



Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ
Telephone: 01208 812643

Town Mayor – Cllr Pamela Starling

Town Clerk: Anne Minnis

Dear Councillor,

19 April 2017

You are hereby summoned to attend the Full Council Meeting of Wadebridge Town Council to be held in the Town Hall, Wadebridge on Tuesday 25 April 2017 at 7.00pm for the purpose of transacting the following business.

Anne Minnis
Town Clerk

**PLEASE NOTE THAT ALL CORRESPONDENCE & POLICY DOCUMENTS ARE AVAILABLE
IN THE OFFICE OR IN THE TOWN HALL PRIOR TO THE MEETING.**

The Press & Public are invited to attend

AGENDA

Housekeeping – The Chairman to advise of evacuation routes in case of an emergency and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1. To receive and approve apologies for absence.

2. To receive Declarations of Interest

a) Pecuniary Interests

Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.

b) Non Registerable Interests

Declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.

c) Dispensations

To receive any requests for dispensations relating to items on the agenda.

3. To confirm the minutes of the Meeting held on 12 April 2017 (tabled).

4. Public Participation - to receive questions from members of the public relating to items on the agenda

- Members of the Public
- Reports from Cornwall Councillors

5. Planning –

a. Applications (*Members, please view planning applications via Cornwall Council planning portal prior to the meeting*) - To respond to the following applications received from Cornwall Council:

- PA17/03094** : Mr and Mrs Tapley, 20 St Matthews Hill, Single storey extension to rear of property.
- PA17/03107** : Mr and Mrs S Clark, 5 Middlewell Parc, Conversion of the garage to a utility / shower room and store, new entrance steps and parking area.
- PA17/03597** : Mrs Cara Ball, 32 Egloshayle Road, Conversion of loft space with front dormers and balcony with associated modifications.

b. Decisions – to be advised of planning decisions as received from Cornwall Council:

- PA17/01770** : Mr Paul Miskowicz, Hooters, Gonvena, Replacement of existing carport with new pitched roof garage and carport. **APPROVED.**

c. For Notification – to receive the following information from Cornwall Council for notification purposes:

- PA17/00665/PREAPP** : Mr Mark Innes, Ocean Blue Clothing, 27-29 Molesworth Street, Pre application advice for change of use from office building to form two residential apartments by extending accommodation at roof level and converting the existing flat roof to pitched slate roof. **Closed – advice given.**
- PA17/02299** : Mrs Di Beynon, 4 Retreat Cottages, Higher Lane, Egloshayle, Notification of proposed works to a tree in a conservation area – Works to an apple tree. **Decided not to make a TPO (TCA apps).**
- APP/D0840/W/16/3161204** – Redrow Homes, Land South of Cleavelands, Outline planning application for a one form entry primary school, residential development of up to 190 dwellings, with public open space, landscaping, associated infrastructure, demolition of buildings and vehicular access from Trevanion Road, The Culvery and Meadowhead, with all matters reserved except access. **Notification of Informal Hearing to be held Tuesday 9 May 2017, 10am, Town Hall Wadebridge.**

6. Committee meetings – to confirm as a true record the Minutes and recommendations from the following meetings:

- **none**

7. Finance:

- To approve accounts for payment

8. Correspondence

a. To receive correspondence for information – **Members to contact the office prior to the meeting for further information:**

- South West Business Insider** – Vol.11; No.4; April 2017
- Business Cornwall** – April 2017; Issue 109
- Cornwall Council** – Special Bulletin, Update on the Town and Parking Review (April 2017)
- Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic: Hill Road, Wadebridge 24-28 April 2017 (07:30 to 18:00 hours)
- Cornwall Council**: Intention Notice: Wadebridge Good Food Fair, 29 May 2017 (07:00 to 20:00 hours)
- Cornwall Council** - Surface Dressing Order 2017/18
- Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic: Byway 1, Wadebridge; 30 May – 16 June 2017 (24 hours, weekends included)

viii. **Cornwall Council** – Highways Act 1980 (Section 278): Adoption Notice; Bradford Quay Road

b. To receive correspondence requesting a response:

- i. **The Mayor of Bodmin** – Annual Meeting and Mayor Choosing Ceremony (Thursday 18 May) and Mayor's Sunday Service (Sunday 21 May 2017)
Would all members please note that this will be the first event for the attendance of the newly elected Mayor of Wadebridge Town Council.
- ii. **Cornwall Council** – Town & Country Planning Act 1990; The Tree and Country Planning (Tree Preservation) (England) Regulations 2012 – Land South West of Trenant Mill, Wadebridge, Cornwall – Tree Preservation Order 2017.
- iii. **The Tree Charter** – Launch of a new Charter for Trees, Woods and People (Nov 2017).

c. To receive Minutes and Agendas from Outside Committees and agree any required actions:

- i. *none*

9. Egloshayle, St. Breock and Wadebridge Neighbourhood Plan:

- i. To agree the green space areas, with appropriate narrative, for the Wadebridge area for inclusion in the NHP.

10. Taylor Made Play Area – to resolve to agree the purchase of an additional picnic bench.

11. Draft Co-option Policy – to resolve to agree the Co-option Policy

12. Wadebridge Carnival Bunting – to consider taking 'ownership' of the Carnival bunting subject to an agreement for replacement where responsibility (financial & operational) remains with Wadebridge Carnival.

13. Working Groups – to receive an update from the working group and receive relevant minutes:

- a) Wadebridge Library & One Stop Shop
- b) Waste Incentive Neighbourhood Scheme (WINS)
- c) BMX/Skatepark
- d) Flowers for Wadebridge
- e) Christmas Lights
- f) Town Hall Improvements
- g) Town Hall Events
- h) Toilet Working Group

14. To note dates of the next Wadebridge Town Council meetings

- **Annual Town Meeting** – Thursday 27 April 2017
- **Annual Meeting of the Town Council** – Wednesday 17 May 2017

Apologies and reasons for absence at meetings should be provided to the Clerk prior to the meeting.