

# Wadebridge Town Council

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**Minutes of the Town Council meeting held on Wednesday 11 September 2013**  
**at 7pm in the Victoria Room, Wadebridge Town Hall**

**Present :** Cllrs; D Bassett, C Buchanan, P Chapman, E Gill, N Hawken, C Hewitt, A Jones, M Kendall, T Rush, P Starling & H Wild. Members of the public present; Mr Godwin & Mr Wilce (Wadebridge Bowling Club), Mr Middleton & Max Knightley (planning application PA13/07088) and Cornwall Cllr Stephen Knightley.

**In Attendance :** Mrs K Glidden-Rogers (Town Clerk) & Mrs B Collins (Minutes Clerk).

**Housekeeping** – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present that mobile phones and internet connections should be switched off and that permission has not been given by the Town Council to permit the recording or broadcasting of the meeting.

**081/13 Apologies** – Cllrs Hyland & Pennington.

**082/13 Declarations of Interest** – Cllr Starling declared an interest in planning application PA13/07088 as the applicant is her dentist.

**083/13 Dispensations** – Cllr Kendall advised he has a dispensation in order to partake in items relating to Wadebridge Allotment Society (Agenda item 12 – Reports from Outside Committee Representatives).

**084/13 Minutes of Last Meeting** – *The Minutes of the meeting held on the 14 August 2013 were RESOLVED to be a true record of the meeting and were signed by the Mayor.*

**085/13 Public Participation -**

- **Wadebridge Police** – Apologies received, report unavailable.
- **Cllr Knightley** noted that whilst he has no report to present at this time he would like to advise Members that he intends to start a monthly surgery in the Town Hall and will share information gathered with the Mayor.  
The Mayor, on behalf of the Town Council, congratulated Cllr Knightley on his appointment to Cornwall Council.
- Planning application PA13/07088 - **Max Knightley** (project Architect) advised that the application is being made in order to create a safe off-street parking area with minimum impact which will help with the passing traffic issues in Trevanion Road. He noted the application is supported by Cllr Scott Mann.  
**Mr Middleton** advised the proposed parking area will have a positive impact on his family's day to day life and is being created as there is very limited vehicle access to the rear lane.

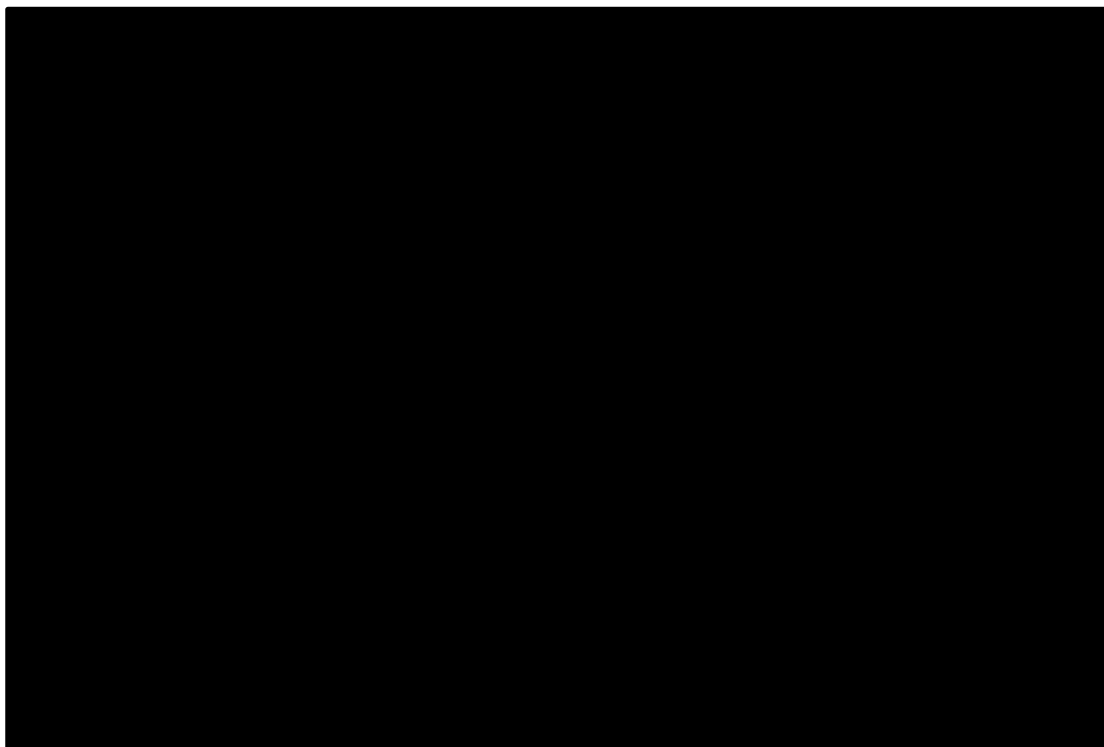
- Wadebridge Bowling Club – **Mr Godwin** apologised to the Town Council for the recent issues with the club’s extension and advised that the club will remedy all problems.

**Mr Wilce (Assistant Project Manager)** confirmed that the contractor on site has been instructed to continue with works on land within the club’s boundary only and not to proceed with any works on Town Council land. Mr Wilce reiterated the club’s apologies and advised he will be in contact with the Town Clerk in order to discuss matters further.

**086/13 Town Clerk’s Report** – copy available to Members from the Clerk’s office.

**087/13 Committee meetings**

- a) Planning - *The Minutes of 28 August 2013 were **RECEIVED**.*
- b) To adopt Minutes and recommendations from:
  - Parks and Cemeteries – *It was **RESOLVED** to adopt the Minutes of 28 August 2013.*
  - Car Park & Traffic – *It was **RESOLVED** to adopt the Minutes of 28 August 2013.*
  - Staffing – *It was **RESOLVED** to adopt the Minutes of 4 September 2013.*



**088/13 Finance**

- a) Payment of Accounts for July 2013 (schedule of payments was circulated)  
*It was **RESOLVED** to make payment of £67,842.07 as presented.*
  
- b) Annual Return (copy circulated) – Details of the Audit Report were noted.  
*It was **RESOLVED** to receive the Annual Return and comments for the year ended 31 March 2013.*

**089/13 Correspondence –**

- a. The following was noted :
1. **Merlin MS Centre** : Letter regarding possibility of the Charity becoming a benefactor for Christmas Market event (Centre referred to Chamber of Commerce).
  2. **TellUs South West** : Information regarding new resource & environmental survey.
  3. **Oliver & Jane Howes** : cc e-mail regarding dog waste bins.
  4. **Mrs D Walters** : Letter regarding litter around playing fields area & Locum Clerk's response.
  5. **Rosalind Boisseau** : Copy letter to Peter March, Cornwall Council regarding Ragwort at Tollgate roundabout.
  6. **Cornwall Council** : Meeting agenda, 12 September 2013 & meeting notes of 13 June 2013
  7. **Cycle West Cornwall Tracks and Trails Business Exposition** – Eden – 30th September
  8. **CALC** – Code of Conduct training Truro -24 September. Bodmin -25 September 7.00pm-9.00pm.
  9. **2<sup>nd</sup> Town & Parish Council Annual Summit** – Kingsley Village, Saturday 21 September 2013.

**090/13 Planning**

- a. **Applications** - *It was RESOLVED to make the following response :*

**Cllr Starling re-iterated her interest and left the meeting.**

- **PA13/07088** : Hillcote, Trevanion Road, Enlarge existing opening to front garden to create an entrance to allow parking in the front garden of property (Resubmission of previously refused application PA13/02766 dated 29 May 2013). **SUPPORTED.**

**Cllr Starling returned to the meeting.**

- **PA13/07285** : Manston, New Park, Single storey extension to side of property. **SUPPORTED.**
- **PA13/07396** : 20 Harbour Road, Replacement of windows and doors at the rear and front elevations for the top floor flat. **SUPPORTED.**
- **PA13/06672** : 25 Trevanion Road, Roof space conversion in keeping with adjoining property and conservation area. **SUPPORTED.**

- b. **Decisions** - To be advised of Cornwall Council planning decisions - The following was noted :

**PA13/05991** : 20 Bridge View, Demolition of existing conservatory and construction of single storey extension. **APPROVED.**

**PA13/05692** : Tesco Stores Ltd, Tesco Stores, Wadebridge, Erection of seasonal extension to existing Class A1 retail store between 1 April to 30 September on annual basis. (St. Breock Parish). **APPROVED.**

- c. **For Information** – Hearing decision notice in relation to Application for Variation of Premises Licence – Molesworth Arms Hotel (copy circulated to Members) : Noted.

**091/13 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan –**

a) Meeting notes :

- Steering Committee meeting notes of 27 August 2013 were **received**.
- Advisory Group meeting notes of 10 September 2013 were unavailable – deferred to next meeting.

7.31pm, Max Knightley & Mr Middleton left the meeting.

7.32pm Cllr Knightley left the meeting.

**092/13 Reports from meetings**

- **Wadebridge Allotments** – Cllr Kendall gave a brief verbal report on the judging of the annual plot competition. He advised that neither he nor Cllr Hawken had been available to attend the last committee meeting.
- **Camel Trail Partnership** – Written report from last meeting circulated by Cllr Starling.

**093/13 Cornwall Council – Code of Conduct Review** – It was advised that comments are to be received no later than 4 October 2013 – via the Town Clerk.

**094/13 Wadebridge Dementia Action Alliance** – It was **RESOLVED** that the Mayor and Town Clerk will complete the Action Plan.

**095/13 Public Toilets**

- a. **Cleaning contract** – The Town Clerk gave a brief précis of the current contractor/costs and advised of the difficulties encountered with sourcing alternative contractors. Timescale issues and future options were discussed. The current procedure at Padstow was noted and the Town Clerk was asked to obtain details.

Cllr Starling asked whether the lighting issues have been rectified.

**Action : Town Clerk.**

*It was **RESOLVED** to continue with the current contractor.*

- b. **Maintenance agreement** – The current procedure was discussed.

*It was **RESOLVED** to continue with the current procedure & contractor.*

- c. **Completion date for transfer** – The Town Clerk confirmed that all snagging has been completed with the exception of the cracks in Egloshayle Road toilets. Cornwall Council will advise further.

*It was **RESOLVED** to complete the transfer as soon as possible.*

**096/13 Wadebridge Bowling Club** – Notes of meeting held with the Bowling Club were circulated (6 September 2013) and **received**. Several photographs were displayed for member's information. The Town Clerk advised of the issues and the works

necessary to rectify the situation. It was noted that the club has accepted full responsibility and will undertake all works. Members noted that all block work and footings of the wall will be removed.

**097/13 Egloshayle Park (e-mail circulated with Agenda)** – Members discussed and noted issues raised by a resident with regard to litter in Egloshayle Park. The Town Clerk was asked to reply accordingly. **Action : Town Clerk.**

**098/13 Dog Control Order (letter circulated with Agenda)** – Members discussed the content of the letter and requested that the Town Clerk and Mayor invite the resident to meet with them in order to fully discuss the issues raised. **Action : Town Clerk & Mayor.**

**099/13 Lease of Skatepark at Eddystone Road** – Information from the Town Council’s solicitor and notes from working group meeting of 11 September 2013 were received. Details were discussed. It was noted that communication with Cornwall Council’s legal services team is very complex. The Town Clerk advised that input from the Town Council’s solicitor is essential in order to highlight any potentially detrimental points within the lease.

**8.05pm, Cllr Wild left the meeting.**

*It was **RESOLVED** to accept the working group’s recommendation that the Town Council’s solicitor proceed with further negotiation with Cornwall Council as it is not possible for the Town Council to deal direct with Cornwall Council Legal Team.*

**Action : Town Clerk.**

**100/13 Dates of next meetings**  
**Committees** – Planning, Parks & Cemeteries, Car Parks & Traffic, Communications – Wednesday 25 September, 7pm (Apologies, Cllrs Hewitt & Starling)  
**Full Council** – Wednesday 9 October 2013, 7pm

Meeting closed at 8.10pm.

**Signed as a True and Accurate Account :**

..... **Chair :**

..... **Date :**