



Wadebridge Town Council

Minutes of the Council meeting held on Wednesday 9 September 2015
at 7pm in the Pavilion Building, Egloshayle Playing Fields

Present : Cllrs; D Bassett, C Buchanan, E Gill, N Hawken, H Hyland, A Jones, M Kendall, A Pennington, A Richardson, T Rush, P Starling & P Tofi. **Public present :** Cllr Stephen Knightley (Cornwall Councillor), Graham Smith (Cornish Guardian), Mr P Warne (PA15/07453)
In Attendance : Mrs Anne Minnis (Town Clerk) & Julie Raynes (Finance)

Housekeeping – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following :

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

083/15 Apologies – Cllr Leach.

084/15 Declarations of Interests – None.

085/15 Awarded Dispensations – None.

086/15 Minutes of Last Meeting – *The Minutes of the meeting held on the 12 August 2015 were RESOLVED to be a true record of the meeting and were signed by the Mayor.*

087/15 Public Participation –

- Report from Wadebridge Police – None.
- Reports from Cornwall Councillors – Cllr Knightley informed Members
 - i. Neighbourhood Plan - A report regarding Trevilling Quay, Gonvena & Ball Roundabout Development had been prepared and sent to P Collis (NHP) outlining a request to Cornwall Council for an Overarching Planning Application.
 - ii. Residents request for Disabled Access to the Town Hall
 - iii. John Pollard has announced there will be funding available for 12 months from central government to enable Cornwall Council to accommodate Refugees.
- Mr Warne (PA15/07453) advised the Council he would answer any queries regarding the application.

088/15 **Mayors Report** – circulated for information.

089/15 **Clerk's Report** – circulated for information.

090/15 **Outside Committees** – Reports from Town Council representatives were received.

091/15 **Committee Meetings**

(a) **Planning** – It was **RESOLVED** to receive the Minutes of 26 August 2015.

(b) To receive Minutes and adopt recommendations from:

i. Park and Cemeteries It was **RESOLVED** to adopt the Minutes – 26 August 2015

ii. Town Hall – It was **RESOLVED** to adopt the Minutes 26 August 2015

Recommendation from Committee:

TH022/15 – It was **RESOLVED** to hold Full Council and Committee meetings, with the exception of Finance & General Purposes and Staffing Committee, at the Pavilion Building.

iii. Communications - It was **RESOLVED** to adopt the Minutes 26 August 2015

iv. Car Park & Traffic - It was **RESOLVED** to adopt the Minutes 26 August 2015

v. Finance & General Purposes - It was **RESOLVED** to adopt the Minutes 1 September 2015

Confidential matters – it was **RESOLVED** to suspend Standing Order 1.c., that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972)

Members of the public and press left the meeting.

Fin 018/15 - Recommendation from Committee:

Office Leases Charging Policy – It was **RESOLVED** an 'RPI' Increase per year from January 2016

Rugby Lease Review – It was **RESOLVED** to increase £100 per year for the 2016-2018 review period as per lease.

Committee Membership – It was **RESOLVED** to amend Finance & General Purpose Terms of Reference

2. Membership –All Committee Chairs and Vice Chairs shall be required to be members of the Finance & General Purposes Committee. In the absence of the Committee Chair the Vice Chair may attend in their absence.

• It was **RESOLVED** to re-instate Standing Order 1.c.,

• **Members of the public and press returned to the meeting.**

092/15 Finance

- a) **Payment of Accounts** for August 2015 was tabled.
- It was **RESOLVED** to make payment of £44,511.86 as presented.
Cllr Kendall requests Public Convenience Expenditure be discussed at the next F&GP meeting. **Action : Town Clerk**
- b) **Grants to Organisations** – the following applications were considered :
- I. **Merlin MS Centre** – It was **RESOLVED** that a grant of £300 be awarded under section s137-LGA 1972
 - II. **Churches Together in Wadebridge** – It was **RESOLVED** that a grant of £300 be awarded under section s137 – LGA 1972

093/15 Correspondence

- a) The following correspondence was **received** for information :
- i. **The Yardstick** : Journal of the British Weights and Measures Association.
 - ii. **NHS, Peninsula Community Health** : Peninsula News, Issue 10, Summer 2015.
 - iii. **Cornwall Countryside Access Forum** : Recruitment of Members.
 - iv. **Languieux** : Newsletter No. 289, September 2015.
- b) Correspondence for response :
- i. **Cornwall Council** : Street Trading Review, Consultation Document – Councillors report to Town Clerk to draft a response. **Action : Town Clerk**
- c) The following Minutes and Agendas from Outside Committees were **received**:
- i. **Padstow Harbour Commissioners** : Notes of meeting held 16 July 2015.
 - ii. **Wadebridge Allotment and Garden Society** : Minutes of Main Committee Meeting, 11 August 2015.

094/15 Planning

- a. **Applications** –
- i. **PA15/07180** : 11 Bellatt, Certificate of lawfulness existing use: Confirmation the dwelling is an open market dwelling and not restricted to affordable housing/local needs. **NO DECISION CAN BE MADE**
 - ii. **PA15/07453** : 1 Trevanson Road, Residential development comprising of one detached dwelling. **SUPPORTED**
 - iii. **PA15/07670** : Pippins Cottage, Tower Hill, Wadebridge, Construction of a detached two storey dwelling and creation of vehicular access to provide a parking bay (PA14/11540) with variation of condition 2 being substitution of amended drawings. **SUPPORTED**
- b) **Decisions - None**
- c) **For Information only** :
- i. Paperless Planning - E-mail regarding North Coast Cluster Group meeting with Cllr Hannaford and Phil Mason (Cornwall Council)
 - ii. **PA15/04457 (EGLOSHAYLE PARISH0** : Mr Michael Merriman & Trustees of Wadebridge Town Football Club, Wadebridge Football Ground, Bodieve Park, Bodieve Road, Outline planning permission for up to 165 homes, public open space, landscaping, highway improvements and associated engineering works for Land at Bodieve Park, Wadebridge. **WITHDRAWN**

- 095/15 **Egloshayle, St. Breock and Wadebridge Neighbourhood Plan – Meeting Notes :**
- a. **Steering Committee** – 27 August 2015 (draft) were received.
 - b. **Advisory Group** – 8 July 2015 (draft) were received.
 - c. **Funding Requests** - Members agreed continued use of Earmark Budget for future Consultant Fees.
 - d. **Neighbourhood Plan** – Updates received.

- 096/15 **BMX/Skatepark**
- i. **BMX/Skatepark Community Group** – Meeting notes and updates were received.
 - ii. **Working Group (Town Council)** –Members agreed to Co-opt Cllr Pennington at the next meeting. Members agreed date of next meeting – 18 September, 2015.

097/15 **Confidential matters – it was RESOLVED to suspend Standing Order 1.c., that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972)**

Members of the public and press left the meeting.

- a) **Staffing Committee** – Minutes from meeting held 28 August 2015 were circulated and received. It was **RESOLVED** to accept Minutes as presented.

Action : Town Clerk

- *It was RESOLVED to re-instate Standing Order 1.c.,*

- 098/15 **To note dates of the next Wadebridge Town Council meetings**
- **Committee Meetings** – Wednesday 23 September 2015, 7pm (Pavilion Building)
 - **Finance Committee** – Monday 5 October 2015, 7pm (Town Hall)
 - **Full Council Meeting** – Wednesday 9 September 2015, 7pm (Pavilion Building)

Meeting closed at 7.43 p.m.

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**