

# Wadebridge Town Council

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**Minutes of the Town Council meeting held on Wednesday 12 June 2013**  
**at 7pm in the Victoria Room, Wadebridge Town Hall**

**Present :** Cllrs; D Bassett, C Buchanan, P Chapman, E Gill, N Hawken, C Hewitt, H Hyland, A Jones, M Kendall, T Rush, A Pennington, P Starling & H Wild. **Also present** were Cornwall Councillors Colin Brewer & Scott Mann.

**In Attendance :** Mrs S Lee (Locum Clerk) & Mrs B Collins (Minutes Clerk).

**Housekeeping** – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present that mobile phones and internet connections should be switched off and that permission has not been given by the Town Council to permit the recording or broadcasting of the meeting.

**030/13 Apologies** – None.

**031/13 Declarations of Interest** – Cllr Hewitt declared an interest in Planning Application PA13/02674 as proprietor of a class A3 business in town.

**032/13 Dispensations** - None.

**033/13 Minutes of Last Meeting** – *The Minutes of the meeting held on the 15 May 2013 were RESOLVED to be a true record of the meeting and were signed by the Mayor.*

**034/13 Minutes of Annual Town meeting** – The Minutes of the Annual Town Meeting of 16 May 2013 were RECEIVED.

**035/13 Issues raised at Annual Town Meeting** – None.

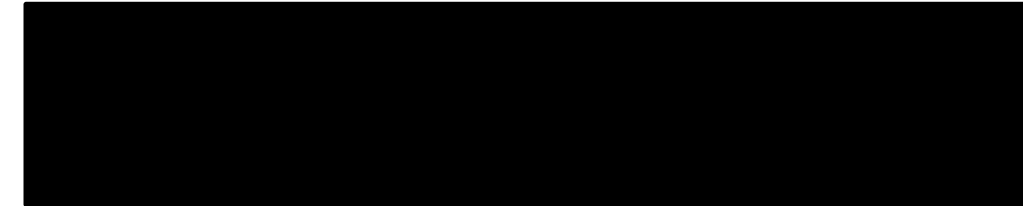
**036/13 Public Participation** -

- Police update – not received.
- Cllr Mann updated Members on several items including :
  - i. Notification of the re-opening of the public footpath running alongside the river adjacent to the Port Isaac Surgery (Wadebridge branch).
  - ii. Skatepark project is moving forward – meetings held recently with Insp. Moorcroft & Iain Thompson, Cornwall Council Properties.
  - iii. Molesworth Street – invitation to all Members to attend meeting with Cllr Bert Biscoe to discuss way forward (Friday 5 July 2013, 11.30am).
- **Cllr Brewer** congratulated Cllr Rush on his second term as Mayor. He advised the Council that several local parish councils have concerns in relation to the Boundary Commission's recent introduction of Wards.

037/13 **Town Clerk's Report** – circulated to all Members for information.

038/13 **Committee meetings**

- a) Planning - *The Minutes of 22 May 2013 were **RECEIVED**.*
- b) To adopt Minutes and recommendations from:
- Parks and Cemeteries – *It was **RESOLVED** to adopt the Minutes of 22 May 2013.*
- Car Park & Traffic – *It was **RESOLVED** to adopt the Minutes of 22 May 2013.*
- Finance & General Purposes – *It was **RESOLVED** to adopt the Minutes of 22 May 2013.*
- Town Hall – *It was **RESOLVED** to adopt the Minutes of 22 May 2013.*
- Communications – *It was **RESOLVED** to adopt the Minutes of 22 May 2013.*
- Staffing – *It was **RESOLVED** to adopt the Minutes of 22 May 2013.*



Staffing – 5 June 2013 Minutes deferred to end of meeting.

**7.15pm, Cllr Mann left the meeting.**

039/13 **Finance**

- a) Payment of Accounts for May 2013 (schedule of payments was circulated)  
*It was **RESOLVED** to make payment of £41,532.46 as presented.*

040/13 **Correspondence** – The following was noted :

1. **Langueux** : Newsletter No. 264, May 2013.
2. **Cornwall Council, Localism Team** : Funding Bulletin.
3. **Cornwall Community Foundation** : Community Benefits from Renewables.
4. **Local Enterprise Partnership** : Next Round of European Funding.
5. **Cornwall Council** : Information Bulletin, 23 May 2013 – Portfolio Responsibilities.
6. **CALC** : The Week, Issue 6.
7. **Falmouth BID Manager** : BID Visitor Signage Project.
8. **Cornwall Council** : Responsible Dog Owner Campaign – May to July 2013 (Poster displayed outside Town Hall).

041/13 **Planning**

- a. **Applications** - *It was **RESOLVED** to make the following responses :*
- **PA13/03902** : Mr Kevin Derry, 1 The Linhay, Higher Lane, Loft extension to wing to create additional floor space. **SUPPORTED.**
  - **PA13/03885** : Mrs Denise Gladwell, St Breock Primary School, Tremarren Road, Proposed raised timber deck extension to existing walkway / playarea. **SUPPORTED.**

**Cllr Hewitt left the meeting.**

- **PA13/02674** : Mrs Nyree Weller, Kernow Harvest, Eddystone Road, Change of Use Class from A1 to A3. **NOT SUPPORTED DUE TO CONCERN OVER OPENING UP THE BUILDING TO A3 DEVELOPMENT WITH THE CURRENT HIGH LEVEL OF RESTAURANT ACTIVITY IN THE TOWN.**

**Cllr Hewitt returned to the meeting.**

- **PA13/04102** : Lloyds Banking Group, Lloyds TSB Bank Plc, 14 Molesworth Street, Display of Non Illuminated Built-up Letters, Projecting Sign Panel, Nameplate, Reverse Applied Vinyl, Non Illuminated Letter Box Signage and ATM Header and Vinyl ATM Surround. **SUPPORTED - WITH THE TOWN CLERK TO REQUEST THE PLANNING OFFICER COMMENTS ON SIGNAGE IN THE CONSERVATION AREA.**

**EGLOSHAYLE PARISH APPLICATION**

- **PA13/03009** : Mr Barry Cleave, Land North of Trenant Farm, Trenat Vale, Proposed residential development for 5 No. dwellings with associated access, infrastructure and landscaping. **TOWN CLERK TO LIAISE WITH EGLOSHAYLE PARISH CLERK AND NOTE CONCERN WITH REGARD TO FLOODING IN THIS AREA.**

**b. Decisions** - The following decision notifications received from Cornwall Council were noted :

**PA13/02766** : Mr Ben Middleton, Hillcote, Trevanion Road, Creation of wider access to allow off street parking. **REFUSED.**

**c. For Notification** – The following were noted :

- **PA13/03441** : Mr Philip Wiltshire, Pencarn, Gonvena, Wadebridge, PL27 6DL, Submission of details to discharge condition number 5 in respect of decision notice PA11/08279. **DISCHARGE OF CONDITIONS, NOT ALL CONDITIONS AGREED**
- **Approval for Temporary Traffic Restriction** – St Breock, Wadebridge, 6<sup>th</sup> to 8<sup>th</sup> June 2013 (24 hours, weekends included), Royal Cornwall Show, Mr C Riddle.

**042/13 Egloshayle Car Park (e-mail circulated with Agenda)** – Members discussed an e-mail from Cormac (Highways & Environment) requesting permission for the Highway Safety Inspector to use the Egloshayle car park whilst carrying out a monthly routine safety inspection of the area.

*It was **RESOLVED** to permit parking as requested subject to provision of a schedule of dates.*

**043/13 Coronation Park (e-mail circulated with Agenda)** – Members discussed an e-mail from Diamond Dog Training requesting use of Coronation Park for a dog show on 28 July 2013. Several concerns were discussed including issues with safety & car parking facilities.

*It was **RESOLVED** to permit use of Coronation Park as requested subject to the following :*

- *Prior to the event taking place the Town Clerk is provided with copies of Public Liability Insurance (minimum cover £5million) and a Risk Assessment.*
- *A deposit of £150 is paid – this will be refunded after the event providing no additional work is required (litter picking, damage etc.).*

- *A fence is erected on the day along the length of the steep drop into the lower field which the Council has identified as a hazard.*
- *All litter is cleared from the site.*
- *As the park is a community resource it must remain open to all at all times.*
- *Parking on the grass beyond the parking bays will not be permitted.*

**044/13 Community Emergency Plan/Flood Plan (e-mail circulated with Agenda) –**

*It was RESOLVED to form an Emergency Plan working group.*

Cllrs Rush, Hawken and Kendall were appointed to the working group.

**045/13 Egloshayle, St Breock and Wadebridge Neighbourhood Plan**

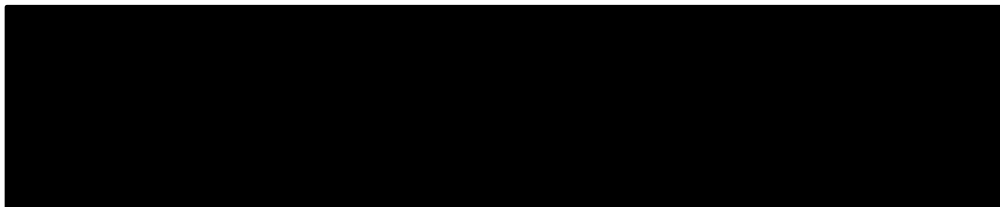
**a) Meeting notes (circulated) :**

- i. Advisory Group meeting notes of 21 May 2013 were **received**.
- ii. Advisory Group meeting notes of 4 June 2013 were **received**.

**7.56pm, Cllr Brewer left the meeting.**

**Deferred matter from 038/13 - Committee meetings**

Staffing – *It was RESOLVED to receive the Minutes of 5 June 2013.*



**046/13 Dates of next meetings**

**Civic Service** – Egloshayle Church, Sunday 16 June 2013, 11am

**Committees** – Planning, Parks & Cemeteries & Town Hall – Wednesday 26 June 2013

**Finance and General Purposes** – Monday 1 July 2013, 7pm

Meeting closed at 8pm.

**Signed as a True and Accurate Account :**

..... **Chair :**

..... **Date :**