



# Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ  
Telephone: 01208 812643

Town Mayor – Cllr Pamela Starling

Town Clerk: Anne Minnis

Dear Councillor,

16 March 2017

You are hereby summoned to attend the Full Council Meeting of Wadebridge Town Council to be held in Egloshayle Pavilion, Wadebridge on Wednesday 22 March 2017 at 7.00pm for the purpose of transacting the following business.

Anne Minnis  
Town Clerk

**PLEASE NOTE THAT ALL CORRESPONDENCE & POLICY DOCUMENTS ARE AVAILABLE  
IN THE OFFICE OR IN THE TOWN HALL PRIOR TO THE MEETING.**

**The Press & Public are invited to attend**

## **AGENDA**

**Housekeeping** – The Chairman to advise of evacuation routes in case of an emergency and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

### **1. To receive and approve apologies for absence.**

### **2. To receive Declarations of Interest**

#### **a) Pecuniary Interests**

*Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.*

#### **b) Non Registerable Interests**

*Declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.*

#### **c) Dispensations**

*To receive any requests for dispensations relating to items on the agenda.*

### 3. To confirm the minutes of the Meeting held on 14 March 2017 (tabled).

#### 4. Public Participation - to receive questions from members of the public relating to items on the agenda

- Members of the Public
- Reports from Cornwall Councillors

#### 5. Planning –

##### a. Applications (*Members, please view planning applications via Cornwall Council planning portal prior to the meeting*) - To respond to the following applications received from Cornwall Council:

- PA17/01770** : Mr Paul Miskowicz, Hooters, Gonvena, Replacement of existing carport with new pitched roof garage and carport.
- PA17/01902** : Ms Diane Britton and Mr Mark Harris, The Haven, 109 Egloshayle Road, Proposed demolition of existing extension and construction of new extension to dwelling.
- PA17/01867** : P&R Wadebridge Developments Ltd., Building Adjacent to Julian Foye, Gonvena Hill, Change of use and alteration of building from classes A1 and B1 to 2 shops (A1) and 4 residential units (C3) with car parking.
- PA17/01710** : Mr Wheatman, Land North of 3 Tower Hill, Egloshayle, Variation of condition 2 (approved plans) in respect of decision PA16/08846 dated 13.12.16 (3/4 bed detached house and garage with studio) to move the building 1.5m from the north towards the southern aspect.
- PA17/02074** : Mr G Hingley, Land South West of Trenant Mill, Trenant Vale, Outline application for proposed residential development of up to 9 dwellings (all matters reserved).

##### b. Decisions – to be advised of planning decisions as received from Cornwall Council:

- PA17/00896** : Mr and Mrs K Horrell, 27 Treforest Road, New balcony to the first floor of the front elevation. **APPROVED.**
- EGLOSHAYLE PARISH - PA16/10641**: Mr Graham Fincham, Progress Land (Wadebridge) Ltd., Land North of Higher Church Park, Egloshayle, Application for Outline Consent for a mixed-use neighbourhood of Wadebridge, comprising : up to 600 dwellings; 0.5 Form Entry Primary School; Local Centre comprising up to 650m2 of A1 convenience retail use, up to 150m2 of A3 cafe use and up to 450m2 of D1 community space; up to 1,300m2 of B1 employment use; Cycle and car parking; open space and green infrastructure; sustainable drainage system; new primary and secondary accesses from the A389 and Treworder Lane; a network of streets and footways on the Application Site and associated development. **REFUSED.**
- EGLOSHAYLE PARISH - PA16/10942** : Mr David Clark, Wyndthorpe Estates Ltd, Land at Bodieve, Bodieve, Application of Outline Consent for the construction of up to 450 No. dwellings including provision of a new link road, site access, associated car parking, landscaping, open spaces, footpaths, cycle ways, noise mitigation and associated infrastructure (all matters reserved except for means of access). **REFUSED.**
- PA16/12168** : Ms Julie Barton, 5 Cliff Park Terrace, Guineaport Road, Demolition of part of existing single storey extension and construction of new ground and first floor extensions to dwelling and associated works. **WITHDRAWN.**
- PA17/00596** : Mr David Alcock, New Dimensions Wadebridge LLP, St Marys Church, New Park Road, Removal of conditions 4 and 6 in respect of decision notice PA15/02220 (Construction of new vicarage (including office) with parking and construction of 4 semi-detached houses with garages with landscaping works associated with the above. Improvements to New Park Road (widening at junction with Trevanion Road). **APPROVED.**

##### c. For Information – to receive the following information from Cornwall Council:

- PA16/00401/PREAPP** : Aurora Land and Design, Land North of Higher Church Park, Egloshayle, PPA for outline planning application for the development of a mixed use sustainable neighbourhood. **Closed – advice given.**
- PA17/02299** : Mrs Di Beynon, 4 Retreat Cottages, Higher Lane, Egloshayle, Notification of proposed works to a tree in a conservation area – Works to an apple tree. **To be decided under delegated authority.**

**6. Committee meetings** – to confirm as a true record the Minutes and recommendations from the following meetings: **None**

**7. Finance:**

- a. To approve accounts for payment

**8. Correspondence**

- a. To receive correspondence for information – **Members to contact the office prior to the meeting for further information:**

- i. **Cornwall Council** – Briefing Note on Non-Domestic Rates for Cornwall Town and Parish Councils (Feb 2017)
- ii. **Cornwall Council** – Special Bulletin – Library and Information Service Devolution Programme update (Jan 2017)
- iii. **NALC** – Parish Precepts (March 2017)
- iv. **Cornwall Council** – Special Bulletin – The role of CCTV (Feb 2017)
- v. **Cornwall Council** – Special Bulletin – Recycling Plastic Pots, Tubs & Trays (Feb 2017)
- vi. **Cornwall Council** – Communities & Devolution Newsletter (Feb 2017)
- vii. **St Keverne Parish Council** – Business Rates on Public Toilets (copy letter sent to Communities Secretary Sajid Javid MP)
- viii. **North Coast Cluster Group** - Public Toilet Business Rates, 100% Business Rate Retention Pilot (Feb 2017)
- ix. **North Coast Cluster Group** – Public Toilet Business Rates Retention Pilot & Devolved Libraries Business Rates (March 2017)
- x. **Cornwall Council** – Highway Adoption Notification – West Hill, Wadebridge 560/451 (Talmena Avenue, Wadebridge)
- xi. **Cornwall Council** – Section 38 Adoption Notification for the Development at West Hill, Wadebridge (Rowan Road)
- xii. **Cornwall Council** – Highway Adoption Notification – West Hill, Wadebridge 560/452 (Talmena Avenue, Wadebridge)
- xiii. **Cornwall Council** – Road Traffic Regulation Act 1984 s.14 temporary prohibition of traffic – **Approved** - Trevilling Road, Wadebridge, 7 March to 4 May 2017 (24 hours, weekends included)
- xiv. **Cornwall Council** - Road Traffic Regulation Act 1984 s.14 temporary prohibition of traffic – **Intention Notice** – Trenant Vale, Wadebridge, 29 March 2017 (09:30 to 16:00)
- xv. **Cornwall Council** - Road Traffic Regulation Act 1984 s.16a. Road closure request – **Intention Notice** – Wadebridge Good Food Fair, 17 April 2017 (07:30 to 20:00)
- xvi. **Cornwall Council** - Road Traffic Regulation Act 1984 s.16a. temporary prohibition of traffic – **Intention Notice** – Hill Road, Wadebridge, 24 to 28 April 2017 (07:30 to 18:00)
- xvii. **Cornwall Association of Local Councils** – Local Council Elections 2017 Timetable
- xviii. **South West Business Insider** – Vol. 11, No.3 March 2017
- xix. **Business Cornwall** – March 2017, Issue 108

- b. To receive correspondence requesting a response:

- i. **Big Lunch** – request from Creation Fest for the use of 25 Wadebridge Town Council tables for the Big Lunch on 4 June – free of charge. Tables to be uplifted by Creation Fest on Saturday 3 June to return to Town Hall on Monday 5 June.
- ii. **Volunteer Cornwall** – request to the Town Council if they would be interested in having a group of local young people (11-19 year olds) to work on a project within their area, for example, such as tackling a local eyesore or renovating/maintaining a public space).
- iii. **Chamber of Commerce** – invitation to Town Councillors if they wish to participate in a hustings event for the May 2017 elections.
- iv. **Mr G Dudman** – request for the Town Council to work with the Harbour Commissioners re the lifesaving buoys/rings sited at Commissioners Quay prior which have gone missing.

- c. To receive Minutes and Agendas from Outside Committees and agree any required actions:

- i. **Wadebridge Allotment and Garden Society** – Minutes of meeting held 12 February 2017.
- ii. **Wadebridge Allotment and Garden Society** – Minutes of meeting held 12 March 2017.
- iii. **Padstow Harbour Commissioners** – Minutes of meeting held 19 January 2017

- iv. **Padstow Harbour Commissioners** – Minutes of meeting held 16 February 2017
- v. **The Camel Trail Partnership** – Agenda for meeting on Wednesday 15 March 2017

**9. Egloshayle, St. Breock and Wadebridge Neighbourhood Plan:**

- i. To receive the minutes of the NHP Steering Group on 1 March 2017.
- ii. To agree Local Green Space areas within Wadebridge for inclusion in the draft NHP for the Wadebridge Town Council area.
- iii. To discuss the resourcing of the Regulation 14 Consultation.
- iv. To approve the funding of Consultant services to NHP Referendum stage.

**10. Wadebridge Traffic Survey** – to discuss and agree the action to undertake a Traffic Survey for Wadebridge.

**11. Royal Cornwall Show** – to discuss the presentation of the Town Council's stand at the Royal Cornwall Show for 2017.

**12. Working Groups** – to receive an update from the working group and receive relevant minutes:

- a) Wadebridge Library & One Stop Shop
- b) Waste Incentive Neighbourhood Scheme (WINS)
- c) BMX/Skatepark
- d) Flowers for Wadebridge
- e) Christmas Lights
- f) Town Hall Improvements
- g) Town Hall Events
- h) Toilet Working Group

**13. Confidential matters - to consider the following resolution:** To suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.

- a) **Car Park Line Removal** – to consider the quotation to remove areas of lining in the car park which are not required.
- b) **Internal & External Communications** – to discuss the Town Council's response.

**14. To note dates of the next Wadebridge Town Council meetings**

- **Full Council** – Wednesday 12 April 2017
- **Full Council** – Wednesday 26 April 2017
- **Annual Town Meeting** – Thursday 27 April 2017

***Apologies and reasons for absence at meetings should be provided to the Clerk prior to the meeting.***