



# Wadebridge Town Council

---

**Minutes of the Council meeting held on Wednesday 12 November 2014**  
**at 7pm in the Victoria Room, Wadebridge Town Hall**

**Present :** Cllrs; C Buchanan, E Gill, N Hawken, C Hewitt, H Hyland, A Jones, M Kendall, A Pennington & T Rush, P Starling.

**Public present :** Mr Graham Smith (Cornish Guardian), Cllr Stephen Knightley (Cornwall Council), Sgt. Andy Stewart & PCSO Pete Soby (Wadebridge Police) & councillor vacancy candidates; Mr P Tofi, Mr D Rowe, Ms A Richardson, Mrs L Turnbull & Mr C Parsons.

**In Attendance :** Mrs K Glidden-Rogers (Town Clerk) & Mrs B Collins (Minutes Clerk).

**Housekeeping** – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present that mobile phones should be turned to silent and that the meeting may be filmed or recorded.

**122/14 Apologies** were received from Cllr Bassett.

**123/14 Declarations of Interests** – None.

**124/14 Awarded Dispensations** - None.

**125/14 Minutes of Last Meeting** – *The Minutes of the meeting held on the 30 October 2014 were RESOLVED to be a true record of the meeting and were signed by the Mayor.*

**126/14 Public Participation** –

- **Report from Wadebridge Police** – Sgt. Stewart introduced himself to Members and gave a brief précis of duties to date. Several issues were noted and discussed with Members including :

**Police attendance at Council meetings** – Sgt. Stewart expressed his disappointment with recent communication issues. He gave a full explanation of why he had not attended meetings and assured Members that a routine will be established for the future with reports being made available and attendance if and when possible. Arrangements for the delivery of meeting Agendas and paperwork has been clarified.

**Workload** – reductions to the Police service and budget along with increased workload were noted including; time in Wadebridge is limited to two days each week (Sgt. Stewart) and that by September 2015 only one Beat Manager will be available to Wadebridge. Sgt. Stewart advised that, in addition to usual duties he is also working on the following; retaining the Police station in Wadebridge as this has been listed for closure, addressing issues related with drugs and setting up a

drop-in session for students (bullying, drugs, abuse etc.), introduction of street pastors, obtaining Special Constables for the area (four to be posted to Wadebridge) and addressing boy racer issues. Additionally, Police cover at events such as Obby Oss and Royal Cornwall Show will be provided by outside agencies who will be able to offer a more effective service and, whilst Sgt. Stewart will be available to assist with the Skatepark project this cannot take priority over Police duties.

Members thanked Sgt. Stewart for his comments and on moving forward and prioritising the important factors for Wadebridge. Sgt. Stewart reiterated he is working hard to retain a Police presence in Wadebridge and stressed the importance of good communication between himself and the Town Council.

**PCSO Soby** gave a brief report relaying comparable log and crime figures for the October/November period in both 2013 and 2014 (report attached to Minutes).

Members discussed several aspects of the report.

**7.30pm, PCSO Soby left the meeting.**

- **Report from Cornwall Councillor(s)** – Cllr Knightley addressed the meeting on several points including :
  - Police station** – should it not be saved from closure, Cornwall Council has indicated space will be made available at Trenant offices.
  - Football Club planning application** – Developer has instructed the architect to re-assess the site with a view to developing as a ‘stand alone site’. An amended proposal may be available by February 2015.
  - Alex Folkes** has resigned his Cabinet Member position.
  - Dog Control Orders** are to be replaced by Public Space Protection Orders by 2017. Registration will be required with costs attached for training and signage etc. Sgt. Stewart confirmed the Police will be undertaking training and will share elements with the Town Council where possible.
- **Councillor vacancy candidates** – Each of the five candidates gave a short presentation to Members.

The Mayor thanked all candidates for attending the meeting. He advised that Members would discuss and vote on this matter at Agenda item 20 and that the Town Clerk would advise the outcome as soon as possible.

Candidates were invited to stay for the remainder of the meeting.

**7.55pm, Vacancy candidates and Cllr Knightley left the meeting.**

**127/14 Mayor’s Report** – circulated for information.

**128/14 Town Clerk’s Report** – circulated and **received**. Members noted that three delegated decisions had been made (details included in report) :  
**Planning** – PA14/08019, Town Clerk and Chair of committee to agree to refuse the application.  
**CP&T** – Groundsmen’s Hut, Town Clerk, Chair and Vice-Chair of committee to; move sewage pump and to install bollards.

## 129/14 Committee meetings

- a) Planning – *The Minutes of meeting held 22 October 2014 were RECEIVED.*
- b) Staffing – *The Minutes of meetings held 10 September, 2 October, 10 October, 16 October & 23 October 2014 were RECEIVED.*
- c) To receive Minutes and adopt recommendations from :
  - i. Parks & Cemeteries – *It was RESOLVED to adopt the Minutes of 22 October 2014.*
  - ii. Car Park & Traffic - *It was RESOLVED to adopt the Minutes of 22 October 2014.*
  - iii. Town Hall – *It was RESOLVED to adopt the Minutes of 22 October 2014.*
  - iv. Communications - *It was RESOLVED to adopt the Minutes of 22 October 2014.*
  - v. Finance & General Purposes – *It was RESOLVED to adopt the Minutes of 3 November 2014.*

### **Recommendation from Committee :**

#### **Fin 040/14 - Finance Update**

- *Half year budget figures for 2014/15 - It was RESOLVED to move P&C Solar Panels Earmark Budget of £15,000 into the P&C general expenditure for 2014/15.*

#### **Fin 041/14 - Internal Audit Report 2014-15**

- *It was RESOLVED to accept the interim Internal Report as presented.*

- d) Meeting notes - the following notes were **received** :
  - i. Meeting of 10 October with D Chadwick , Cornwall Council Network Manager.
  - ii. Meeting of 10 October Egloshayle Cemetery Working Group and email dated 27 October from Egloshayle Parish Council. Cllr Jones queried figures included within the report. *The Town Clerk advised that, before any agreement is reached, a further meeting will be required to clarify several points including the financial element.*
  - iii. Meeting of 27 October with M Trethewey, Area Manager, Co-op Store.
  - iv. Staff meeting of 30 October 2014.

## 130/14 Finance

- a) **Payments of Accounts** for October 2014 - *It was RESOLVED to make payment of £86,834. 73 as presented.*  
*Cllr Jones asked for information regarding ADT Alarm Call-out. The Town Clerk confirmed that the call-out was due to a sensor issue.*

## 131/14 Correspondence

- a) The following correspondence for information was **received** :
  - i. **Cornwall Council** : Affordable Housing Information.
  - ii. **Local Enterprise Partnership (Cornwall & Isles of Scilly)** : News Release, £200m Growth Deal.

- iii. **Campaign to Protect Rural England** : Information (Part Two), Housing in Cornwall.
  - iv. **The Friends of Bodmin Hospital** : AGM Agenda & Minutes of 2013 AGM.
  - v. **Cornwall Council (CORMAC Solutions Ltd)** : Temporary Road Closure Order – Approved, Gonvena Hill, 3 to 7 November 2014 (1900 to 0700), Resurfacing works.
  - vi. **Churches Together in Wadebridge** : Letter of thanks for grant recently awarded.
  - vii. **Wadebridge Foodbank, StoreHouse** : Operation Christmas Child – Shoebox Appeal 2014.
  - viii. **Paul Dyer, Vice Chairman, Chacewater Parish Council** : Meeting of the Like Minded Councils.
  - ix. **Cornwall Council** : Temporary Road Closure – Approved, Wadebridge Remembrance Day Parade, 9 November 2014, 1015 to 1050 hours & 1150 to 1215 hours.
  - x. **Defibrillators** : E-mail regarding purchase of equipment.
  - xi. **Paul Dyer, Vice Chairman, Chacewater Parish Council** : Notification of North Cornwall Chacewater Calls for Change meeting – Monday 17 November, 3.30pm-5.30pm, Camelford Hall.
  - xii. **Cornwall Folk Festival in Wadebridge** : Letter regarding 2015 Festival.
  - xiii. **Planning Application** : Letter from resident regarding PA14/05157 – objection.
  - xiv. **Moor Harmony – Ladies Barbershop Chorus** : Letter of thanks for grant recently awarded.
  - xv. **Cornwall Council (CORMAC Solutions)** : Temporary Road Closure – Approved, Higher Trenant Road, Green Hill & Higher Lane, Wadebridge and Higher Lane & Bridleway 13, Egloshayle. 10 to 25 November 2014 (0730 to 1800 hours), resurfacing works.
  - xvi. **Cornwall Council (CORMAC Solutions)** : Temporary Road Closure Order – Intention Notice, Trevanion Hill, 24 to 28 November 2014 (0730 to 1800 hours), patching works.
- b) The following Minutes and Agendas from Outside Committees were **received** :
- i. **Padstow Harbour Commissioners** – Notes of meeting held Thursday 18 September 2014 )
  - ii. **Wadebridge & Padstow Community Network Panel** : Meeting Notes of AGM held 2 October 2014 & associated documents.
  - iii. **Wadebridge Allotment and Garden Society** : Minutes of Main Committee Meeting held 14 October 2014.
  - iv. **Citizens Advice Bureau** : Performance and Impact Report 2013/2014.

## 132/14 Planning

- a. **To appoint a Vice Chairman –**  
Cllr Starling proposed to appoint Cllr Gill - Cllr Buchanan seconded.

Cllr Jones made a counter-proposal to appoint Cllr Pennington - Cllr Hewitt seconded.

**A vote was taken on the counter-proposal.**

- It was **RESOLVED** to appoint Cllr Pennington as Vice-Chairman of the Planning Committee for the remainder of 2014/15.

*8.06pm, Cllr Hewitt left the meeting.*

- b. **Applications** - It was **RESOLVED** to make the following responses :

*8.08pm, Cllr Hewitt returned to the meeting.*

- PA14/09718** : Camel Trail Cycle Hire, Eddystone Road, Proposed replacement bicycle storage building. **SUPPORTED.**
- ST BREOCK APP – PA14/10006** : Land Adjacent to Marcells, West Hill, Proposed residential development of two three bedroom houses. **SUPPORTED.**

- c. **Decisions** – the following decisions received from Cornwall Council were noted :

**ST BREOCK APP - PA14/08265** : Pawton Farm, St Breock, Change of use of a traditional farm building to a Shoot Room, for Shoot Hospitality.

**WITHDRAWN.**

- 133/14 Casual Vacancy** – Members were advised that an election has not been called in respect of the position made vacant by Peter Chapman. The Town Council may now co-opt to fill this vacancy.

Procedure was discussed as Cllr Jones had suggested it is not clear and that Councillors should be in a position to advise prospective candidates of facts and timescales involved. The Town Clerk advised that relevant information taken from the Cornwall Council website along with the official Notices have been displayed in accordance with procedure and that both the Town Council's website and Facebook page have been frequently updated.

- It was **RESOLVED** that, as a matter of due course, Councillors should be notified of vacancy procedure and relevant dates.

Members agreed that the vacancy should be filled as soon as possible.

- It was **RESOLVED** to fill the position made vacant by Peter Chapman by co-option at December Full Council.

**Action : Town Clerk.**

Members briefly discussed the advantages and disadvantages of an election being called. The Town Clerk advised that the cost associated with an election is approximately £3,500. Suggestion to hold information sessions / open days was noted.

- 134/14 BT Payphones (information circulated with Agenda)** – Members discussed this matter and noted the importance of safeguarding the payphone facility. Usage details, as provided by BT, of a payphone located in West Park were advised. Sgt. Stewart was asked to comment from a Police perspective – he noted that whilst some

payphone useage may be very low the facility remains worthwhile and is a safety factor for members of the public in an emergency situation.

- *It was **RESOLVED** to object to the removal of payphones and that the BT response annex should be completed accordingly to reflect the Town Council's view that the facility remains a vital lifeline to members of the public in an emergency situation.*

**135/14 Egloshayle, St Breock and Wadebridge Neighbourhood Plan** – meeting notes & information :

- a) **Steering Committee (circulated with Agenda)** – notes of meeting held 6 October 2014 (draft) were *received*.
- b) **Advisory Group (circulated with Agenda or tabled)** – notes of meetings held 14 October 2014 (Draft) & 4 November 2014 (draft) were *received*.
- c) **Miscellaneous (circulated with Agenda)** – the following letters regarding Land at Park Villa, Trevanion Road were *received* :
  - Letter dated 13 October 2014 referring to letter of 4 April 2014 (Kivells).
  - Response from Steering Committee – 21 October 2014.
  - Kivells reply dated 29 October 2014 - forwarded to NHP group meeting scheduled for 11 November 2014.

Cllr Rush relayed details of the forthcoming consultation event in the Library which will mainly focus on land supply/development options – Friday 14 November, 1pm-4.30pm & Saturday 15 November, 10am-1pm.

**136/14 BMX/Skatepark**

- a) **BMX/Skatepark Community Group** - meeting notes of 6 October 2014 – Cllr Pennington apologised that the notes are unavailable. Deferred to November P&C committee meeting.
- b) **Tender Process** - Cllr Pennington briefed Members on the recent open day which highlighted the option for an 'early' tender process in order to appoint a preferred contractor. The Town Clerk advised of correct procedure which includes registering with the European Procurement Body. Newquay Town Council is currently proceeding with a similar project and the Clerk has offered assistance to the Town Clerk and Cllr Pennington.
  - *It was **RESOLVED** to proceed with the Tender process in accordance with the Town Council's Standing Orders.*

**137/14 Coronation Park (letter circulated with Agenda)** – Members **received** and discussed a letter from Whiterock Residents Association regarding an offer to plant trees obtained via the Silvanus Trust and Western Power Distribution project.

- *It was **RESOLVED** that the Town Clerk and Cllrs Rush & Kendal have delegated authority to meet with the Residents Association to discuss and agree a planting procedure at a cost of £3-4 per tree.*



- 138/14 **Cornwall Council Parking Order 2015 (letter from Cornwall Council circulated with Agenda)** – Members **received** and discussed a letter regarding forthcoming consultation.
- *It was **RESOLVED** that the Town Clerk and Cllr Hawken have delegated authority to respond to the consultation.*
- 139/14 **Devon & Cornwall Police (letter circulated with Agenda)** – Members **received** letter of 31 October 2014 from Inspector Hogg.
- 140/14 **Town Councillor Vacancy (information tabled)** – Members discussed candidate information. Ballot slips were circulated and several rounds of voting were taken in accordance with the Town Council’s Standing Order No. 16.  
*Mr Paul Tofi was co-opted as a Councillor to Wadebridge Town Council.*  
**Action : Town Clerk to notify all candidates of result.**
- 141/14 **Dates of the next meetings** – *Cllr Hewitt gave apologies for all meetings until February 2015 due to forthcoming work schedule.*  
**Committees** – Planning, Parks & Cemeteries, Car Parks & Traffic, Town Hall, Communications, Wednesday 26 November 2014, 7pm  
**Finance & General Purposes** – Monday 1 December 2014, 7pm – *Apologies received from Cllr Buchanan.*  
**Full Council** – Wednesday 10 December 2014, 7pm

Meeting closed at 8.50pm.

**Signed as a True and Accurate Account :**

..... **Chair :**

..... **Date :**