



# Wadebridge Town Council

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**Minutes of the Council meeting held on Wednesday 16 July 2014**  
**at 7pm in the Victoria Room, Wadebridge Town Hall**

**Present :** Cllrs; C Buchanan, P Chapman, E Gill, N Hawken (arrived 7.16pm), C Hewitt (arrived 7.13pm), H Hyland, A Jones (arrived 7.47pm), M Kendall, T Rush & P Starling. Cllr Wild was absent from the meeting. **Public present :** Mr Gary Bushen (Planning Application PA14/05291), Mr Graham Smith (Cornish Guardian), Mr Elliot Osborne (WYPAC) & Cllr Stephen Knightley (Cornwall Councillor & WYPAC).

**In Attendance :** Mrs K Glidden-Rogers (Town Clerk) & Mrs B Collins (Minutes Clerk).

**Housekeeping** – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present that mobile phones should be turned to silent and that the meeting may be filmed or recorded.

**044/14 Apologies** were received from Cllrs; Bassett & Pennington. Cllrs Hawken & Jones had advised of late arrival.

**045/14 Declarations of Interests** – None.

**046/14 Awarded Dispensations** - None.

**047/14 Minutes of Last Meeting** – *The Minutes of the meeting held on the 11 June 2014 were RESOLVED to be a true record of the meeting and were signed by the Mayor.*

**048/14 Public Participation** –

- Report from Wadebridge Police – None.
- Reports from Cornwall Councillors – Cllr Knightley advised the following :
  - i. Comprehensive gas works & resurfacing in Molesworth Street/Old Bridge are scheduled for September (will forward details to Town Clerk).
  - ii. Attended presentation by Andrew Kerr (CC Chief Executive) regarding future changes within Cornwall Council and devolution of additional powers to Town and Parish Councils.  
Cllr Knightley also advised of funding opportunities, including European funding, for communities. Cllr Knightley intends to prepare a bid in order to obtain monies for the local area and will be inviting Andrew Kerr to a presentation and lunch in Wadebridge to promote the town. Invitation to Mayor will be forwarded.

- iii. The community bus is currently operating a Thursday service. The possibility of changing to a Tuesday service is being discussed as there is already a similar service operating on Thursdays. Additionally looking to extend the route to St. Tudy and St. Mabyn areas.
- iv. Attended July Egloshayle Parish Council meeting – regarding planning applications for the proposed development of the football club (Bodieve), Cllr Knightley advised that Egloshayle Parish Council voted unanimously against both schemes. Suggestion that a Forum is created so that planning applications with mutual interest relating to the town and neighbouring parishes can be discussed jointly with representatives of each council. Formal letter will be circulated.
- v. Continues his role as a Trustee of WYPAC along with Mr Osborne and that changes have been instigated. Mr Osborne to address Council with details. Cllrs Starling & Gill raised concerns with traffic and access at the Bridge View development. Cllr Knightley agreed to contact the Police on this matter.
- Mr Osborne advised the Council that WYPAC has appointed Adrian Jones as a third trustee. As this appointment will not allow Cllr Jones to continue as Town Council representative (appointed May 2014) Mr Osborne requested that the Council reconsider its representative as soon as possible. The Mayor advised this matter would be included on next Agenda.

**Action : Agenda next Full Council.**

Mr Osborne continued, notifying Members of the capacity and use of the centre including potential future hiring and office space which could be referred to when space is unavailable at the Town Hall.

Cllr Starling asked if the centre is still being used as a youth club. Mr Osborne confirmed that, due to lack of funding it is not. All equipment from the youth club will be donated to Richard Ham. Mr Osborne notified of several groups who continue to use the space on a regular basis including Avalon Youth Theatre.

- Mr Bushen addressed the Council on planning application PA14/05291, Land North of Trevanson Road. He advised that due to the steepness of the area the plot cannot be overdeveloped. The application is as previously approved (PA10/06524) which expired in December 2013. The proposed development will provide work for approximately twelve local contractors and all materials will be sourced locally.

**049/14 Mayor's Report** – circulated for information.

**7.21pm, Cllr Knightley & Mr Osborne left the meeting.**

**050/14 Town Clerk's Report** was circulated and received. Delegated decisions made by the Parks & Cemeteries Chairman, Mayor and Town Clerk relating to; the memorial garden, a broken window and the grounds men's hut were advised and noted.

**051/14 Committee meetings**

- a) Planning – *The Minutes of 25 June 2014 were RECEIVED.*

- b) To receive Minutes and adopt recommendations from :
- i. Parks and Cemeteries – *It was RESOLVED to adopt the Minutes of 25 June 2014.*  
**Recommendation from Committee :**  
**P&C019/14.a – Cricket Club:**
    - *It was RESOLVED that the Town Council apply for planning permission at half fees.*

The Town Clerk clarified that the Cricket Club will be pay the application fee.
  - ii. Car Park & Traffic – *It was RESOLVED to adopt the Minutes of 25 June 2014.*
  - iii. Finance & General Purposes (Page 2 only) – *It was RESOLVED to adopt Page 2 of the Minutes of 2 June 2014.*  
**Recommendation from Committee :**  
**Fin009/14 - Grants :**
    - c. **Egloshayle Pre-School** – *It was RESOLVED that a grant of £350 be awarded under Section s137 – LGA 1972 subject to Council Permission (to do with wet pour works).*
    - d. **Bridge Running Club** – The Town Clerk confirmed she has received the club’s bank details.  
*It was RESOLVED that a grant of £300 be awarded under Section s137- LGA 1972.*
    - e. **Cancer Research UK, Wadebridge Local Committee** – *It was RESOLVED that a grant of £150 under Section s137 – LGA 1972 be awarded.*
    - f. **Project Paul Community Interest Company** – *It was RESOLVED that a grant of £250 under Section s137 – LGA 1972 be awarded.***Fin012/14 – Finance Regulations :**  
*It was RESOLVED that the Chair, Vice Chair & Town Clerk review the regulations for future adoption.*
- c) Meeting Notes (circulated) – The notes of Cornwall Council (Town Bus service) meeting held on 20 June 2014 were **received**.

**052/14 Finance**

- a) Payments of Accounts for May 2014 - A schedule of payments was circulated –
  - *It was RESOLVED to make payment of £115,465.58 as presented.*
- b) Annual Return – *It was RESOLVED to accept the Annual Return and comments for the year ended 31 March 2014.*

**053/14 Correspondence**

- a) The following correspondence was **received** for information :
  - i. **CALC** : The Week, 20 June 2014.
  - ii. **Cornwall Council** : Press Release (27 June 2014), Recruitment of an independent member representing Cornwall and the Isles of Scilly to the Devon and Cornwall Police and Crime Panel.

- iii. **Cornwall Council** : Road Closure Intention Notice – Wadebridge Carnival, 9 August 2014, 1900 to 2030 hours.
  - iv. **Cornwall Council** : Draft Commissioning, Procurement and Commercial Strategy 2014/15 – Consultation responses.
  - v. **Cornwall Council** : Notification of Code of Conduct Training sessions (Members to contact Town Clerk for details).
  - vi. **Languieux** : Newsletter No. 277, July 2014.
  - vii. **Cornwall Council**: Pension Fund Employer newsletter May 2014
  - viii. **Unison**: Notification of ballot result.
  - ix. **Unison**: Notification of strike action for 10 July 2014.
- b) The following Minutes and Agendas from Outside Committees were **received** for information :
- i. **WREN** : Agenda for June Board Meeting, Draft Minutes of Board Meeting held 6 May 2014, Minutes of Operations Meeting held 4 June 2014 & Live Operational Projects Schedule.
  - ii. **Camel Trail Partnership** : Agenda for 18 June 2014 & draft notes of meeting held 19 March 2014.
  - iii. **Padstow Harbour Commissioners** : Notes of meeting held 15 May 2014.
  - iv. **WREN** : Agenda for Board meeting, 1 July 2014 & draft Minutes of Board Meeting held 10 June 2014, Minutes of Operations Meeting held 26 June 2014 & Live Operational Projects Schedule.
  - v. **Wadebridge Allotment and Garden Society** : Minutes of Main Committee Meeting held 13 May 2014.
- c) The following correspondence (circulated with agenda) was **received** and discussed for response –
- i. **Jubilee Play area** – letter requesting additional seating. **Deferred to July Parks & Cemeteries Committee meeting.**  
**Action : Town Clerk to Agenda.**
  - ii. **Egloshayle Pre-School** – letter requesting permission to replace existing fence. **Deferred to July Parks & Cemeteries Committee meeting - two committee members to meet on site and report on requirements.**  
**Action : Town Clerk to discuss request with Manager & Agenda.**
  - iii. **Helston Town Council** – letter requesting support. **Members agreed to forward letter of support as requested.**  
**Action : Town Clerk.**
  - iv. **Chasewater Parish Council** – letter requesting support regarding a Parish Council letter to Cornwall Council. **Members agreed to forward a letter of support as requested and notification that Wadebridge Town Council wish to be represented at meetings.**  
**Action : Town Clerk**

- v. **Sustrans**– email concerning Sustrans Wadebridge Cycle Study. Updated information was discussed along with availability of relevant Section 106 information from Cornwall Council. The Town Clerk advised further information is awaited.

**054/14 Planning**

**a. Applications - It was RESOLVED to make the following responses :**

- i. **PA14/05291** : Land North of Trevanson Road, Trevanson Road, Proposed residential development of land to the north of Trevanson Lane (part SAW1) Wadebridge, namely the construction of two detached dwellings. **SUPPORTED.**
- ii. **PA14/05283** : Wadebridge Nursery Baby Unit, Brooklyn Fernleigh Road, Application for the variation of condition 2 (in accordance with approved plans) to enable removal of car port. Application no. PA11/02908 dated 18.08.11. **SUPPORTED.**
- iii. **PA14/05720** : 57 Molesworth Street, Construction of a single storey extension to rear of shop. **SUPPORTED.**
- iv. **PA14/05566** : Wadebridge Dental Care Ltd, 8 Park Place, Removal of open external side stair and construction of new enclosed stair side extension. **SUPPORTED.**
- v. **PA14/05902** : Laventie, Fernleigh Road, Retention of single storey extension to rear of property. **SUPPORTED.**

**b. Decisions – The following was noted :**

- i. **PA14/04161** : 23 Town Quay, Harbour Road, Replacement of existing windows to second floor flat. **APPROVED.**
- ii. **PA14/04000** : Long Cottage, 3 Tower Hill, Construction of new dwelling. **APPROVED.**
- iii. **PA12/08595** : Old Bakery, Polmorla Road, Application for mixed development of 37 flats (1, 2 & 3 bedroom) and 6 shops with car-parking on the ground floor. **APPROVED.**

**c. For Notification – The following was noted :**

- i. **ST. BREOCK APPLICATION - PA14/04866** : Hay Farm, St Breock, Construction of new agricultural worker's dwelling providing no more than 140m<sup>2</sup> of living accommodation.
- ii. **EGLOSHAYLE APPLICATION - PA14/04464** : Cornwall County Scout Campsite, Nine Ashes, Old School Lane, Washaway, Timber shelter building 18.9m x 8.2m.
- iii. **ST. BREOCK APPLICATION - PA14/05784** : Penkear Cottages, Whitecross Wadebridge Cornwall PL27 7JH, Application for removal of Condition 2 of Decision Notice 2003/0989 for Restoration and Change of use of barns into 2 No holiday let units and creation of new parking provision and vehicular access (occupancy restriction). Condition

Number(s): Condition 2. Conditions(s) Removal: Current planning policy no longer requires such property to be occupancy restricted condition to be removed.

**055/14 Egloshayle, St Breock and Wadebridge Neighbourhood Plan**

- a) **Steering Committee** – Notes of meeting held 17 June 2014 were **received**.
- b) **Advisory Group** – Notes of meetings held 10 June 2014 & 8 July 2014 were **received**.

**7.51pm, Public & Mrs Collins left the meeting.**

**056/14 Confidential matters** – *It was RESOLVED to suspend Standing Order 1.c., that the Press and Public be excluded from the meeting for the following items of business because of the confidential personnel & contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972).*

- a. The Town Clerk circulated Minutes.  
Staffing Committee – *It was RESOLVED to receive Minutes and adopt recommendations from :*
  - i. 1 July 2014.
  - ii. 14 July 2014.
- b. **Groundsmans Hut** – Members **received** and discussed an email.

*It was RESOLVED to re-instate Standing Order 1.c.*

**057/14 Dates of next meetings**

**Committees** – Planning, Parks & Cemeteries, Car Parks & Traffic, Town Hall, Communication, Wednesday 30 July 2014 & Wednesday 27 August 2014.  
**Full Council Meeting** – Wednesday 13 August 2014 (if necessary).

Meeting closed at 8.45pm.

**Signed as a True and Accurate Account :**

..... **Chair :**

..... **Date :**