



Wadebridge Town Council

Minutes of the Town Council meeting held on Wednesday 11 December 2013
at 7pm in the Victoria Room, Wadebridge Town Hall

Present : Cllrs; C Buchanan, P Chapman, E Gill, N Hawken, H Hyland, M Kendall, T Rush, A Pennington, P Starling & H Wild. Members of the public present; Mike Smallcombe (Cornish Guardian) & Cornwall Councillor Steve Knightley.

In Attendance : Mrs S Lee (Locum Town Clerk) & Mrs B Collins (Minutes Clerk).

Housekeeping – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present that mobile phones and internet connections should be switched off and that permission has not been given by the Town Council to permit the recording or broadcasting of the meeting.

147/13 Apologies – Cllrs; Bassett, Hewitt & Jones.

148/13 Declarations of Interest – None.

149/13 Dispensations – None.

150/13 Minutes of Last Meeting – *The Minutes of the meetings held on the 13 November & 20 November 2013 were **RESOLVED** to be a true record of the meetings and were signed by the Mayor.*

151/13 Public Participation -

- **Wadebridge Police** – Apologies received – report circulated.
- **Cornwall Councillor's reports** – CC Mann had given apologies. CC Knightley addressed the Council on several issues including;
 - i. Planning application for proposed re-development of Wadebridge Football Club – specifically concerns with the road layout.
 - ii. Concerns with the location of additional bus stops in Egloshayle Road - at roundabout near entrance to West Park.
 - iii. Issues with the timing of works being undertaken by Openreach in Molesworth Street - too close to late night shopping event.
 - iv. Notification that driver training for those involved in the new local bus service will not take place until January 2014.
 - v. Innovation Hub meeting at Falmouth University on Monday 16 December.
 - vi. Concerns with parking / traffic at Bridge View junction in relation to the proposed housing development (Members also stated several areas of concern).

- vii. Observation that the replacement windows above the Food Bank premises, which lies within the Conservation area, are plastic and not in keeping with the area – the Mayor advised the Town Council had not been consulted on this application.

152/13 Mayor's Report – report from November & December 2013 was circulated for information (copy filed).

153/13 Town Clerk's Report – circulated with Agenda.

154/13 Committee meetings

a) Planning - *The Minutes of 27 November 2013 were RECEIVED.*

b) To adopt Minutes and recommendations from:

Parks and Cemeteries – *It was RESOLVED to adopt the Minutes of 27 November 2013.*

Recommendation from Committee :

- **Groundsmen's Hut – P&C073/13**

It was RESOLVED to accept Tender Option 2 as presented.

Action : Administration Assistant.

Car Park & Traffic – *It was RESOLVED to adopt the Minutes of 27 November 2013.*

Finance & General Purposes – *It was RESOLVED to adopt the Minutes of 27 November 2013.*

Cllr Hyland advised that the recommendation made at Committee is no longer relevant as new information from Cornwall Council has been received.

It was agreed to move to Agenda item 9.c.

Details of the Council Tax Support Grant were advised. Members discussed the impact of this in relation to 2014/15 Precept and the Locum Town Clerk clarified options available in relation to finalising the Precept figure.

It was RESOLVED to make an increase of 1% and set the 2014/15 Precept at £347,887.

Action : Finance Assistant.

155/13 Finance

a) Payment of Accounts for November 2013 (schedule of payments was circulated)
It was RESOLVED to make payment of £40,258.11 as presented.

b) Grant Application (details circulated with Agenda) – An application made by Merlin MS Centre was considered.
It was RESOLVED to award a grant of £250.

Action : Finance Assistant.

c) Precept – see 154/13.b.

156/13 Groundsmans Hut – The Locum Town Clerk advised she will be absent from the office over the next three weeks. Members discussed a request that delegated authority is given to both the Administration and Finance Assistants in order to action decisions and work as necessary within the agreed budget and in liaison with the Project Manager.

It was RESOLVED to permit delegated authority as requested.

157/13 Wadebridge Innovation Hub – Agenda and relevant paperwork relating to a meeting at Falmouth University was circulated to Cllrs Hyland, Pennington, Rush & Starling. The Locum Town Clerk advised that the meeting time has been changed and that other Councillors wishing to attend should contact the office in order to make arrangements.

158/13 Christmas Opening Hours (schedule circulated) – Members noted the Town Hall opening hours for the Christmas 2013 period.

159/13 Correspondence – the following was noted :

1. **Langueux** : Newsletter No. 269, November 2013.
2. **Cornwall Council** : Notification of Christmas Waste Collection 2013/14.
3. **Wadebridge Christian Centre** : Thank you (email) for recent grant awarded for Adventure Cruise Kids Holiday Club.
4. **Camel Trail** : Commercialisation Meeting Notes – 9 October 2013.
5. **CALC** : The Week, Issue 12.
6. **SLCC** : Notification of South West Regional Conference – Thursday 13 February 2014, Eden Project.
7. **Camel Trail Partnership** : Agenda for 4 December meeting and meeting notes of 11 September.
8. **Cornwall Council** : Road Closure – Approval, Wadebridge Late Night Shopping Weekend, 13 & 14 December, various times.
9. **Sustrans** : Proposal, Camel Trail, High Street, Wadebridge.
10. **Pass With Paul Driving School** - response to letter.

160/13 Planning

a. **Applications** - *It was RESOLVED to make the following response :*

- **PA13/10330** : St Petrocs Church, Egloshayle Road, Proposal for a small extension to the north of the Church for a new accessible WC.
- **PA13/10331** : St Petrocs Church, Egloshayle Road, Listed building consent for proposed small extension to the north of the Church for a new accessible WC.

RESPONSE IN RELATION TO PA13/10330 & PA13/10331 – Members voiced concerns that the proposed location blocks an historic stained glass window. The application would be supported in an alternative location so as not to block the stained glass window.

- **PA13/10103** : One Step Ahead, Molesworth Street, Change of use from a shoe shop (One Step Ahead) to Restaurant (expansion of existing premises Bridge Bistro) and Siting of two non illuminated fascia signs (sign writing onto existing fascia boards) and one non illuminated hanging sign. **SUPPORTED.**
- **PA13/10884** : 4A Molesworth Street, Siting of two non illuminated fascia signs (sign writing onto existing fascia boards) and one non illuminated hanging sign. **SUPPORTED.**

b. Decisions - To be advised of Cornwall Council planning decisions - The following was noted :

- **ST BREOCK PARISH - PA13/08439** : Land North West of Pengelly Farm, BURLAWN, a single wind turbine of max 77m to tip, along with associated infrastructure including an access track and electrical housing. **APPROVED.**

c. Consultations –

- i. Renewable Energy Landscape Supplementary Planning Document –
- ii. Mineral Safeguarding Development Plan Document Scoping –
- iii. Allocations Development Plan Document Scoping –

The Locum Town Clerk advised a CD of the consultations is available to Members in the office and responses are required by 20 December.

d. For Notification – the following information from Cornwall Council was noted :

PA13/09964 : Hamilton Court, Lansdown Road, Application for works to trees within Wadebridge Conservation area namely the re-pollard of semi-mature ash tree (T1) back to previous cut points (see photograph) and the pollarding of a young willow tree (T2) to approximately 3 metres above main trunk unions.

161/13 Camel Trail – Report from Sustrans was received. The Mayor advised a working group meeting is scheduled for 17 December 2013.

162/13 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan :

a. Meeting notes :

- i. Advisory Group meeting notes of 19 November 2013 were **received.**
- ii. Steering Committee meetings notes of 19 November 2013 were **received.**

163/13 Reports from Outside Committee Representatives – Cllr Starling advised she has attended meetings of the following groups; Camel Trail Partnership (4 December 2013), Children’s Centre and Chamber of Commerce (11 December 2013).

164/13 Dates of next meetings

Full Council – Wednesday 8 January 2014 (if required)

Committees – Planning, Parks & Cemeteries, Car Parks & Traffic, Town Hall,
Communications – Wednesday 22 January 2014, 7pm

Meeting closed at 7.45pm.

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**