



Wadebridge Town Council

Minutes of the Full Council meeting held on Thursday 7 September 2017 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; D Bassett, E Gill, L Gliddon, N Hawken, A Jones, J Leach, L Mitchell, P Mitchell, A Pennington, D Rowe & T Rush.

Public Present : Cornwall Councillors Karen McHugh (Wadebridge West) & Stephen Rushworth, Graham Smith (Press) & 11 residents as per attendance sheet attached.

In Attendance : Anne Minnis (Town Clerk) and Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following :

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

485/17 Apologies – None

486/17 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*).

- Cllrs Philip Mitchell and Louise Mitchell both declared interests in agenda items 7.a.v. & vi., planning applications PA17/07322 & PA17/07323.
- Cllr Pennington declared an interest in agenda item 7.a.iv., planning application PA17/04937 as her children are members of the Cricket Club.

c) **Dispensations** – None.

487/17 Minutes of Last Meeting –

- *The Minutes of the meeting held on the 26 July 2017 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

488/17 Public Participation

• **Members of the Public** –

- **Neil Roberts**, resident of Park Road, spoke on agenda item 13 (Traffic Flow Proposal) as representative of local residents both present and not present at the meeting – comments referred to the approval of a trial one-way system, several recent incidents and the resident's concerns with the current situation which is likely to worsen unless a one-way system is put in place.

- **Deborah Atkins**, Trevanson resident spoke on agenda item 17 (CCTV) – comments included that she is aware of all anti-social behaviour currently taking place which is reflecting an image of Wadebridge which she doesn't recognise, the skatepark project remains ongoing despite being talked about for over 30 years, younger residents of Wadebridge need somewhere to go and the importance of working with the youth of the town.

7.10pm, several members of the public left the meeting.

- **Reports from Cornwall Councillors** – Apologies received from Cllr Knightley.
 - **Cllr Rushworth** gave an update on topics discussed by the Network Panel and advised that Cornwall Council is considering the purchase of housing stock.
 - **Cllr McHugh** advised the following :
 - **Merriman Ltd. applications** - Cllr Knightley had asked for his comments to be submitted but now not relevant as the applications included in the agenda have been notified as deferred.
 - **Traffic Flow Proposal** - Details previously circulated to all members were referred to. Aware that the proposal may impact on the town but residents and Police are supportive of the 12 months experimental traffic regulation order. Hoping to gather feedback and review after 3 months. The scheme can be scrapped or amended if need be as it is experimental. First step is for Town Council support then the proposal will go to the emergency services – noted that emergency services are not required to adhere to the one-way system.
 - **CCTV** – support the Town Council in this. Referred to social media post and issues which have arisen.

7.19pm, Mrs Gale and Cllr Rushworth left the meeting.

489/17 Mayor's Report – tabled and **received**.

490/17 Clerk's Report – tabled and **received**. The Town Clerk drew Members attention to items 7, Bridge View surface water drainage, SWW and item 8, Compound Area – SWW, surface water drainage for Bridge View for which a licence is requested. Members debated the proposed drainage works, the potential loss of trees and request. Confirmation that replacement trees will be planted at the end of the work.

- It was **RESOLVED** to permit to a licence as requested.

491/17 Planning – It was **RESOLVED** to make the following responses :
a. Applications –

7.27pm, Cllr Rushworth returned.

- PA17/07383** : Mr Geoff Harvey, Asouan, Higher Fernleigh Road, Outline planning application for a detached 4 bedroom house with appearance as a reserved matter. **SUPPORTED**.
- PA17/07382** : Mr Geoff Harvey, Asouan, Higher Fernleigh Road, Outline planning application for two semi-detached dwellings with Appearance as Reserved Matter. **SUPPORTED**.

**Cllrs Bassett & Leach abstained.
Cllr Rush against.**

- PA17/07569** : Mr Jon Mitchell, Cornwall Council, Land Rear of Treguddock Drive, Application for works to trees subject to a tree preservation order - Works to mixed broadleaf trees within G4 and to an Ash Tree (T2). **SUPPORTED**.

7.30pm, Cllr Pennington left the meeting, Cllr Rush took item iv.

- PA17/04937** : Mr Mark Williams, Wadebridge Cricket Club, Replacement of the existing practice nets with 2 new fully enclosed nets for cricket use only (Rotation of the position of the nets by 45 degrees). **SUPPORTED**.

**7.13pm, Cllr Pennington returned to the meeting.
Cllrs Louise & Philip Mitchell left the meeting.**

- v. **PA17/07322** : Mr Bill Frisby, Ocean Blue Clothing, Change of use from office to form two residential apartments by converting the existing flat roof to pitched slate roof and extending accommodation to roof level. Retention of north façade to Molesworth St., replacement of uPVC windows with timber vertical sliding slash windows. Removal of modern extensions to south. Retention of parking space, rear yard and access staircase. **SUPPORTED.**
- vi. **PA17/07323** : Mr Bill Frisby, Ocean Blue Clothing, Listed building consent for change of use from office to form two residential apartments by converting the existing flat roof to pitched slate roof and extending accommodation to roof level. Retention of north façade to Molesworth St, replacement of uPVC windows with timber vertical sliding slash windows. Removal of modern extensions to south. Retention of parking space, rear yard and access staircase. **SUPPORTED.**

7.32pm Cllrs Louise & Philip Mitchell returned to the meeting.

- vii. **PA17/08172** : Mr Robert Taylor, 3 Westerlands Road, Proposed two storey extension and formation of additional parking space in front garden. **SUPPORTED.**

Merriman Ltd. Applications – the Planning Officer has advised that revised applications have been submitted and the Town Council will be consulted on these in due course.

- viii. **PA17/03837**: Merriman Limited, Land West of Wadebridge Primary School, Gonvena Hill, Outline planning permission for the residential development of up to 300 homes with all matters except access reserved. **DEFERRED AWAITING RE-CONSULTATION.**
- ix. **EGLOSHAYLE PARISH : PA17/03835**: Merriman Limited, Land North of Wadebridge Football Ground, Gonvena Hill, Construction of 146 dwellings, office building, erection of new sports club house, all-weather '3G' pitch and other sports pitches and facilities, associated shared car parking and new pedestrian access to primary school, open space and associated highway works. **DEFERRED AWAITING RE-CONSULTATION.**

b. Decisions – The following planning decisions as received from Cornwall Council were noted :

- i. **PA17/05570** : Mr & Mrs Callis, Treryn, Trevanson Road, Rear storey extension incorporating balcony and raised decking. **APPROVED.**
- ii. **PA17/05964** : Mr & Mrs B Bailey, 31A Wellington Place, Proposed conversion of loft and associated works to form additional living space. **APPROVED.**
- iii. **PA17/06537** : Mr & Mrs West, 41 Marshall Avenue, Ground floor rear extension to provide additional living space and bedroom; extension and part conversion of garage accommodation. **APPROVED.**
- iv. **PA17/06931** : Mr & Mrs Tapley, 20 St Matthews Hill, Single storey extension to rear of property. **APPROVED.**

c. For Notification – the following information received from Cornwall Council was noted :

- i. **EGLOSHAYLE PARISH - PA17/01943/PREAPP** : Mr David Clark, Land at Bodieve, PPA for Mixed Use scheme.
- ii. Mr Don Charlton, Boduel, Higher Lane, Egoshayle, Notification of proposed works to trees in a conservation area. Removal of one Flamingo Acer, one Cypress and one Eucalyptus. Slight reduction of one Laburnum to five metres in height. Reduction of One Pittosporum to three metres in height. Reduction of Holly to two metres in height. Reduction of one Cherry by one metre to three point five metres in height. Crown lifting of one Yew. Reduction of one Yew to three metres in height. Coppicing of one Hawthorn. Reduction of one Hawthorn to four metres in height. **APPLICATION WILL BE DECIDED UNDER DELEGATED AUTHORITY.**

- iii. **Planning Enforcement, Case opened – EN17/01618** : 113 Egloshayle Road, Creation of an access approximately 4.5m wide onto a classified road.
- iv. **Planning Enforcement, Case closed – EN17/01463 (PA17/102074)** : Land South West of Trenant Mill, Trenant Vale. **MEMBERS – INFORMATION ATTACHED.**

492/17 Committee meetings (circulated with agenda) –

- i. **Planning Committee** – *It was **RESOLVED** to receive and approve the amended Minutes of the meeting held Thursday 1 June 2017. The Minutes were signed by Councillor Pennington, Chair of Committee.*
- ii. **Planning Committee** – *It was **RESOLVED** to receive and approve the Minutes of the meeting held Friday 4 August 2017. The Minutes were signed by Councillor Pennington, Chair of Committee.*

493/17 Finance –

- a. **Accounts for payment (July 2017)** – *It was **RESOLVED** to make payment of £55,084.63 as presented.*
Dishwasher call out payment – the Town Clerk confirmed this was for a service (service package not included when purchased).

494/17 Correspondence

- a. To following correspondence for information was **received** :
 - i. **Cornwall Council** – Localism: Town & Parish Council update (July 2017).
 - ii. **Cornwall Council** – Neighbourhood Planning – Update (July 2017).
 - iii. **Cornwall ALC** – CALC News (July 2017).
 - iv. **NALC** – Where Next for Localism? (July 2017).
 - v. **Cornwall Council** – Communities & Devolution Bulletin – Special Bulletin (Update on the Town Parking Review - August 2017).
 - vi. **LDA Design** – Church Park: Update to the Neighbourhood Plan Group.
 - vii. **Grant Resources Information News** – Wifi4EU Digital Single Market- Provision of free Wi-Fi connectivity in public places.
 - viii. **Cornwall ALC** – Local Government Boundary Review Response.
 - ix. **Cornwall Council (Special Bulletin)** – Get Active Challenge September 2017.
 - x. **Cornwall Council** – Road Traffic Regulation act 1984 S.14: Temporary Prohibition of Traffic; Road from Primrose Cottage to Treneague, Wadebridge; 4 – 8 September 2017 (24 hours).
 - xi. **Cornwall Council** – Bradford Quay, Wadebridge – Demolition Works.
- b. The following correspondence for response was **received** (information circulated with Agenda). *It was **RESOLVED** to make the following responses :*
 - i. **Des Berriman** – Request for telephone numbers to be provided alongside Town Councillor photos.
Members voiced concerns with private telephone numbers being within the public domain. Noted that all Members have a dedicated Town Council e-mail address is publicly available. Where e-mail is not an option contact should be via the Town Clerk's office.
 - *It was **RESOLVED** that private numbers are not made available to the public.*
 - ii. **North Coast Cluster Group** – LMP agreements with Cornwall Council.
*Members referred to Cornwall Council's continued requests for Town and Parish councils to take on extra duties without satisfactory remuneration. Cornwall Council's statutory duties as the Local Authority were noted It was **AGREED** that the Town Clerk submit a comment requesting that Cornwall Council considers comments from the North Cornwall Coast Cluster Group regarding satisfactory remuneration.*

- iii. **R Ellison** – Footpath between Treguddock Drive & Egloshayle Road (Cornwall Council responsibility) - Maintenance request to the Town Council. *The Town Clerk advised that the communication has been forwarded to Cornwall Council and a site visit is being arranged.*
 - iv. **Mr Worden (Wadebridge Resident)** – request for speed calming measures / signage in the Egloshayle Playing Fields Car Park. Noted that speed bumps are in place along the entrance / exit road. Members felt that painted signs on the surface would not deter drivers from speeding. *It was **AGREED** to write to all clubs and groups located around the playing fields requesting that they remind their members of the importance of pedestrian safety in the car park.*
The Mayor advised he will include this matter in the October NCA article.
- c. Minutes and Agendas from the following Outside Committees were **received**, there were no actions required :
- i. **Padstow Harbour Commissioners** – meeting minutes of 20 July 2017.
 - ii. **Wadebridge Allotment & Garden Society** – meeting minutes of 13 August 2017.

495/17 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan (information circulated with agenda) –

7.47pm, Cllr Rushworth left meeting.

- i. Draft minutes of the meeting held on 17 August 2017 were **received**. Several points were highlighted – no action required.
- ii. Members **noted** the reply from *Park Chambers dental practice* in response to the Town Council's correspondence with Health and Education providers in Wadebridge re capacity. Comment made that there is an initial fee payable and that the practice does not include provision for national health patients.
- iii. Members **noted** the reply from *Wadebridge Dental Care* in response to the Town Council's correspondence with Health and Education providers in Wadebridge re capacity. Comment made that whilst the practice has expanded there is currently no NHS availability.

496/17 Working Groups – updates and relevant meeting notes from the following working groups were **received** : There were no meeting notes to be received. Several brief updates were provided.

- a) Bins.
- b) BMX/Skatepark – *Tender document awaited.*
- c) Christmas Lights.
- d) Flowers for Wadebridge.
- e) Planning – *Meeting postponed, to be rescheduled.*
- f) Remembrance Parade – *Cllr Rush advised RBL input to date.*
- g) Signage.
- h) Toilets.
- i) Town Hall Events – *Cllr Philip Mitchell advised that the next meeting will include proposals to be made to next Full Council meeting.*
- j) Town Hall Improvements.
- k) Wadebridge Library & OSS – *Ongoing.*
- l) Website.

497/17 Traffic Flow Proposal (Foundry Terrace) – Details of the proposed scheme had been circulated with the agenda. Members discussed the proposal.

- *It was **RESOLVED** to support the proposed scheme as submitted by Cllr McHugh.*

- 498/17 West Hill Retail Development (Noticeboard)** – Cllr Jones advised details of the provision of the notice board to the Town Council. Members were asked to forward any suggestions on how to monitor its use to the Town Clerk.
- 499/17 Notification of Co-Option of Town Councillor** – The Town Clerk advised that the vacancy available due to the resignation of Cllr Kendall will be filled by co-option at the Full Council meeting on Wednesday 27 September 2017.
- 500/17 Challenge Bridge Plaque** – The Town Clerk advised details have not yet been provided but the suggestion is for a plaque (as unveiled on Carnival night) to be sited on a stone plinth. Members discussed and noted the plinth should be located so as to not be hazardous to anyone using the bridge.
- It was **RESOLVED** to permit delegated authority to the Town Clerk to make arrangements as necessary.
- 501/17 CCTV** – The Town Clerk circulated a CCTV proposal outlining full details and the cost implications to the Town Council. Members debated the proposal at length including the advantages and disadvantages of installing CCTV. Comments made in the Public Session relating to the needs of the youth of the town were noted and it was reiterated that the Town Council is not investigating CCTV solely because of recent anti-social behaviour.
- It was **RESOLVED** to accept the quotation as presented and proceed with installation of CCTV.

8.28pm, several members of the public left the meeting.

- 502/17 Wadebridge Traffic Survey (information circulated with agenda)** – Members considered the information and options available. Cllr Pennington suggested this matter is referred to the Planning working group as suggested. Noted that if surveys are to be obtained separately and in connection with individual planning applications then information will be required quickly for immediate use and this must prove to be independent.
- It was **RESOLVED** that the Planning working group will create a data base of appropriate consultants and formulate a specification to be presented to Full Council on 27 September 2017 with a view that the working group obtain delegated authority to respond to traffic survey requirements as and when required.

8.38pm, Cllr Pennington left the meeting.

Remainder of the public left the meeting.

8.40pm, Cllr Pennington returned to the meeting.

- 503/17 Confidential matters** – It was **RESOLVED** to suspend Standing Order 3.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.
- Relevant information was tabled.**

- Fencing (Children's' Play Areas)** – The Town Clerk confirmed that replacement work is required. Quotation obtained and accepted.
- Wadebridge Town Hall** – Members considered the quotations received for the painting of the Town Hall.
 - It was **RESOLVED** to accept quotation 1 subject to scaffolding costs being satisfactory.
- Wadebridge Town Hall** – Members considered the quotations received for the external cleaning of the building. Concerns were raised with the use of biocide.
 - It was **RESOLVED** to accept quotation 1 subject to confirmation that use of biocide is a safe procedure and will not cause damage to the environment.

d) **Upgrading of Bannisters (Town Hall)** – Members considered the quotations received.

- *It was **RESOLVED** to accept quotation 1 as presented.*

- *It was **RESOLVED** to re-instate Standing Order 3.c.*

504/17 To note dates of the next Wadebridge Town Council meetings –

- **Full Council** – Wednesday 27 September 2017.
- **Full Council** – Wednesday 11 October 2017.

Meeting closed at 8.56pm

Signed as a True and Accurate Account :

Chair :

Date :