



WADEBRIDGE TOWN COUNCIL

JOB DESCRIPTION

Post:	GROUNDSPERSON
Salary:	£16,491 - £17,772 (SCP 13-17)
Term:	Full Time, permanent
Hours:	35 hours per week, Winter 39 hours per week, Summer
Located:	Parks Department, Egloshayle Playing Fields
Responsible to:	Senior Groundsperson

RESPONSIBILITIES:

- Maintain all Town Council grounds and open spaces and those activities which require to be delivered to ensure they continue to be maintained to a high standard. For example, grass cutting, hedge trimming, path clearance, tree pruning, borders, flower beds and hanging baskets.
- Keep open spaces clear of litter.
- Maintain and repair of picnic benches, fences and benches.
- Horticulture activities as required.
- Check and maintain play equipment; making repairs where possible or reporting defects to the Senior Groundsperson.
- Carry out tree work and woodland management as directed.
- Carry out work relating to memorial gardens interments;
- Work in accordance with the Town Council's Health & Safety Policies and other policies and legislation/guidelines.
- With the direction of the Senior Groundsperson maintain all vehicles and machinery in good working condition.



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- Advise members of the public of responsibilities in respect of associated regulations and orders regarding park management and maintenance.
- Ensure that a quality service is delivered at all times.
- Undertake all required training.

This above list is not to be regarded as exclusive or exhaustive; there may be other duties and requirements associated with the post and in addition the post holder may be required to undertake various other duties and/or hours of work as may be reasonably required either at the places of work stated or at any other of the Town Council's establishments.