



# Wadebridge Town Council

## Minutes of the Council meeting held on Wednesday 8 February 2017 at 7pm in the Pavilion Building, Egloshayle Playing Fields

**Present:** Cllrs; C Buchanan, E Gill, A Jones, M Kendall, A Pennington, P Starling, T Rush & P Tofi. Cllr Bassett was absent from the meeting. **Public Present:** As shown on attendance sheets (copy attached). **In Attendance:** Anne Minnis (Town Clerk) & Beverley Collins (Minutes).

**Housekeeping** – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

**308/17 Apologies** – apologies were received from Cllrs; Bassett, Hawken, Hyland & Leach.

- It was **RESOLVED** to accept apologies from Cllr Bassett who had a family commitment.
- It was **RESOLVED** to accept apologies from Cllr Hawken who had a family commitment
- It was **RESOLVED** to accept apologies from Cllr Hyland who had a conflicting work commitment.
- It was **RESOLVED** to accept apologies from Cllr Leach due to illness.

The Town Clerk advised that Cllr Richardson would arrive late.

**309/17 Declarations of Interest –**

**a) Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

**b) Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) – **Cllr Richardson had advised the town Clerk she has an interest in agenda item 7.a.i, PA16/09402.**

**c) Dispensations** – None.

**310/17 Minutes of Last Meetings** – *The Minutes of the meeting held on the 1 February 2017 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

**311/17 Public Participation –**

- **Members of the Public** – Several members of the public addressed the Council on aspects of the draft Neighbourhood Plan.  
Mr Buchanan requested a written response to questions which he submitted to the Mayor.

The Mayor thanked those members of the public for their verbal comments and explained the importance of submitting comments on the draft plan in writing via the correct procedure.

**Mark Sutton** addressed Members in relation to agenda item 10.b.ii. request to use Jubilee Field for the 2017 Mayplay event. A breakdown of the proposal was relayed and Members discussed several aspects with Mr Sutton including issues with use of the car park and field area at the 2015 event. The Mayor advised she would discuss past issues with the ex-Chair of Parks & Cemeteries Committee and the Town Clerk so that suitable arrangements can be agreed for the 2017 event. Mr Sutton was advised details of the power supply now in place and that a fee is applied for use.

**7.25pm, several members of the public left the meeting.**

**PA17/00596** – The applicant's representative advised details of the request to remove two conditions from the application granted previously.

**Wadebridge Camels Rugby Club** – Matt Bailey, representative of the club, advised that the club support the proposed development at Church Park, Egloshayle.

**7.30pm, Matt Bailey left the meeting.**

- **Reports from Cornwall Councillors** – Apologies had been received from Cllrs; McHugh and Knightley.

**312/17 Mayor's Report** - tabled and *received*.

**313/17 Clerk's Report** – tabled and *received*. Members noted information advised in relation to two planning applications where delegated decisions had been taken - PA16/10610 and PA17/00457 (report attached).

**314/17 Planning** –

- a. **Applications** – *It was RESOLVED to make the following responses to Cornwall Council :*

**Cllr Richardson left the meeting.**

- i. **DEFERRED FROM 18/01/17 - PA16/09402** : Mrs L Jones, The Olde Stables, Fair Park Road, Re-development of The Snook and siting of container based office retail / office units. **NOT SUPPORTED.**

**Cllr Kendall abstained.**

**Cllr Richardson returned to the meeting.**

- ii. **PA16/12173** : Dr Andrew Taylor, 7 Park Place, Whiterock Road, Change of use from residential to a dental practice (D1). **SUPPORTED.**
- iii. **PA17/00074** : Mr Ben French, HSBC Bank Plc, 12 Molesworth Street, Advertisement Consent for 2no fascia signs, 2no projecting signs. **SUPPORTED.**
- iv. **PA16/12194** : Mr David Ball, Mulberry Cottage, Molesworth Street, Application for works to a Mulberry tree subject to a tree preservation order. **SUPPORTED.**
- v. **ST BREOCK PARISH - PA17/00129** : BP Oil (UK), Tollgate Service Station, Road from A39 to West Hill, Advertisement consent for the display of a mix of various illuminated and non-illuminated signs. **SUPPORTED - SUBJECT TO A TIME LIMIT BEING APPLIED THAT THE LIGHTS ARE SWITCHED OFF WHEN THE SERVICE STATION IS CLOSED.**
- vi. **PA17/00596** : Mr David Alcock, New Dimensions Wadebridge LLP, St Marys Church, New Park Road, Removal of conditions 4 and 6 in respect of decision notice PA15/02220 (Construction of new vicarage (including office) with parking and construction of 4 semi-detached houses with garages with landscaping works associated with the above. Improvements to New Park Road (widening at junction with Trevanion Road). **REMOVAL OF BOTH CONDITIONS IS SUPPORTED.**
- vii. **PA17/00524** : Mr & Mrs David and Wenna Wall, Mulberry Cottage, Molesworth Street, Erection of new dwelling. **SUPPORTED.**
- viii. **PA17/00896** : Mr and Mrs K Horrell, 27 Treforest Road, New balcony to the first floor of the front elevation. **SUPPORTED.**

- ix. **RECONSULTATION ON ADDENDUM TO THE ENVIRONMENTAL STATEMENT - EGLOSHAYLE PARISH - PA16/10641**: Mr Graham Fincham, Progress Land (Wadebridge) Ltd., Land North of Higher Church Park, Egloshayle, Application for Outline Consent for a mixed-use neighbourhood of Wadebridge, comprising : up to 600 dwellings; 0.5 Form Entry Primary School; Local Centre comprising up to 650m2 of A1 convenience retail use, up to 150m2 of A3 cafe use and up to 450m2 of D1 community space; up to 1,300m2 of B1 employment use; Cycle and car parking; open space and green infrastructure; sustainable drainage system; new primary and secondary accesses from the A389 and Treworder Lane; a network of streets and footways on the Application Site and associated development. **ADDENDUM INFORMATION FROM PLANNING OFFICER WAS PREVIOUSLY CIRCULATED TO ALL MEMBERS – NOTED WITH NO CONCERNS.**

In relation to the application itself, Members discussed the option to reconsider the proposal and/or submit more detailed comments to the Planning Officer before the application goes to Strategic Planning Committee meeting on 2 March 2017. It was noted that further information is available and Members felt that comments submitted from the community via the Neighbourhood Plan informal consultation are important and should be taken into consideration. The Town Clerk advised that the Steering Committee and the Consultant will meet on 22 February 2017 to begin the consultation analysis. Timeframe and meeting dates were noted.

It was **AGREED** that Cllr Pennington, as Chair of the Planning Committee, would discuss this with the Planning Officer in order to establish the appropriate way forward.

- It was **RESOLVED** that, subject to the Planning Officer's advice, the next Full Council meeting is moved from 22 February to Monday 27 February so that relevant consultation analysis can be included.

- b. **Decisions** – The following decisions as advised by Cornwall Council were noted :
- i. **PA16/06518** : Mr Adam Bull, 2 Rose Cottage, Bradfords Quay Road, The proposal is for a small dwelling situated in the garden/site of the existing dwelling. The application leaves enough amenity space for both the proposal and the existing with parking for both also. **REFUSED.**
  - ii. **PA16/11194** : Mr J Pomeroy, 1 St Giles Drive, Works to tree subject to a TPO - T1 Holm Oak - crown reduction, T2 Beech - thin the side of the tree, T3 Beech - crown reduction and T4 Yew - pruning and height reduction. **APPROVED.**

- c. **For Notification** – The following information as received from Cornwall Council was noted :

- i. **Notification of appeal (Hearing date to be advised) - APP/D0840/W/16/3164238 – PA16/00721** : Mr Andrew Ware, Land off Higher Trenant Road / Green Hill. Outline application for the development of 204 residential dwellings together with associated infrastructure including formal and informal landscaping and layout of internal access roads, details of access from Higher Trenant Road / Green Hill to be determined with all other matters reserved.

**8.05pm, Members of the public left the meeting.**

**315/17 Committee meetings** – to receive minutes and adopt recommendations where applicable:

- **Staffing (tabled)** – It was **RESOLVED** to receive Minutes of meeting held 13 January 2017.
- **Planning (tabled)** – It was **RESOLVED** to receive Minutes of meeting held 18 January 2017 as a true record of the meeting and they were signed by the Chair of the Planning Committee.

- **Finance & General Purposes Committee (tabled)** – It was **RESOLVED** to receive Minutes of meeting held 6 February 2017.

**Recommendation to Full Council - Fin 062/17, Cemetery –**

- It was **RESOLVED** to remove ALL CHARGES for persons aged 16 years and under where the parents are parishioners (Wadebridge/Egloshayle).

**Cllr Tofi left the meeting.**

**316/17 Finance**

**a. Payments of Accounts – Report of December 2016 was tabled.**

- It was **RESOLVED** to approve payments of £77,971.06 as presented

**317/17 Correspondence**

**a. The following correspondence for information was *received* :**

- Cornwall Council** – Neighbourhood Planning Update (Jan 2017).
- Ben King, Ricochet TV** – The Repair Shop (BBC2 TV Series).
- Brenda Brett** – Thanks to the Town Council for the New Year firework display.
- South West Business Insider** – Vol. 11 No.1 January 2017.
- Cornwall Housing** – To advise of the wholly owned Council company named CORSERV Limited.
- WREN** – Recruitment information for panel members for the St Breock Windfarm Community Fund.

**b. The following correspondence for response was *received* (information circulated with Agenda). It was **RESOLVED** to make the following responses:**

- Cheryl Hendicott** – Request to hold a charity cake sale (weather permitting) on Saturday 18 February 2017 in aid of the London Marathon supporting RNIB. Cake stall to be located on the grassy area outside Egloshayle Road play park entrance (behind the toilet block).

- It was **RESOLVED** to permit the request as presented.

**Cllr Tofi returned to the meeting.**

- Mark Sutton** - To discuss and consider the request for the use of Jubilee Field for the Mayplay event on 13 and 14 May 2017.

Members discussed aspects of the proposal including concerns with a charge being made for an event in a public area and issues which arose from vehicles parking on the field at the 2015 event. It was **agreed** that the Town Clerk should obtain and discuss details of the event arrangements with the organiser.

- It was **RESOLVED** to permit the request as presented subject to the organiser liaising with the Town Clerk in order to ensure correct documentation is received and that the usual procedures and conditions for such events are met.

- Cornwall Council** - Lantern and balloon ban call for evidence for Public Spaces Protection Order.

Members briefly discussed the information received. Noted that it is not clear that air balloons are not included in the ban. Members agreed to discuss making a Town Council policy – **Agenda next meeting.**

- It was **RESOLVED** to support a Lantern and Balloon Ban.

- Cornwall Council** – Invitation to the Environmental Growth Challenge 2017 – Wednesday 8 March 2017.

Councillors Pennington, Jones & Richardson (subject to work commitment) advised they would like to attend.

- It was **RESOLVED** to purchase lunch at £10 per person for those Councillors wishing to attend.

- Mayor of Looe** - seeking support from the Council on holding a 'NHS Careers Day' in Liskeard in early April 2017.

Members queried assistance required in finding transport – suggested schools would usually have transport options but could apply for a grant if need be.

- *It was **RESOLVED** that once a date has been set the Town Council will disseminate any further information provided to local schools and advise details of the Town Council's grant application procedure to assist with provision of transport if required.*
- vi. **Battle's Over (a Nation's Tribute)** – to consider a beacon lighting event to mark the 100<sup>th</sup> Anniversary of the end of the First World War on 11 November 2018.

Members discussed site options and noted that Wadebridge Old Cornwall Society had, at one time, owned a beacon.

- *It was **RESOLVED** to explore the feasibility of holding a beacon lighting event in Coronation Park and to liaise with Wadebridge Old Cornwall Society in relation to use of a beacon.*
- c. Minutes and Agendas from the following Outside Committees were *received*, there were no actions required :
- i. **Padstow Harbour Commissioners** - Minutes of meeting held on 15 December 2016.
  - ii. **Wadebridge Allotment and Garden Society** – Minutes of meeting held on 8 January 2017.

**318/17 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan** - The importance of circulating the comments forms to the community was noted – all demographic groups must have the opportunity to submit comments. The Town Clerk advised that the Regulation 14 consultation (over a six week period) will provide more detailed information.  
**8.30pm, two members of the public left the meeting.**

**319/17 Cornwall Community Infrastructure Levy Preliminary Draft Charging Schedule** – Members considered the information provided (which had been previously circulated).  
• *It was **RESOLVED** to agree with the questions as presented.*

**320/17 Town Council Elections 2017** – Members discussed the benefits of holding information events in various locations in and around town to advertise the forthcoming election and to highlight the work of the Town Council and the role of a Councillor. Locations suggested include, Town Hall, foyer area at Tesco supermarket, Co-Op store and the leisure centre. Councillors Pennington, Richardson, Rush, Jones, Kendall and Starling agreed to participate.  
• *It was **RESOLVED** to hold several information events in various locations as discussed and to produce posters and flyers as necessary.*

**321/17 Working Groups**

- a) **Wadebridge Library & One Stop Shop** – Notes of meetings held 5, 12 and 19 January 2017 were tabled and *received*. Noted that the Town Clerk is to obtain information in relation to the Town Council creating a charity trust.
- b) **Waste Incentive Neighbourhood Scheme (WINS)** – Details of the 'Dish the Dirt' event to be held on 21 February 2017 were advised.
- c) **BMX/Skatepark** – Tender document underway. The Parks Officer at Truro City Council has offered to discuss and advise on the project.
- d) **Flowers for Wadebridge** – Notes of meetings held 13 January and 2 February 2017 were tabled and *received*. Three recommendations had been made :
  - i. **Riverside flower bed near Julian Foye** - *It was **RESOLVED** that work is undertaken to expand the bed and re-plant as discussed.*
  - ii. **Planters** - *It was to purchase suitable planters to be located around the bridge area. **RESOLVED***



iii. **Recommendation to Full Council** to agree a budget, if necessary, for above works and purchase of planters.

**THE TOWN CLERK CONFIRMED THAT A BUDGET IS NOT REQUIRED AS MONIES FROM THE SECTION 106, TOWN CENTRE MARKETING AND MANAGEMENT BUDGET ARE AVAILABLE FOR THE PROPOSED WORKS.**

e) **Christmas Lights** – Notes of meetings held 6 and 17 January 2017 were tabled and received. Two recommendations had been made.

i. **Old Lights** – It was **RESOLVED** to dispose of the old lights under the stage, as they no longer comply with the correct standard.

ii. **Best Display Competition** – It was **RESOLVED** to run a 'best display' Christmas Lights competition for residents along Egloshayle Road.

f) **Town Hall Improvements** – No update.

g) **Town Hall Events** – No update.

h) **Toilet Working Group** – Notes of meeting 31 January 2017 were tabled and received. Three recommendations had been made.

i. **The Platt Toilets** – It was **RESOLVED** to close the toilets at the following times :

• **Winter (October – March)**

5pm close when no hirers in Town Hall

6pm close when hirers in Town Hall

• **Summer (April – September)**

5pm close when no hirers in Town Hall

7pm close when hirers in Town Hall

**Cllr Jones against closure of the facility.**

ii. **Survey** – It was **RESOLVED** that a full survey is carried out on both The Platt toilets and Egloshayle toilets to ascertain condition and provide a basis to consider any improvements.

iii. **Cleaning Contract** – It was **RESOLVED** that a tender is issued for the cleaning contract for both the Platt and Egloshayle toilets for 2017/18.

**322/17 To note dates of the next Wadebridge Town Council meetings**

- **Full Council** – Provisional amended date of Monday 27 February 2017 – to be confirmed
- **Full Council** – Wednesday 8 March 2017

Meeting closed at 9.10pm

**Signed as a True and Accurate Account :**

..... **Chair :** ..... **Date:**