



Wadebridge Town Council

Minutes of the Council meeting held on Wednesday 10 February 2016 at 7pm, Pavilion Building, Egloshayle Playing Fields

Present : Cllrs; D Bassett, C Buchanan, E Gill, N Hawken, H Hyland, A Jones, M Kendall, J Leach, A Pennington, A Richardson, T Rush, P Starling & P Tofi. **Public :** Cllr Stephen Knightley (Cornwall Council) & Graham Smith (Cornish Guardian).

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes)

Housekeeping – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following :

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

199/16 Apologies – None.

The Mayor read a short statement regarding the recent death of David Huthnance, Senior Groundsman (attached).

200/16 a) Registered and non-registered disclosable pecuniary interests and non-registerable interests – None.

b) Awarded dispensations – The Town Clerk advised that a dispensation had been awarded to Cllr Pennington for the purpose of advising details of planning application PA16/00523 – Cllr Pennington is not permitted to vote.

201/16 Minutes of Last Meeting – *The Minutes of the meeting held on the 13 January 2016 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

202/16 Public Participation –

a) Questions from Members of the Public – None.

b) Reports from Cornwall Councillors – Cllr Knightley advised the following :

- Proposed hotel development at Ball Roundabout – approached by Agent regarding Planning Officers intention to refuse the application.
- Recent funding bid - has been notified that this has not been successful as the project is not in a position to commence.
- Wadebridge Library – Chair of meeting to further discuss the future of this service.
- Trevilling Quay – sand readings are being taken in relation to proposed development by Merriman Ltd.
- Padstow Harbour Commissioners – approached by PHC to intervene with land issues at Daften Diecasting – PHC have been advised unable to assist.

The Mayor asked Cllr Knightley for Minutes of meeting held Monday 1 February 2016 in relation to Trevilling Quay – Cllr Knightley advised that these will be circulated once received from Anna Druce.

203/16 Mayor's Report – Tabled and *received*.

- 204/16 Clerk's Report** – Tabled and **received**. The Town Clerk advised on several points. Following on from the Mayor's earlier words regarding David Huthnance. The Town Clerk confirmed that a message of sympathy has been sent to David's family conveying sincere condolences from both Councillors and staff.
- 205/16 Outside Committees** – None.
- 206/16 Committee Meetings**
- a) Minutes and recommendations :
- i. Planning – *It was **RESOLVED** to receive Minutes of 27 January 2016.*
 - ii. Parks and Cemeteries – *It was **RESOLVED** to receive Minutes of 27 January 2016.*
 - iii. Car Parks & Traffic – *It was **RESOLVED** to receive Minutes of 27 January 2016.*
 - iv. Town Hall – *It was **RESOLVED** to receive Minutes of 27 January 2016.*
 - v. Communications – *It was **RESOLVED** to receive Minutes of 27 January 2016.*
 - vi. Finance & General Purposes – Minutes of meeting held 1 February 2016 were deferred to next meeting.
- 207/16 Finance**
- a) **Payment of Accounts** for January 2016 was tabled.
Cllr Rush queried why the Parks Department purchase similar goods from several local traders rather than a single supplier. The Town Clerk suggested this may be due to stock levels or requirement of specific goods.
- Action : Clerk to discuss with staff.**
- *It was **RESOLVED** to make payment of £46,850.92 as presented.*
- 208/16 Correspondence**
- a) The following correspondence was **received** for information :
- i. **Languieux** – Number 294, February – *Cllr Leach advised that a replacement Leisure Centre has been agreed and gave brief details of planned development within the town.*
 - ii. **The Good Councillor's Guide 2016** – The National Training Strategy for Town & Parish Councils – *Circulated to all Councillors for information.*
- b) The following correspondence for response was **received** :
- i. **Cornwall Council Local Plan – Strategic Policies – Public Consultation on Schedule of Further Significant Changes to the Draft Local Plan** – *The Town Clerk advised that Members can review the document in the office and that comments should be submitted prior to 7 March 2016.*
 - ii. **Cornwall Area of Outstanding Natural Beauty (AONB) Management Plan 2016-2021, Public Consultation Draft Online Survey** – *The Town Clerk advised that the document is available online only and that the closing date for comments is midday Monday 21 March 2016.*
- c) Minutes and Agendas from the following Outside Committees were **received** :
- i. **Padstow Harbour Commissioners:** Notes of meeting held 17 December 2015.
 - ii. **Camel Trail Partnership:** Minutes of Partnership meeting held 2 December 2015.
- 209/16 Planning**
- a) **Applications** – *It was **RESOLVED** to make the following responses :*
- i. **PA16/00523** : South West Water Ltd, Trevanson Marsh, Extension to operational site area to facilitate the installation of a new storm water storage tank. **DEFERRED – due to the Town Council's position as Leaseholder of land adjacent to site. Clarification has been requested from the Planning Officer and information from Cornwall Council regarding access to leased area is to be considered prior to submission of a Consultee response.**

- ii. **PA16/00418** : Bradfords Quay Ltd, Land at Bradfords Quay, Variation of a Section 106 agreement in respect of planning application 2009/01772 to allow maintenance of on-site open space by the residents management company. **DEFERRED – Members requested further information from the Planning Officer in order to submit a consultee comment.**
 - iii. **ST BREOCK PARISH - PRE-CONSULTATION** for a proposed upgrade to an existing site at; Royal Cornwall Showground - Vodafone Limited and Telefonica UK Limited. **Noted that the Royal Cornwall Showground lies within St Breock Parish – Members had no objection to the proposed upgrade .**
- b) **Decisions** - The following decisions received from Cornwall Council were noted :
- i. **PA15/11370** : Pendennis House, Fernleigh Road, Extension to the existing dwelling to provide a new dining room, patio doors and roof lantern. **APPROVED.**
 - ii. **PA16/00243** : Galliford Try, Former Council Offices, Trevanion Road, **NON MATERIAL AMENDMENT** to PA14/11479 dated 6th October 2015 for the development of 24 dwellings, landscaping, open space and associated access infrastructure namely raising ridge of eaves level of Plot 1, handing of garden of Plot 1 including relocating garden access gate and raising roof of Plot 5 by 300mm to allow ridge of eaves to line through. **APPROVED.**
- c) **For Information only** – as received from Cornwall Council :
- i. **EGLOSHAYLE PARISH - PA16/00225/PREAPP** : Merriman Ltd, Wadebridge Football Ground Bodieve Park, Bodieve Road, Wadebridge, Planning Performance Agreement (PPA) for residential development, new highway layout and sports facilities.
 - ii. **Tree Preservation Order – Confirmation Notice** : The Retreat, Gonvena Hill.

210/16 St Minver Neighbourhood Development Plan – Members discussed elements of the Plan.

211/16 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan :

- a) **Meeting Notes :**
 - i. **Steering Committee** – Notes of meetings held 12 November 2015, 25 January 2016 & 4 February 2016 (Draft) were **received**.
 - ii. **Advisory Group** – None.
- b) **Update** – Cllr Starling confirmed that the Draft Plan and the Land Supply Appraisal is currently being informally reviewed by Cornwall Council and Paul Weston (Consultant) and that the Steering Committee IS moving forward with a strategy for the statutory six week consultation.
Cllr Jones explained elements of the strategy (circulated) and highlighted that Members from each of the councils will be required to assist with tasks at various stages of the consultation - a briefing session for councillors is intended.

212/16 BMX/Skatepark

- i. **BMX/Skatepark Community Group** – Meeting notes of 12 February 2016 were tabled and **received**.
- ii. **Working Group (Town Council)** – None.

213/16 Draft Social Media Policy – Revised policy was circulated with Agenda.

- It was **RESOLVED** to accept the Social Media Policy as presented.

214/16 Wadebridge in Bloom / Flowers for Wadebridge – Cllr Rush advised details of the project to date noting that the intention for 2016 is to work with local traders and the community to provide displays outside shops and around the town including the Old Bridge. It was clarified that a working group has been formed (Cllrs Bassett, Kendall, Rush & Starling).

- 215/16 Working Groups** – Amendments were made to the list circulated with the Agenda.
Royal Cornwall Show - Cllrs Pennington and Richardson were appointed to the group.
 The Town Clerk advised that a member of staff will be allocated to each group and requested that, where necessary, working groups should meet prior to February Committee meetings in order to set Terms of Reference and outline the groups aims and objectives.
- 216/16 Waste Incentive Neighbourhood Scheme** – Members discussed the information circulated with the Agenda. Cllr Pennington advised details of a local mobile cookery which has expressed an interest in working with the Town Council on this project.
- *It was **RESOLVED** to form a working group for an initial period of twelve months with the objective of promoting the project.*
- Cllrs Jones, Pennington and Richardson were appointed to work with the Town Clerk.*
- 217/16 Items to be included on Agenda for next Meeting** – None.
- 218/16 To note dates of the next Wadebridge Town Council meetings**
- Committees - Planning, Parks & Cemeteries, Car Parks & Traffic, Town Hall & Communications – Wednesday 24 February 2016, 7pm, Pavilion Building
 - Full Council – Wednesday 9 March 2016, 7pm, Pavilion Building

Meeting closed at 7.57pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**