



Wadebridge Town Council

Minutes of the Council meeting held on Wednesday 9 December 2015
at 7pm in the Pavilion Building, Egloshayle Playing Fields

Present : Cllrs; C Buchanan, E Gill, N Hawken, H Hyland, A Jones, M Kendall, J Leach, A Pennington, A Richardson, T Rush, P Starling & P Tofi.

Public Cllr Stephen Knightley (Cornwall Councillor) & Graham Smith (Cornish Guardian)

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes)

Housekeeping – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following :

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

137/15 Apologies – Apologies from Cllr Bassett (personal) were *accepted*.

138/15 a) Registered and non-registered disclosable pecuniary interests and non-registerable interests – Cllr Jones declared an interest, as Chair of Chamber of Commerce, in agenda item 10.b.ii. Camel River Festival.

b) Awarded dispensations – The following dispensations in relation to agenda item 10.b.i., Tempus Leisure Resources Strategy, were advised :

- Cllr Pennington, Trustee of Tempus Leisure – dispensation to participate in discussion but not to vote.
- Cllr Richardson, business link with Tempus Leisure – dispensation to participate in discussion but not to vote.

139/15 Minutes of Last Meeting – *The Minutes of the meeting held on the 11 November 2015 were RESOLVED to be a true record of the meeting and were signed by the Mayor.*

140/15 Public Participation –

a) Questions from Members of the Public – Stephen Knightley, Architect, advised details of planning applications; PA15/08918 & PA15/06998 (St. Breock Parish).

b) Reports from Cornwall Councillors – Cllr Knightley addressed Members on the following :

Boundaries Commission – Cornwall Council has been notified that there will be boundary changes by January 2017. A consultation phase will take place and Cornwall Council will propose amendments. It is expected that there will be a reduction in Cornwall Councillors and that Wadebridge will be affected.

Surrounding parishes have differing opinions but Cllr Knightley would support the Boundary Commission and feels that Wadebridge can manage with a single Councillor. Implementing changes by January 2017 will impact on the May 2017 election.

Cornwall Council – referred to Cornish Guardian report that Cornwall Council is considered to be best in England with John Pollard being described as an exemplar Leader.

Members briefly discussed elements of the proposed boundary change and Cllr Knightley agreed to investigate the impact to Wadebridge Town Council.

7.16pm, Cllr Knightley left the meeting.

141/15 Mayors Report – December report will be available at next meeting.

142/15 Clerk's Report – circulated for information and *received*. Several points were discussed.

143/15 Outside Committees – None.

144/15 Committee Meetings

a) To receive Minutes and adopt recommendations from :

- i.** Planning – *It was RESOLVED to receive Minutes of 25 November 2015.*
- ii.** Parks and Cemeteries – *It was RESOLVED to receive Minutes of 25 November 2015.*
- iii.** Car Parks & Traffic – *It was RESOLVED to receive Minutes of 25 November 2015.*
- iv.** Town Hall – *It was RESOLVED to receive Minutes of 25 November 2015.*
- v.** Communications – *It was RESOLVED to receive Minutes of 25 November 2015.*
- vi.** Finance & General Purposes – *It was RESOLVED to receive Minutes of 7 December 2015.*

Recommendations from Committee to be adopted :

F&GP034/15. a) & c) – Grants to Organisations -

- **Loaves & Fishes – Wadebridge Community Café** – *It was RESOLVED that a grant of £450 be awarded under Section s137 – LGA 1972.*
- **Camhayle Theatre Club** - *It was RESOLVED that a grant of £200 be awarded under Section s137 – LGA 1972.*

145/15 Finance

- a) **Payment of Accounts** for December 2015 was tabled.
- *It was RESOLVED to make payment of £71,424.42 as presented.*

146/15 Correspondence

- a) The following correspondence was **received** for information :
- North Cornwall National Trust Association** – expressing thanks and gratitude for the friendly and efficient help extended by the caretakers of Wadebridge Town Hall in the delivery of their recent concert and other events held.
 - Cinnamon Trust Volunteer Appeal Wadebridge** – seeking volunteer dog walking help for a resident in Wadebridge.
 - Rachel Beadle** – to advise that Scott Mann MP is presenting a Ten Minute Rule Motion on Speed Limits on Roads (Devolved Powers).
 - Wadebridge Resident** – thanking the Council and Edward Treverton (Grounds Maintenance) for their help and assistance in and around a property with regard to trees (*personal resident details are confidential and are not available for disclosure*).
 - Cornwall Council**: Notice of Road Closure – Tower Hill, Egloshayle, Wadebridge: 8 – 10 December 2015, 0730 to 1800 hours.
 - Cornwall Council**: Notice of Road Closure – Higher Lane, Wadebridge: 27 November – 17 December (or until works are complete, whichever is sooner, 24 hours, weekends included).
- b) Correspondence for response :
- Tempus Leisure Resources Strategy** – requesting Councils to consider their support for Tempus Leisure to enable continued delivery of future leisure provision.
The Town Clerk advised details of a request for support. Cllr Pennington advised the following :
 - Cornwall Council to commence a Tender procurement process in January 2016 for leisure facilities.
 - Expression of Interest received to date are from leisure developers only.
 - Tempus Leisure is a Cornish Charity (non-profit making) and a separate entity from Cornwall Council.
 - Tempus Leisure is looking for support that they continue as provider – letters of support to be included with their bid.Members discussed issues surrounding provision of leisure facilities.
 - *It was RESOLVED to support Tempus Leisure as requested.*

Action : Town Clerk to write.
 - Camel River Festival** – request for the use of Jubilee Fields for the Camel River Festival on 16 July 2016. Erection of marquee on 14/15 July and removal of same on 17 July 2016.

Cllr Jones left the meeting.

Members discussed elements of the request.
 - *It was RESOLVED to permit use of Jubilee Fields as requested.*

- c) Minutes and Agendas from Outside Committees : None.

147/15 Planning

- a) **Applications** – *It was RESOLVED to make the following responses :*
- i. **PA15/10741** : 2 Gwel Mengleth, Resubmission of application number PA15/07500 - Erection of new balcony with stairs to garden. **SUPPORTED.**
 - ii. **PA15/08918**: 17 Molesworth Street, Construction of self-contained residential unit at first and second floor at the rear of the property together with internal alterations at ground floor level. **SUPPORTED.**
 - iii. **PA15/10560**: 4 New Park, Proposed extension and alterations. **SUPPORTED.**
 - iv. **PA15/09621**: 6 Kay Gardens, Proposed extending the existing garage at the side and a two storey extension to the rear. **SUPPORTED.**
 - v. **PA15/11060**: The Cyclamens, Gonvena, Works to trees covered by a Tree Preservation Order, namely – Reduce 8 beech trees. **MEMBERS WOULD SUPPORT THE APPLICATION SUBJECT TO APPROVAL FROM THE CORNWALL COUNCIL FORESTRY OFFICER.**
Cllrs Buchanan & Gill against.
 - vi. **ST BREOCK PARISH : PA15/06998**: Land at Trevanson, West Hill, 10 New Dwellings. **Members noted Stephen Knightley’s comments regarding details of the application including an Offsite Affordable Housing contribution by the developer.**
MEMBERS WOULD SUPPORT THE APPLICATION IN PRINCIPLE SUBJECT TO CONFIRMATION OF THE LEVEL OF OFFSITE AFFORDABLE HOUSING CONTRIBUTION AND ALLOCATION OF THE FUNDS.
- b) **Decisions** - The following decisions received from Cornwall Council were noted :
- i. **PA15/09041** : Eyres Garage, Jubilee Road, Change of use from garage B1(C) to A1. **APPROVED.**
 - ii. **PA15/07747**: 45 Bridge View, Demolish existing double garage and construct a 1 bedroom granny annexe. **APPROVED.**
- c) **For Information only** – as received from Cornwall Council :
- i. **PA15/08002** : Glawildor, Whiterock Road, Submission of details to discharge Conditions 6 and 7 in respect of planning approval PA14/08913. **S52 / S106 and discharge of condition apps.**

148/15 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan :

- a) **Meeting Notes** :
- i. **Steering Committee** – None.
 - ii. **Advisory Group** – None.
- b) **Update** – Cllr Starling advised that the Steering Committee will review the amended Draft Plan on 17 December 2015. Next stage is to submit the document to Cornwall Council for an initial scoping review.

Additionally, the Land Supply Appraisal is expected for Steering Committee review / agreement shortly.

149/15 BMX/Skatepark

i. BMX/Skatepark Community Group – None.

Cllr Pennington advised that a donation of approximately £650 has been received.

ii. Working Group (Town Council) – Cllr Pennington advised that she will be discussing a Sport England funding application with the Town Clerk on Friday 11 December. Application to be presented to Full Council on 21 December 2015.

7.59pm, Graham left the meeting.

150/15 Confidential matters – it was RESOLVED to suspend Standing Order 1.c., that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972)

a) Staffing Committee (circulated) – It was RESOLVED to receive Minutes of meetings held 17 November and 30 November 2015.

Recommendation from Committee to be adopted :

S064/15.i. – Staff, Evening/Relief Caretaker Vacancy -

- *It was RESOLVED that John Lynch be employed as Evening/Relief Caretaker with a thirteen week probationary period.*
- *It was RESOLVED to re-instate Standing Order 1.c.*

151/15 Items to be included on Agenda for next Meeting

- Devolution bid for Cornwall Council car parks.
- Christmas lights procedure.

152/15 To note dates of the next Wadebridge Town Council meetings

- **Full Council – Monday 21 December, 10am Town Hall –** (Apologies from Cllrs Richardson and Tofi)
- **Full Council – Wednesday 13 January 2016, 7pm, Pavilion Building** (if necessary)
- **Committees - Planning, Parks & Cemeteries, Car Parks & Traffic, Town Hall & Communications – Wednesday 27 January 2016, 7pm, Pavilion Building**

Meeting closed at 8.09pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**