



**WADEBRIDGE TOWN COUNCIL
FULL COUNCIL MEETING**

7.00pm

WEDNESDAY 24 MAY 2017

WADEBRIDGE TOWN HALL, THE PLATT, WADEBRIDGE, PL27 7AQ

Town Mayor – Cllr Tony Rush Town Clerk: Anne Minnis

Dear Councillor,

18 May 2017

You are hereby summoned to attend the Annual Meeting of Wadebridge Town Council to be held in Wadebridge Town Hall on Wednesday 24 May 2017 at 7.00pm for the purpose of transacting the following business.

Anne Minnis
Town Clerk

THE PRESS & PUBLIC ARE INVITED TO ATTEND

PLEASE NOTE THAT ALL CORRESPONDENCE AND POLICY DOCUMENTS ARE AVAILABLE IN THE OFFICE OR IN THE TOWN HALL PRIOR TO THE MEETING.

AGENDA

Housekeeping – The Chairman to advise of evacuation routes in case of an emergency and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1. To receive and approve apologies for absence.

2. To receive Declarations of Interest

a) Pecuniary Interests

Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.

b) Non Registerable Interests

Declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.

c) Dispensations

To receive any requests for dispensations relating to items on the agenda.

3. To confirm the minutes of the Meeting held on 17 May 2017 (tabled).

4. Public Participation - to receive questions from members of the public relating to items on the agenda

- Members of the Public
- Reports from Cornwall Councillors

5. Planning –

a. Applications (*Members, please view planning applications via Cornwall Council planning portal prior to the meeting*) - To respond to the following applications received from Cornwall Council:

- DEFERRED FROM 17/05/17 - PA17/03508:** Dr Andrew Taylor, 7 and 8 Park Place, Whiterock Road, Demolition of existing conservatory and file room, proposed single storey corridor link to the rear between 7 and 8 Park Place, weatherboard cladding to the first floor of the rear elevation of both properties and landscaping at rear including the formation of additional parking.
- DEFERRED FROM 17/05/17 - PA17/03997:** Peckerwood Developments Ltd., Land West of Halgwelva, Trevanson Road, Erection of two detached dwellings (revised design to PA16/11941). **MEMBERS, PLEASE REFER TO INFORMATION RECEIVED FROM PLANNING OFFICER AS PREVIOUSLY CIRCULATED.**

b. Decisions – to be advised of planning decisions as received from Cornwall Council:

- PA16/04611 :** Mr Thomas, Land at Bradfords Quay, Development of 12 units of accommodation. **APPROVED.**
- PA17/01918 :** Mr William John, Cornwall Care, Land at Keston, South of West Hill, West Hill, Outline application with all matters reserved for a new 72 bed nursing home and 75 extra care units in a care village (C2 use class). The scheme will include allotments, bowling green and other leisure facilities including a gym and bistro. **APPROVED.**
- PA17/03107 :** Mr and Mrs S Clark, 5 Middlewell Parc, Conversion of the garage to a utility / shower room and store, new entrance steps and parking area. **APPROVED.**

- c. **For Notification** – to receive the following information from Cornwall Council for notification purposes:
- i. **PA17/00889/PREAPP** : Daften Diecasting, Daften Diecasting Ltd, Trevilling Quay, Trevilling Road, Pre-application advice for residential development of up to 48 units.
6. **Committee meetings** – to confirm as a true record the Minutes and recommendations from the following meetings:
- **None**
7. **Finance:**
- a. To approve accounts for payment
8. **Correspondence**
- a. To receive correspondence for information – **Members to contact the office prior to the meeting for further information:**
 - i. **AGE UK (Cornwall & The Isles of Scilly)** – Thank you letter for the Claudia Hirschfield Concert held in the Town Hall.
 - ii. **Cornwall Council** (Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic) – Byway 1 (Trevilling Road), Wadebridge: 22 May to 16 June 2017 (24 hrs, weekends included).
 - iii. **Cornwall Council** (Road Traffic Regulation Act 1984, S.16A, Road Closure): Molesworth Street, Wadebridge Good Food Fair, 29 May 2017, 07:00 to 20:00 hours
 - iv. **David Eaton (CCTV Project Manager, Office of the Police & Crime Commissioner)** – Offer of Support for the Upgrading and/or Installation of CCTV systems in Cornwall.
 - v. **Marion Willetts (Community Champion, Tesco, Wadebridge)** – Copy of letter sent to Cllr McHugh in respect of residents of Old Market Court, Polmorla.
 - vi. **Graham Preston (Crabtree & Crabtree)** – Notification of new town centre display board to be located at the retail development off West Hill and s106 payment information.
 - vii. **CHICKS** – Thank for the grant support received from the Town Council.
 - viii. **Business Cornwall** – May 2017, Issue 110.
 - ix. **Languieux** – No. 306, May 2017
 - b. To receive correspondence requesting a response:
 - i. **Cllr Malcom Harris** – Planning Petition.
 - ii. **Wadebridge Carnival 2017** – to consider the requests as presented.
 - iii. **Fowey River Canoe Club** – request to lift the height restriction on the Jubilee Field car park on Sunday 27 August 2016 to allow cars with boats to gain access in relation to the Annual Canoe Race held on the River Camel.
 - c. To receive Minutes and Agendas from Outside Committees and agree any required actions:
 - i. **Padstow Harbour Commissioners** – Minutes of the meeting held on Thursday 16 March 2017 at 7pm.
 - ii. **Padstow Harbour Commissioners** – Minutes of the meeting held on Thursday 20 April 2017 at 7pm.
9. **Egloshayle, St. Breock and Wadebridge Neighbourhood Plan** – to receive an update.
10. **To appoint members to serve on the Town Council Committees for 2017/18** – Planning, Finance & General Purposes and Staffing Committees.
11. **To resolve to create Working Groups for the following subject areas;**
- Town Council Website – to review layout, content and management.
 - Remembrance Parade – to arrange the 2017 event.
 - Planning – to enable discussion of complex applications prior to being considered at Full Council and/or Planning Committee. To also consider the participation of the Community in this group.
 - Signage

12. Town Council Working Groups - To appoint members and nominate a lead member to serve on the following Town Council Working Groups for 2017/18.

- i. Wadebridge Library & One Stop Shop
- ii. BMX/Skatepark
- iii. Flowers for Wadebridge
- iv. Christmas Lights
- v. Town Hall Improvements
- vi. Town Hall Events
- vii. Toilets

Membership of Working Groups viii to xi are subject to the decision taken at Agenda Item 11 above

- viii. Website
- ix. Remembrance Parade
- x. Planning
- xi. Signage

13. Royal Cornwall Show – to agree the content and approach of the Town Council stand at this year's show.

14. Confidential matters - to consider the following resolution: To suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.

- a) **Egloshayle Pavilion Building Loft Hatch** – to review the quote received.
- b) **Car Park** – use of new bins in the car park.

15. To note dates of the next Wadebridge Town Council meetings

- **Finance & General Purposes Committee** – Monday 5 June 2017
- **Full Council** – Tuesday 13 June 2017
- **Full Council** - Wednesday 28 June 2017

Apologies and reasons for absence at meetings should be provided to the Clerk prior to the meeting.