



Wadebridge Town Council

Minutes of the Council meeting held on Wednesday 11 November 2015
at 7pm in the Pavilion Building, Egloshayle Playing Fields

Present : Cllrs; D Bassett, C Buchanan, E Gill, N Hawken, H Hyland, M Kendall, J Leach, A Richardson, P Starling & P Tofi. **Public** Cllr Stephen Knightley (Cornwall Councillor)

In Attendance : Mrs Anne Minnis (Town Clerk) & Mrs Beverley Collins (Minutes)

Housekeeping – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following :

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

119/15 Apologies – Apologies from Cllrs Jones (work related), Pennington (personal) & Rush (personal) were *accepted*.

120/15 a) Registered and non-registered disclosable pecuniary interests and non-registerable interests – Cllr Richardson declared an interest in item 10.b.ii., Tempus Leisure Resources Strategy – work related.

b) Awarded dispensations – None.

121/15 Minutes of Last Meeting – *The Minutes of the meeting held on the 14 October 2015 were RESOLVED to be a true record of the meeting and were signed by the Mayor.*

122/15 Public Participation –

a) Questions from Members of the Public – None.

b) Reports from Cornwall Councillors – Cllr Knightley addressed Members on the following :

- Innovation Hub – advised an Expression of Interest (EOI) has been submitted by WREN. A copy will be provided for information. Procedure and timeframe issues were noted with the EOI stage. The Town Council will be kept informed and included in the next stages.
- Central Government funding – awarded to Cornwall Council for wi-fi installation in libraries, including Wadebridge which has not been affected by the first stage of review.

- Paper Chinese Lanterns – Cornwall Councillors received a presentation highlighting the dangers of the lanterns. Cornwall Council is looking to prevent the use of lanterns from Council owned land and to introduce a licence system.
- Newquay Airport – £5 Airport Development Fee will cease from end March 2016. Airlines and routes are expected to return in 2016 with the potential for additional and/or new routes being introduced.

7.14pm, Cllr Knightley left the meeting.

123/15 Mayors Report – circulated for information. The Mayor gave a brief update of items raised at the Meeting of Mayors held 10 November 2015.

124/15 Clerk's Report – circulated for information and *received*. The Town Clerk discussed several items with Members.

125/15 Outside Committees – None.

126/15 Committee Meetings

a) To receive Minutes and adopt recommendations from :

- i. Planning – *It was RESOLVED to receive Minutes of 28 October 2015.*
- ii. Parks and Cemeteries – *It was RESOLVED to receive Minutes of 28 October 2015.*

Recommendations from Committee to be adopted :

P&C057/15 – Provision of Bikeparks (Camel Trail) :

- *It was RESOLVED to obtain costs in order to proceed with a bike park at the proposed location.*
 - *It was RESOLVED to obtain costs in order to proceed with a seating / pic-nic area at the proposed location.*
 - *It was RESOLVED to purchase suitable Camel Trail signage and information boards from s.106 funding as available.*
- iii. Car Parks & Traffic – *It was RESOLVED to receive Minutes of 28 October 2015.*
 - iv. Town Hall – *It was RESOLVED to receive Minutes of 28 October 2015.*
 - v. Communications – *It was RESOLVED to receive Minutes of 28 October 2015.*
 - vi. Finance & General Purposes – *It was RESOLVED to receive Minutes of 3 November 2015.*

Recommendation from Committee to be adopted :

F&GP027/15(a) – Increase to Petty Cash :

It was Resolved to suspend Standing Order 1.c., that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972)

Cllr Hyland explained the item.

- *It was **RESOLVED** that the Petty Cash reimbursement level is increased from £50 to £75.*

*It was **Resolved** to re-instate Standing Order 1.c.*

127/15 Finance

a) **Payment of Accounts** for October 2015 was tabled.

- *It was **RESOLVED** to make payment of £34,956.07 as presented.*

128/15 Correspondence

a) The following correspondence was **received** for information :

- i. **Cornwall Council:** Notice of Road Closure, Wadebridge Christmas Weekend Fireworks for one day on 11 December 2015, 2000 to 2100 hours. Molesworth Street between the Platt and Gonvena Hill.
- ii. **Cornwall Council:** Road Closure – Intention to make an Order. Western Power Distribution; 8-10 December 2015, Tower Hill, Egloshayle, Wadebridge, 0730 to 1800 hours.
- iii. **Cornwall Council:** Road Closure – Intention to make an Order. Western Power Distribution; 30 November - 22 December 2015, Trenance Road, St Issey, 24 hours weekends included.
- iv. **Business Cornwall:** Issue 95, November 2015
- v. **South West Business Insider:** Volume 9, Number 9
- vi. **Peninsula Community Health** – Annual Review April 2014 to March 2015.
- vii. **Langueux** – Number 291, November 2015.
- viii. **Clerks & Councils Direct** – November 2015, Issue 102
- ix. **Cornwall/Intergroup** –Alcoholics Anonymous as a Resource for Employers.

b) Correspondence for response :

- i. **Cornwall Airport, Newquay – Consultation on Airspace Change Proposal for Unmanned Aircraft Systems (UAS).** Consultation period 21 October 2015 until 13 January 2016.

Details of the consultation were advised and discussed. It was **agreed** that Cllrs Bassett, Leach & Kendall will review the paperwork and report back to December Full Council.

Action : Councillors.

- ii. **Tempus Leisure Resources Strategy** – requesting Councils to consider their support for Tempus Leisure to enable continued delivery of future leisure provision.

Item deferred pending information from Cllr Pennington.

Action : Agenda.

- iii. **Waste Incentive Neighbourhood Scheme** – Submission of a detailed proposal to Cornwall Council required by 30 November 2015. Expression of Interest submitted October 2015 – Minute 113/15.

Members discussed elements of the scheme including clarifying the Town Council's scope and involvement. Suggestions for PR and a marketing campaign to re-educate members of the public were considered. Cllr Richardson **agreed** to work with the Town Clerk to prepare a detailed proposal. Members to forward ideas and suggestions - Information pack available in the office.

- It was **RESOLVED** to permit delegated authority to the Town Clerk and Cllr Richardson to complete and submit a detailed proposal on behalf of the Town Council.

Action : Town Clerk / Cllr Richardson.

- c) The following Minutes and Agendas from Outside Committees were **received**:
None.

129/15 Planning

a. Applications –

PA15/09896 : Rose Cottage, Egloshayle, Remove slate/stone tiles stuck in render at front ground floor of house as these were allowing damp to penetrate into cob and internal walls of house. Replaced with a finish of white rough cast render to match first floor and all other walls of house, also to match surrounding buildings. This was done with a base coat, scratch coat, top coat, white rough cast render. Also have replaced worn rag slate roof with new natural slate. **Noted retrospective application. SUPPORTED.**

b. Decisions - The following decisions received from Cornwall Council were noted :

- PA15/02220** : St Marys Church, New Park, Construction of New Vicarage (including office) with parking and construction of 4 No. semi detached houses with garages with landscaping works associated with the above. Improvements to New Park Road (widening at junction with Trevanion Road). **APPROVED.**
- PA15/08209** : 4 St Matthews Hill, Single storey extension to the side and the rear of the property. **APPROVED.**

c. For Information only – as received from Cornwall Council :

- PA15/08661** : Redrow Homes, Land South of Cleavelands, Cleavelands, Screening Opinion for residential development with land safeguarded for a primary school. **Screening Opinion – EIA Not Required.**

130/15 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan :

a) Meeting Notes :

- Steering Committee** – Notes of meeting held 15 October 2015 (draft) were *received*.
- Advisory Group** – None.

b) Update – Cllr Starling advised next Steering Committee meeting is scheduled for 12 December.

- 131/15 **BMX/Skatepark**
- i. **BMX/Skatepark Community Group** – None.
 - ii. **Working Group (Town Council)** – Last meeting postponed.

132/15 **CCTV** – Information not available.

133/15 **Scheduling of Planning Committee Meetings** – The Town Clerk advised reasoning behind this. Members considered advantages and disadvantages of a separate meeting. Cllr Tofi referred to the emerging Neighbourhood Plan and advised that several applications for large developments are expected. It was noted that separate meetings may be required on occasion. It was **agreed** to re-discuss options after Members had attended the Paperless Planning Workshop (17 November 2015) and received information from the Cornwall Council Planning Conference (copies of presentations expected end November 2015).

Action : Future Agenda.

134/15 **Confidential matters** – *it was RESOLVED to suspend Standing Order 1.c., that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972)*

a) **Staffing Committee (circulated)** – *It was RESOLVED to receive Minutes of meeting held 21 October 2015.*

Members were notified of Item 5 – Agreement to investigate becoming a Living Wage employer.

b) **Free Parking** – Members discussed procedure and policy requirements for approving requests for free parking at events on Town Council Land. It was noted that a procedure will be required for public to apply for use of Jubilee Field once an electricity supply has been installed.

It was **agreed** to re-discuss options once a draft application form for use of Jubilee Field is available.

Action : Town Clerk.

c) **Personal Alarm System** – Members discussed details of a quotation to add a personal security element to the current Town Hall alarm system. Costs were advised.

- *It was RESOLVED to accept the quotation and proceed with a personal alarm system.*

- *It was RESOLVED to re-instate Standing Order 1.c.*

135/15 **Items to be included on Agenda for next Meeting**
Tempus Leisure (deferred item).

136/15 To note dates of the next Wadebridge Town Council meetings

- **Committee Meetings** – Wednesday 25 November 2015, 7pm (Pavilion Building)
- **Finance & General Purposes Committee** – Monday 30 November, 7pm (Town Hall)
- **Full Council Meeting** – Wednesday 9 December, 7pm (Pavilion Building)

Meeting closed at 8.20pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**