



# Wadebridge Town Council

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**Minutes of the Town Council meeting held on Wednesday 12 February 2014**  
**at 7pm in the Victoria Room, Wadebridge Town Hall**

**Present :** Cllrs; C Buchanan, E Gill, N Hawken, C Hewitt, H Hyland, A Jones, T Rush, A Pennington, P Starling & H Wild. Members of the public present; Sgt. Robin Moorcroft, Sarah Prosser, Mike Smallcombe (Cornish Guardian) & Cornwall Councillor Steve Knightley.

**In Attendance :** Mrs S Lee (Locum Town Clerk) & Mrs B Collins (Minutes Clerk).

**Housekeeping** – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present that mobile phones and internet connections should be switched off and that permission has not been given by the Town Council to permit the recording or broadcasting of the meeting.

**165/14 Apologies** – Cllrs; Bassett, Chapman & Kendall & Cornwall Councillor S Mann

**166/14 Declarations of Interest** – None.

**167/14 Dispensations** – None.

**168/14 Minutes of Last Meeting** – *The Minutes of the meetings held on the 11 December 2013 were RESOLVED to be true record of the meeting and were signed by the Mayor.*

**169/14 Public Participation -**

- **Wadebridge Police** – Apologies received – report circulated.
- **Cornwall Councillor's reports** – Apologies received from Cllr Mann. CC Knightley addressed the Council on several issues including;  
*Parking at Egloshayle Road* – residents have advised that the building works (replacement groundsman's hut) on the playing fields had escalated the parking problems and a petition is being produced requesting residents parking. Cllr Mann has been approached by Wadebridge West parishioners in relation to a residents parking scheme. Cllr Knightley advised that they will work together to investigate the feasibility of such a scheme. Members noted CC Knightley's comments and agreed that any petition raised should be directed to Cornwall Council, Highways.  
*Community Bus* – Volunteers have all passed the driving test and the timetable will be completed soon.
- **Sarah Prosser & Robin Moorcroft** addressed Members in relation to a proposal to hold a programme of events throughout the summer months with local groups and organisations working together to share arrangements, advertisement, insurance etc.

- **Robin Moorcroft (Skatepark project)** advised that he would like to be considered for the role of Project Manager.

**7.16pm, Sarah Prosser & Robin Moorcroft left the meeting.**

**170/14 Mayor's Report** – report from December 2013-February 2014 was circulated for information (copy filed).

**171/14 Town Clerk's Report** – circulated with Agenda.

**172/14 Committee meetings**

a) Planning (Cllr Hawken as Vice-Chair) - *The Minutes of 20 December 2013 & 22 January 2014 were **RECEIVED**.*

b) To adopt Minutes and recommendations from:  
Parks and Cemeteries (Cllr Gill as Vice-Chairman) – *It was **RESOLVED** to adopt the Minutes of 22 January 2014.*

**Recommendation from Committee :**

- **Weed Treatment – P&C082/14**

*It was **RESOLVED** that the Town Council undertake weed killing works as from 31 March 2014 as presented.*

*It was **RESOLVED** to purchase additional weed killing equipment and pesticides and that Sean Gray undertakes pesticide training as required.*

Car Park & Traffic – *It was **RESOLVED** to adopt the Minutes of 22 January 2014.*

Town Hall – *It was **RESOLVED** to adopt the Minutes of 22 January 2014.*

Communications – *It was **RESOLVED** to adopt the Minutes of 22 January 2014.*

**173/14 Health & Safety** – *It was **RESOLVED** to adopt the Health and Safety Policy 2013.*  
Document passed to the Mayor for signature.

**174/14 Finance**

Payment of Accounts for December 2013 & January 2014 (schedules of payments circulated)

*It was **RESOLVED** to make payment of £103,065.26 as presented.*

**175/14 Correspondence** – the following was noted :

- a. To receive correspondence for information
  1. **Cornwall Council** – Network Panel Meeting notes of 27 June & 12 December 2013.
  2. **Cornwall Council** – Localism & Devolution, Information Bulletin 6 December 2013.
  3. **Peninsula Community Health** – Annual Review, October 2011-March 2013.
  4. **Cornwall Council** – Press Release, 9 December 2013, Strike Action by Fire & Rescue Service.
  5. **Cornwall Council** – e-mail regarding Christmas Lights and Cornwall Council.
  6. **Languieux** – Newsletters 270 & 271.

7. **Camel Trail Partnership** – Camel Trail Partnership meeting notes 4 December 2013.
  8. **Cornwall Council** – Notification of Road Closure Approval, Cross Street, 6<sup>th</sup> to 7<sup>th</sup> February 2014 (24 hours), Cabling Works, Carillion Telent.
  9. **Cornwall Council** – e-mail regarding Action for a Safer Cornwall.
  10. **Richard Cottrell** - e-mail regarding Referendums on Nuclear Power and Fracking.
  11. **CALC** – Letter to Brandon Lewis MP regarding Referendum Principals (capping).
  12. **Cornwall & Isles of Scilly** – Local Enterprise Partnership.
  13. **CALC** – The Week, Issues 13 & 14 (2013) & Issue 1 (2014).
  14. **Cornwall Council** – e-mail from Community Flood Resilience Manager regarding Flood Resilience Support to Communities and Households.
  15. **Wadebridge Allotment and Garden Society** – Minutes of Main Committee Meeting, 10 December 2013.
  16. **Cornwall Council** – Information regarding Cornwall Listed Buildings at Risk project.
  17. **NHS** – Peninsula News, Winter 2013.
  18. **Cornwall Council** – Notification of Road Closure Request, Trevanion Road, 3<sup>rd</sup> to 5<sup>th</sup> March 2014 (0900 to 1430 hours), Tree Trimming Works, Western Power Distribution.
  19. **SLCC** – Notification of Regional Conference, Eden Project, 13<sup>th</sup> February 2014.
  20. **SLCC** – News Bulletin, January 2014.
  21. **CALC** – Agenda for CALC Larger Local Councils Committee meeting, 22 January 2014 & Minutes of meeting held 25<sup>th</sup> September 2013.
  22. **Wadebridge Foodbank & Store House** – Charity Fundraiser, Royal Cornwall Showground, 8<sup>th</sup> March 2014 & Winter 2013/2014 Newsletter.
  23. **Cornwall Area of Outstanding Natural Beauty** – Tir Teg, January 2013 & Delivery Plan 2011-2016.
  24. **Locality** – Notification of Our Place Programme.
  25. **Wadebridge Town Forum** – Notification of next meeting (29<sup>th</sup> January 2014) & Minutes of meeting held 26<sup>th</sup> November 2013.
  26. **CALC** – Community Network Map & details for Kevin Barnes, EA and Larger Local Councils Committee meeting held 22 January 2014.
  27. **Wadebridge & District Chamber of Commerce** – Letter regarding grant monies awarded.
  28. **Cornwall Area of Outstanding Natural Beauty** – Annual Forum Programme (Saturday 22 March 2014).
  29. **Cornwall Council** : Notification of road closure approval – Trevanion Road, 3<sup>rd</sup> to 5<sup>th</sup> March 2014 (0900 to 1430 hours), Tree trimming works, Western Power Distribution.
- b. **Response was made to the following –**
1. **Cornwall Council Localism questionnaire** – Cllrs Rush & Pennington to complete with Locum Clerk
  2. **CALC, AGM, 20 February 2014** – Cllr Hyland advised she will be attending as a Parish Clerk.

3. **Smart Innovation Hub** – Request to use the Town Council logo on a scoping document was discussed. Advantages and disadvantages were debated.
  - *It was **RESOLVED** to permit use of the Town Council logo as requested.*
 Members requested that Stephen Frankel is asked to make a presentation to the Town Council in relation to this project. **Action : Locum Clerk.**
4. **Cornwall Council Mobile Library & Mobile One Stop Shop Services** – No response.
5. **Cornwall Council Home to School transport** – Members asked the Locum Clerk to obtain further details & clarification. **Action : Locum Clerk.**
6. **Merriman – Land at Bodieve Road** - Invitation to Briefing Session – All Members invited to attend, 27 February 2014 at 11am, Wadebridge Football Club. Cllr Jones advised he will attend as Chamber of Commerce Chairman.
 

**Action : Members to advise office of attendance.**

## 176/14 Planning

- a. **Applications** - *It was **RESOLVED** to make the following responses :*
  - i. **PA14/00268:** 8 Riversdale, Ground floor rear extension to mid terraced house. **SUPPORTED.**
  - ii. **PA14/00316:** 2A Glen Road, Extension incorporating reconfigured kitchen with adjacent storage, utility & WC. **SUPPORTED.**
  - iii. **PA14/00258:** Land East of 43 Queens Park, Erection of pair of semi-detached 3 bedroom dwellings. **SUPPORTED.**
  - iv. **PA14/00492:** An Skyber, Dunveth Farm, Erection of detached, flat roofed, 26sqm timber framed building to function as gym in garden of private home. **SUPPORTED.**
  - v. **PA14/00616 :** 81 Foxdown Manor, Demolish existing garage and construction of a bedroom with adjoining wet room for disabled daughter (single storey with flat roof). **SUPPORTED.**
  - vi. **PA14/00732 :** Cherry-Bryn, Gonvena Hill, Extension (removal of existing conservatory) and alterations to roof forming first floor accommodation. **SUPPORTED.**
- b. **Decisions** - To be advised of Cornwall Council planning decisions - The following was noted :
  - i. **PA13/10174:** The Wagon House, Dunveth Farm, Proposed single storey extension to create 2 additional bedrooms and roof alterations. **APPROVED.**
  - ii. **PA13/10330:** St Petros Church, Egloshayle Road, Proposal for a small extension to the north of the Church for a new accessible WC. **REFUSED.**
  - iii. **PA13/10884:** 4A Molesworth Street, Siting of two non illuminated fascia signs (sign writing onto existing fascia boards) and one non illuminated hanging sign. **APPROVED.**
  - iv. **PA13/10924 :** Ashdene, Trevanion Road, Provide landing in front of new doors with access ramp and steps instead of steps extending into lawn (Revision to previously approved application PA13/06123 dated 07.08.2013). **APPROVED.**
  - v. **PA13/10324:** Land West of 22 Trevanion Road, Erection of detached dwelling with integral garage at rear of 22 Trevanion Road to replace existing double garage. **APPROVED.**

- c. **For Notification** – the following information from Cornwall Council was noted :
- i. **PA14/00537:** Cadwin, Egloshayle Road, Works to trees within a Conservation Area, namely, the removal of 2 branches from Cherry Tree (T1) and the reduction in height by approximately 1.5 metres of two separate Leylandii (G1). **For notification only.**
  - ii. **PA13/09213:** 11 Egloshayle Road, Construction of 4 two storey flats. **Application to be reported to Planning Committee for decision – Meeting of 3 February 2014.**
  - iii. **PA13/11018:** Egloshayle Playing Fields, Works to Trees in a Conservation Area – removal of small dead branches and crown thinning by 20% of a mature Tree of Heaven. **WITHDRAWN.**
  - iv. **PA13/11418:** Land North of Wadebridge Comprehensive School, Bodieve Road, Screening Opinion for relocation of Wadebridge Football Club together with the development a new Sports Academy, landscaping, highway works and associated infrastructure.

**177/14 WW1 Commemoration and Town Council Fete** – Cllr Starling gave a brief update of last meeting with Royal British Legion.

- *It was **RESOLVED** to form a working group – Cllrs; Starling, Buchanan, Gill & Kendall with Royal British Legion representatives.*

**178/14 Skatepark** – Cllr Pennington gave a brief update. The Locum Town Clerk advised the planning application will be submitted once Cornwall Council (Properties) has confirmed the location available.

- *It was **RESOLVED** to form a Voluntary Community Skatepark group.*

To include members of the Wadebridge Town Council Skatepark working group (Cllrs; Chapman, Kendall, Pennington, Rush, Starling) & CC's Mann & Knightley. Cllr Pennington advised she will investigate a suitable constitution. Members reiterated that the Town Council continue to lead this project.

**179/14 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan :**

a. **Meeting notes :**

- i. Steering Committee – 17 December 2013 (includes amended timetable and budget) & 21 January 2014 were **received**.
- ii. Advisory Group – 17 December 2013, 7 January 2014, 21 January 2014 & 4 February 2014 were **received**.

**180/14 Reports from Outside Committee Representatives** – None.

**181/14 Dates of next meetings**

- **Committees** – Planning, Parks & Cemeteries, Car Parks & Traffic, Town Hall, Communications – Wednesday 26 February 2014, 7pm
- **Finance & General Purposes Committee** – Monday 3 March 2014, 7pm – Pavilion building
- **Full Council** – Wednesday 12 March 2014, 7pm

Meeting closed at 7.55pm.

**Signed as a True and Accurate Account :**

..... **Chair :**

..... **Date :**