hosted by the applicant. Private meetings are not permitted for the purpose of transparency.

Cllr Fletcher asked if planning training was available for Councillors. Cllr Pennington highlighted that an email has been circulated regarding planning training available.

The Clerk advised that guidance had been provided to the landowner in consideration of the policies of the draft NHP and the proposed development plans presented. The Clerk understood how the process may be frustrating for landowners/developers but as the Council have signed up to the Planning Protocol this must be followed.

1124/19 Working Groups- *It was RESOLVED to appoint new members were required.*
Updates from working groups were provided with relevant meeting notes being **received** and Members considered recommendations made:

- a) Cemetery – None.
- b) Christmas Lights – None.
- c) Christmas Panto 2019 – Meeting arranged for this Thursday to discuss all aspects of the Panto. The excitement is growing for the Panto throughout the Town.
- d) Flowers for Wadebridge – Cllr Wiltshire raised the issue of purchasing crocus bulbs to be planted in the areas where the Urban Buzz planting took place this year. Parks department staff to be consulted prior to decision being made to purchase and alternate planting areas to be considered. Matter to be brought back to the next meeting.
- e) Remembrance Parade – None.
- f) Toilets – None.
- g) Town Council Events – None.
- h) Town Hall Improvements – None.
- i) Website – None.
- j) Police Partnership – None.

- k) VE Day 75 – None.
- l) Wadebridge Transport – Summer 2020 – None.

8.22pm, Cllrs Knightley & McHugh left the meeting

1125/19 Confidential matters – *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –*

a. Community Governance Review:

- i. *Working group minutes and recommendations made* – meeting held Wednesday 25 September 2019

Members discussed the options for the Community Governance Review and **agreed** to continue with the process, following the guidance as advised.

8.47pm, Cllr L Mitchell left the meeting

- ii. *Stage 2 of the Community Governance Review*

The Mayor and members clarified that the NHP and the Community Governance Review are two separate issues which Egloshayle and St Breock Parish Councils appear to have linked.

8.49pm, Cllr L Mitchell returned to the meeting

Members were reminded that this item is on the Agenda under Confidential matters and should not be shared outwith this meeting.

Members **agreed** a number of actions to ensure Wadebridge Parishioners are fully informed of the status of the NHP and the Community Governance Review,

Members **RESOLVED** to delegate authority to formulate a statement to be read at the meeting on 2 October 2019 and for a press release.

Members **RESOLVED** that the Mayor reads out the statement at the Community Governance Meeting.

- It was **RESOLVED** to re-instate Standing Order 1.c.

1126/19 Dates of Next Wadebridge Town Council meetings

- Full Council – 7pm, Wednesday 9 October 2019.
- Full Council – 7pm, Wednesday 30 October 2019.

Meeting closed at 9.13pm

Signed as a True and Accurate Account:

Chair :

Date :