



Wadebridge Town Council

Minutes of the Council meeting held on Wednesday 28 September 2016 **at 7pm in the Main Hall, Wadebridge Town Hall**

Present: Cllrs; C Buchanan, E Gill, N Hawken, A Pennington, A Richardson, T Rush, P Starling & P Tofi. **Public Present:** Cornwall Councillors; Karen McHugh & Steve Knightley. **Absent :** Cllr D Bassett.
In Attendance: Anne Minnis (Town Clerk) & Beverley Collins (Minutes).

Housekeeping – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

178/16 Apologies from Cllrs; Hyland (personal), Jones (personal), Kendall (unknown) & Leach (personal) were received and **approved**.

179/16 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – **Cllrs Rush and Tofi both declared an interest in agenda item 14 as members of the Royal British Legion.**

b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) – **None.**

c) **Dispensations** – The Town Clerk advised that Cllr Tofi has a dispensation for Agenda item 14, Remembrance Parade as a member of the Royal British Legion. Cllr Tofi is permitted to discuss the item but is not permitted to vote.

180/16 Minutes of Last Meetings – Cllr Tofi advised that Minute 167/16 should reflect that the Town Clerk had agreed to write to Cornwall Council requesting a response to the Town Council's letter of 5 May 2016 relating to the housing quota of 1,100 homes for Wadebridge. The Mayor confirmed that the original resolution made (Minute CP&T106/16) was to write to Scott Mann MP with copies circulated to relevant Officers within Cornwall Council. Scott Mann MP has since met with the Town Council (8 July 2016) to discuss the matter. Cllr Tofi requested that the letter is resent to CC for a response. The Mayor advised that Cllr Tofi should raise this matter at agenda item 11.

*The Minutes of the meeting held on the 14 September 2016 were **RESOLVED** to be a true record of the meeting subject to a correction to the spelling of Cllr Pennington's name on page 38 and were signed by the Mayor.*

181/16 Public Participation

- *Reports from Cornwall Councillors*
Cllr McHugh addressed Members on the following topics:
The Platt loading bays are being used for Spar deliveries; pursuing Cllr Biscoe regarding several issues including, the National Express bus service being rerouted due to road works in Bodmin & several other highway issues.
Cllr Knightley advised several items including, Cornwall Council will undertake works to remove the buddleia on the Old Bridge – root works are required and the Egloshayle Road end also has ivy to be removed. Confirmed that he and Cllr McHugh will be undertaking a survey in respect of the proposed parking scheme. Planning application for the Trenant site (previously Sainsburys) has been submitted – mindful that this may be refused for similar reasons to that of the Trevarner application.
Members discussed several points with Cllr Knightley including; questioned the Trenant site application as the land is currently allocated for commercial development - Cllr Knightley referred to current and proposed planning documents and the Neighbourhood Plan. Parking scheme survey - important that local residents are provided with correct figures for the proposed parking scheme. Issues with pedestrian safety from Egloshayle Road to Trevarner Way – signage required. Surveyors working on Egloshayle Road – Cllr Knightley will investigate reason for this.

182/16 **Mayor's Report (July, August & September 2016)** – tabled and *received*.

183/16 **Clerk's Report (September 2016)** – tabled and *received*.

184/16 Committee Meetings –

- **Planning Committee meetings held 17 August 2016 & 23 August 2016** (previously received at 14 September 2016 Full Council meeting) – *It was RESOLVED that the Minutes are signed as true records of the meetings.*
Chair of Committee signed the Minutes.
- **Planning Committee – 23 September 2016** – Meeting cancelled.

185/16 Finance

- a. Accounts for payment (tabled) – *It was RESOLVED to make payments of £66,066.25 (July 2016) and £52,350.36 (August 2016) as presented.*

186/16 Correspondence

- a. The following correspondence for information was *received*:
 - Communities & Devolution Newsletter August 2016** – *please note* localism summit date of 31 October 2016 in Wadebridge.
 - Cornwall Council** – Intention Notice – Temporary Prohibition of Traffic – Tower Hill, Egloshayle; 17 October 2016 (08:00 to 17:00).
 - Cornwall Council** – Temporary Prohibition of Traffic – Trenant Vale, Wadebridge; 28 – 29 September 2016 (24 hours).
 - Local Associations Information Services (LAIS) 1392** – Housing & Planning Act 2016: Neighbourhood Planning.
 - Cornwall ALC** – CALC Open Meeting Invite – 6 October 2016 (7-9pm), New County Hall, Truro.
Cllr Pennington advised she would like to attend the meeting and suggested that the Town Council submit an item for discussion in relation to Community Governance so that concerns with several matters including boundary review and devolution bids can be discussed.
 - *It was RESOLVED to submit an item for discussion and that Cllr Pennington will liaise with the Town Clerk.*

- vi. **NALC** – LTN 59 – The Rights of Local Councils to be Notified of Planning Applications and Decisions.
 - vii. **NALC** – LTN 88 – Event Licensing.
 - viii. **NALC** – LTN 14E – Byelaws (England).
 - ix. **DCLG** – The 2017/18 Local Government Finance Settlement.
 - x. **NALC** – Information on organised recreational events on council land.
- b. The following correspondence for response was received (information circulated with Agenda). *It was **RESOLVED** to make the following responses :*
- i. **CORMAC** - requesting Town Council consideration of joining the Local Maintenance Partnership for 2017/18.
 - *It was **RESOLVED** to decline the offer.*
 - ii. **Cornwall ALC** – seeking nominations for vacancies on the Planning Partnership (submission date 5 October 2016).
 - *It was **RESOLVED** that Cllr Pennington is nominated to represent Wadebridge Town Council.*
 - iii. **Mayor of Languieux** – letter seeking ways to link with Wadebridge in terms of twinning activities. The Mayor advised information from the Twinning Association.
 - *It was **RESOLVED** that the Town Council will support future visits.*
 - iv. **NALC** – Business Rate Appeals Consultation. Comments to be submitted to the Town Clerk.
 - *It was **RESOLVED** that the Town Clerk and Cllr Pennington respond on behalf of the Town Council.*
 - v. **NALC** – Neighbourhood Planning Bill Consultation. Members to submit comments to the Town Clerk by 18 October in order to make a response.
- c. Minutes and Agendas from the following Outside Committees were **received**. There were no actions to be undertaken.
- i. **Wadebridge Allotment and Garden Society** – Minutes of Main Meeting; 11 September 2016.
 - ii. **Padstow Harbour Commissioners** – Minutes of meeting held 18 August 2016.
 - iii. **The Camel Trail Partnership** – Agenda for meeting being held on 21 September 2016.
 - iv. **WREN - Middle Treworder Solar Farm Community Fund** – Notes of Panel Meeting held 21 September 2016 (awards made).

187/16 Planning –

- a) **Applications** – None.
- b) **Decisions** – None.
- c) **For Notification** – None.

188/16 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan – Members debated the current status of the Plan. The Mayor permitted Cllr Knightley to advise information on several points. Discussion included:

- Work is continuing with Land Supply documents – The Mayor referred to recent emails circulated and advised that a presentation to respective Councils will be held once work is completed and reviewed by the Steering Committee.
- Cllr Knightley confirmed that the layering of maps has been undertaken by Grenville Stanbury who has dedicated many hours to complete the complex and time consuming work required at no cost to the Neighbourhood Plan team.
- Cllr Tofi referred to the significance of a Transport Management Plan being available in relation to planning applications. Requested that the letter sent to Scott Mann MP (5 May 2016) is re-sent to Cornwall Council for a response.
- The Mayor confirmed that transport has been investigated throughout the Neighbourhood Plan work.

- Cllr Pennington advised that Cornwall Council do not have the power to limit housing and that Neighbourhood Plans do not have the power to stop development.
- Cllr Knightley confirmed that Cornwall Council do not have the power to cap housing figures which come from Central Government.
- Cllr Tofi advised he would like the Town Council to seek acknowledgement and support from Cornwall Council in relation to a Traffic Management Plan being based on a quota of 1,100 houses and that traffic flow will be at a maximum at this point.
- Cllr Pennington requested that information is released from the Steering Committee as Planning Officers are asking when the Plan will be completed.
- Timescales and budget availability were briefly debated.
- Confirmed that consultants are assisting with format of current workload.
- Cllr Tofi referred to the Steering Committee's Terms of Reference which do not permit executive authority over the Plan - respective Councils must discuss it. The Mayor again reiterated that a full presentation will be made to respective Councils once the Steering Committee has reviewed completed documents.
- Cllr Tofi referred to gaining support from Cornwall Council in relation to Traffic Management Plan.
- Housing and pinch points were debated – noted that proposed developments are mostly in Egloshayle parish.
- Cllr Knightley referred to the proposed new road near Trenant / Ball Roundabout.
- Cllr Tofi again requested that the Town Council write to CC requesting a response and acknowledgement of traffic issues in town and that the current transport strategy is based on 1,100 houses.

There were no resolutions made.

189/16 Signage for Challenge Bridge – Members referred to ongoing signage project linked with the Town Centre Marketing and Management Section 106 monies.

- *It was **RESOLVED** to include information signage for Challenge Bridge within the current project.*

190/16 Egloshayle Cemetery – The Town Clerk advised information on the current status of the Peter Pan section.

- *It was **RESOLVED** that the Town Clerk should obtain options to undertake a sensitive development of the Peter Pan area.*

8.02pm, Cllr Rush left meeting.

191/16 Remembrance Parade – Cllr Tofi addressed Members in relation to a request from the Royal British Legion that the Town Council take responsibility for the annual Remembrance Parade.

8.04pm, Town Clerk left the meeting.

Members discussed this matter and it was suggested that a working group is formed - to include representatives of the Royal British Legion and younger groups such as the Cadets. Potential cost element to the Town Council was noted.

8.10pm, Town Clerk returned to the meeting.

8.11pm, Town Clerk gave her apologies and left the meeting.

Cllrs, McHugh & Knightley left the meeting.

Cllr Tofi left the meeting.

Members **deferred** this matter to next meeting in order to confirm formation of a working group and to establish Town Council representation.

8.14pm, Cllrs Rush & Tofi returned to the meeting.

192/16 Precept – Members to submit suggestion to the Town Clerk.

193/16 Working Groups

- a) **Wadebridge Library & One Stop Shop** – Cornwall Council meeting cancelled.

- b) **Waste Incentive Neighbourhood Scheme (WINS)** – Cllrs Pennington and Richardson gave a brief update on last meeting advising that Local-Eyes will run an article in the next edition.
- c) **BMX/Skatepark** – Working group to meet with the Town Clerk to discuss the Tender process.
- d) **Flowers for Wadebridge** – Working group to meet to discuss 2017 displays.
- e) **Christmas Lights** – Refer to item 17.b.
- f) **Town Hall Improvements** – Meeting to be arranged.
- g) **Town Hall Events** – Working group to meet with Camhayle Theatre Group in order to obtain updates on the forthcoming pantomime.
- h) **Toilet Working Group** – Meeting to be arranged.

194/16 Confidential matters – *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.*

- a) **Dishwasher for Town Hall Kitchen** – Deferred to next meeting.
- b) **Christmas Lights** – Working group to meet week commencing next week.
- c) **Resurfacing Jubilee Road Car Park** – Awaiting further quotation – deferred to next meeting.
 - *It was **RESOLVED** to reinstate Standing Order 1.c.*

195/16 To note dates of the next Wadebridge Town Council meetings

- **Finance & General Purposes Committee** – Monday 3 October 2016, 7pm, Town Hall
- **Planning Committee** – Tuesday 4 October 2016, 11am, Town Hall
- **Full Council** – Wednesday 14 October 2016, 7pm, Town Hall

Meeting closed at 8.22pm

Signed as a True and Accurate Account :

..... **Chair :** **Date :**